



## **Academic Senate (AS) Business Meeting**

March 12, 2019

12:30 – 1:20 pm, Room 838

### **Proposed Minutes**

**Present:** J. Aguayo-Vasquez, A. Badgett, A. Bewick, S. Bynum, N. Carrier, N. Chianese, D. Clemens, A. DiFranco, T. Downie, S. Fawl, W. Fortier, M. Gianvecchio, S. Grohs, A. Gross, R. Guzman, J. Hanson, S. Hitchcock, S. Howard, J. Huston-Sylvester, M. Ignacio, K. Iwamoto, G. Kell, J. Kincheloe, E. Lara-Medrano, S. Lohse, T. Madison, E. Martinez, J. McClendon, J. McGowan, M. McKeig, L. Monger, A. Moore, L. Nussdorfer, C. Pruitt, F. Quinlan, G.S. Rose, A. Ruybal, H. Scott, F. Smyle, E. Tejada, E. Wade, N. Wade-Gravett, L. Winczewski, L. Yanover,

**Guests:** R. Kraft, E. Shearer

**1. Welcome**

**2. Adoption of Agenda**

- Motion to adopt the agenda with (7.3.) being addressed before (7.1.) as the presenter has a scheduling conflict.
- M/S/P

**3. Approval of Minutes: 2/26/19**

- M/S/P

**4. Public Comment**

- No comment.

**5. Announcements**

- Volunteers needed for Classified Appreciation Luncheon. Email A. Badgett if you are interested.
- Refer students to the new Speech Lab- great for presentations! Go to homepage, then Speech Lab to sign up.
- Justin Boulay is available in the library for faculty and students as well.
- Workshop on April 2, 12:30-1:30 pm in 1432 for students since WebAdvisor is going away. Students will learn how to navigate the new student planning and financial aid service.
- Writing Center/Library Success Center is available for students. There is still room available.

**6. Information Item**

**6.1. G. E. Outcomes**

- Draft of “Proposed General Education Learning Outcome Areas” presented.
- Drafts of summaries are on both Faculty Business Committee webpage as well as AS Business webpage.
- Reminder that assessment is ongoing.
- Will be an action item at some point.

**7. Action Items**

### **7.1. BP 4100 Graduation Requirements for Degrees and Certificates**

- Policy document presented showing revision of legal update regarding minimum number of semester units and deletion of quarter units.
- M/S/P

### **7.2. AP 4100 Graduation Requirements for Degrees and Certificates**

- Regulation/procedure document presented showing revision of legal update regarding minimum number of semester units and language added to “Requirements” section that was omitted in error.
- M/S/P

### **7.3. Institution-Set Standards & Stretch Goals**

- “Recommended Institution-Set Standards & Stretch Goals from Student Success Standards Committee (SSSC)” document presented and reviewed.
- Purple and blue lines are results of the SSSC.
- ACCJC guidance and language used.
- Discussion regarding the following:
  - Why percentages are used.
  - The Student Equity Plan being a parallel process.
  - Measures needed based on statistics.
  - Fear of artificial failure being represented.
  - Consequences of falling below standards and trigger processes to be formed in the event of falling below standard.
  - Accountability.
- M/S/P

### **7.4. Curriculum Packet**

- Curriculum Packet presented as recommended by the Curriculum Committee.
- M/S/P

### **7.5. AP 4231 Grade Changes-Grade Changes**

- Procedure document presented showing revisions by SSSC.
- Discussion regarding the definition of “bad faith” as there appeared to be a typo.
- Motion to send this procedure back to the SSSC to work on wording of this definition.
- M/S/P

### **7.6. AP 4228 Course Repetition- Significant Lapse of Time**

- Procedure document presented showing final revisions by SSSC.
- M/S/P (1 abstention)

## **8. Reports**

### **8.1. AS Committee Chair Reports**

#### **8.1.1. Curriculum – Yanover**

- Meeting on Friday.

### 8.1.2. Faculty Business – Smyle

- Next meeting is on Tuesday, the agenda will be sent out by Friday with a hyperlink to the webpage.

### 8.1.3. Faculty Coach – Lohse

- All contract evaluations are up to date.
- Reminder that next meeting is Tuesday.

### 8.1.4. Planning and Budget – Balassi

- No report.

### 8.1.5. Student Success Standards – Ball

- No report.

## 8.2. AS Officer Reports

### 8.2.1. President – Badgett

- Email with link will be sent out with a reminder of the non-10+1 policies under review at Council of Presidents.
- Campus-wide Space Utilization Project forthcoming. Dr. Kraft may be coming soon to update on this.
- Sub-committee was formed at the AS Executive committee meeting on 3/5/19 for nominations and elections for Senate leadership. Sherry Lohse and Gwen Kell will be on this sub-committee plus additional faculty volunteers.
- Opening of nominations will happen during 4/9/19 AS Business meeting.
- Contact Sherry Lohse or Gwen Kell if you are interested in running.
- Reminder that all leadership positions are open.
- Question asked if it is still possible to use the “running as a slate” option and what the process would be to submit to committee.
- Requested that “running as a slate” be an option.
- Clarification that “running as a slate” is not in current bylaws and that this would need to go through the AS Executive committee.
- Another sub-committee of AS Executive committee is working on formal proposal for future committee structure. Plan to bring this to the 3/26/19 or 4/9/19 AS Business meeting.
  - Clarification made that the formal proposal for future committee structure will have bylaws.

### 8.2.2. Vice President – Smyle

- None.

### 8.2.3. 2<sup>nd</sup> Vice President – Lohse

- Tenured evaluations are up to date.

### 8.2.4. Secretary – Kell

- If you have a report please send to secretary.

### 8.2.5. Treasurer – Fortier

- Current account balance is \$2,350.51 minus the \$200 to the Classified Senate’s Appreciation Luncheon.

## 9. Adjourn

- M/S/P 1:10 pm