

March 26<sup>th</sup>, 2019

Tech Report:

AP 3720 ( "Computer and Network Use") has been sent out a few weeks ago. As the title would suggest, these policies detail out what is acceptable use of both physical and informational technology on (and off) campus. Most of this is standard stuff; a lot it coming from suggested legal language (Community college league of California)

Of note:

**No Expectation of Privacy** - The District reserves the right to monitor all use of the District network and computer to assure compliance with this procedure and the related policy. Users should be aware that they have no expectation of privacy in the use of the District network and computer resources. The District will exercise this right only for legitimate District purposes, including but not limited to ensuring compliance with this procedure and the integrity and security of the system.

The above is common language in pretty much every AP 3720 I could find for local community colleges. This is the expectation between us, the user, and the district.

But what is Best Practice that IT will follow?

That is being discussed and updated in an updated **SLA (Service Level Agreement)**. This will concern things like notification from IT when deploying large-scale physical updates as well as work on individual computers.

**Responsibilities of Instructional Technology (proposed, and also not limited to):**

- Rights to classroom for Instruction (as it relates to technology AND transparency)
- Classroom Technology Crisis Management/Response (Triage)
- Resources for Classroom Technology assistance (Both physical and personnel)
- IT outreach/training in New Faculty Learning Community
- Educational Software
- Classroom Technology

**Some of the specifics I would like to discuss at our next meeting include:**

- Make-up outside of faculty (if any?)
- Faculty Representation
- Meeting schedule
- Associated Committee if needed
- Purview (maybe covered above?)
- Bylaws
- Etc.