



Academic Senate (AS) Business Meeting

November 13, 2018

12:30 – 1:20 pm, Room 838

Proposed Minutes

Present: J. Aguayo-Vasquez, S. Anderson, A. Badgett, S. Balassi, S. Ball, A. Bewick, M. Biddenback, S. Burns, N. Carrier, T. Downie, I. Dunkle, D. Ellingson, S. Fawl, W. Fortier, M. Gianvecchio, R. Gonzales, P. Gospodarczyk, S. Grohs, A. Gross, J. Hanson, S. Hitchcock, M. Ignacio, K. Iwamoto, M. Jong, G. Kell, J. Kincheloe, J. Kling, K. Larsen, T. Madison, E. Martinez, J. McGowan, L. Monger, A. Moore, C. Nelson, L. Nussdorfer, C. Pruitt, K. Powell, F. Quinlan, A. Ruybal, F. Smyle, E. Stafford, E. Tejada, C. Trujillo, L. Winczewski, L. Yanover, T. Nunley, L. Rivera

Guests: A. Wade, M. Jacobs, M. Villagomez

1. Welcome

- Meeting called to order at 12:30 PM

2. Adoption of Agenda

- Motion to adopt the agenda with moving Discussion item after Action items.
- M/S/P, 1 abstention

3. Approval of Minutes: 10/23/18

- M/S/P

4. Public Comment

- None

5. Announcements

- Two “Go Fund Me” available to donate to Camp Fire/Butte College.
- Students are affected by the fires, smoke and shootings this past week, students are needing support and flexibility at this time.
- Alaina Housley was victim of shooting. She was a Napa local, many students are affected by this as it hits so close to home. Let’s keep providing resources for them.
- “Go Fund Me” available for Alaina Housley/Thousand Oaks shooting, contact Karen for link.
- “Go Fund Me” available for Doug Ernst who battles ALS.
- “Dollar for dollar” pledge idea where instructor matches what students put in.

6. Information Items

6.1. Trial for new safety app –A. Wade

- SafeGuard OES is an app for mobile devices for faculty in classrooms in case of emergency. It is a safety measure that campus police has been working on.
- SafeGaurd OES works on wifi but if campus network is down it can work on cell phone signal.
- Very easy to use but requesting feedback from faculty. If anyone is interested contact Amber Wade to try it.

- It is an app for your cell phone so you would need your cell phone with you in the classroom.
- Multiple features offer map, chat and alert severity that goes to campus police.
- App has been tested in several classrooms.
- This app is in addition to NVC safety app. It is just for faculty use.
- Still looking into putting app on computers in classrooms.
- Comment from faculty member who tried app reports that it was quick and easy. Recommends trying it.
- Training on the app will take place before implemented.
- App uses sensors in each room to locate classroom on map of app.

6.2. Robert's Rules –M. Gianvecchio

- Michael Gianvecchio is parliamentarian for this meeting and he has been doing some research to come up with some efficiencies.
- At second meeting this month the body will have a chance to discuss further.
- Review of basic steps in approving a motion and amending a motion.
- Presented examples of possible shortcuts for before the motion has been stated.
- Concern expressed that the AS President is not supposed to be calling the motion, but should instead be stating that the floor is open for motions.
- Comment that we should all review rules instead of changing little things to speed things up.
- Comment regarding the rules existing to protect the minority.
- Concern regarding wanting to protect the dissenting voices.

7. Action items

7.1. Board Policies and Academic Procedures –S. Ball

7.1.1. BP 4220 Standards of Scholarship

- No changes or updates made since last meeting.
- M/S/P

7.1.2. AP 4228 Course Repetition-Significant Lapse of Time

- Discussion at last AS meeting and discussion at committee meeting updated language.
- Concerns brought up that HEOC programs have other standards.
- Motion made to approve, second made, more discussion took place about external accreditation and handbook over ruling AP.
- Concerns discussed if there is a need to stipulate, or if it is given that a handbook attached to a program (subjected to an external board) has priority.
- Body voted not to send AP back to committee.
- M/S/P to postpone approval pending clarification from ASVPAA regarding wording.

7.1.3. AP 4229 Course Repetition- Variable Units

- No changes or updates made since last meeting.
- M/S/P

7.1.4. BP 4230 Grading & Academic Record Symbols

- No changes or updates made since last meeting.
- Motion made to approve, second made, more discussion took place about “the” vs. “a” grading system established by Title 5.
- More discussion took place regarding “The grading system” vs. “The Napa Valley College grading system”.

- M/S/P, then motion to re-opened with a 2/3 majority vote.
- Reminder that the language in red is legally required.
- Motion to amend language with “a grading system”.
- Discussion that this will not go back to committee.
- With amendment AP goes to Mutual Agreement.
- “The Napa Valley College grading system” was suggested as an additional edit to the language.
- M/S/P with the 2 amendments. 2 opposed.
- Request made to get all feedback earlier next time.

7.2 Update Committee Assignments –A. Badgett

- As President assigns Cliff Nelson to serve on the Technology Committee.
- M/S/P

7.3 Temporary Bylaws Change for Curriculum Committee Membership (1st Reading)

- As recommended by the Curriculum committee: Suspend deans’ vote for remainder of 2018-2019 AY with a MOU through Mutual Agreement and re-evaluate the curriculum membership structure for implementation in fall 2019.
- Discussion about Dean’s position and vote.
- M/S/P to approve this temporary bi-law change for the Curriculum Committee.

7.4. Curriculum Packet –L. Yanover

- M/S/P

8. Adjourn

- Motion to adjourn meeting at 1:23 PM
- M/S/P