



To: Board of Trustees

Via: Dr. Ronald Kraft

From: Lisa Yanover, Co-Chair, Curriculum Committee

Erik Shearer, Co-Chair, Curriculum Committee

Date: April 11th, 2019

Subject: Curriculum Approval, Spring 2019

1. New Courses

The following new course proposals were submitted for full review and have been approved by the Curriculum Committee.

- 1.1. ADS 100 Law and Ethics** **3 units**
Catalog Description: Introduces ethical and legal issues in counseling people struggling with addiction. Explores frameworks for addressing legal and ethical issues arising from engagement, assessment, and treatment of individuals, families, groups, and at-risk populations. Develops understanding of laws, code of ethics, and client rights. Examines the relationship between personal values and professional behavior.
- 1.2. BUSNC 601 Basic Computer Skills** **(Noncredit)**
Catalog Description: This course was developed to address the needs of students who have not used a Personal Computer (PC). There are many adults who have not previously had the opportunity or desire to use a PC and now have a personal or work- related need to do so.
- 1.3. ENGLN 810 Supervised Writing** **(Noncredit)**
Catalog Description: This course provides support for writing skills under supervision of the Writing Success Center, via workshops, online modules, directed activity, and other tutoring activities.
- 1.4. FILM 101 Introduction to Film** **3 units**
Catalog Description: This course is designed to introduce you to the creative process of filmmaking. We will study all aspects of production from the conceptualization of ideas and scripting, to the basic production equipment and their functions, and finally the production and post-production processes. Assignments will emphasize visualization, shooting style, and production organization. Presentation of ideas in both the written word and visual media are integral to the production of creative media, and the coursework for the class is designed to help you develop the basic skills to ultimately work on set as a member of a production crew.
- 1.5. FILM 102 Survey of Film and Media** **3 units**
Catalog Description: The purpose of this course is to introduce you to the history, structure, and function of the Mass Media, including print, broadcast, visual, and digital forms. In an effort to increase media literacy and become more informed and discerning media consumers, the course will introduce students to a diverse array of media texts including films, television shows, advertisements, newspapers, magazines, music videos, audio recordings, social media,



and the Internet. Particular attention throughout the course will be paid to mass communication issues relating to diverse political, cultural, and social communities as they relate to film.

- 1.6. FILM 130 Introduction to Non-Fiction/Reality Production** **3 units**
 Catalog Description: The goal of this course is to familiarize students with Non- Fiction/Reality production theory and practice. The course will challenge students to develop a critical eye, and deepen their appreciation of the many different modes of Non- Fiction/Reality film and television. In addition, at the end of the semester, each student will produce and direct a short Non-Fiction/Reality film or TV show to be exhibited in class. We will consider the Non-Fiction/Reality as an art form, a cultural artifact, a mode for social change, and as a means for representing cultures. In-class screenings will explore a variety of films and TV shows that will survey the range of Non-Fiction/Reality expression, from the classic texts, to the independent and experimental forms, and everything in-between.
- 1.7. PHYE 141D Jeet Kune Do Level 2 Teaching Assistant** **1-1.5 units**
 Catalog Description: Teaching Assistant for Level 2 JKD (Jeet Kune Do) martial arts course. Completion of JKD level 2 course or equivalent strongly recommended.

2. Modified Courses: Substantive Revision

The following course was submitted for full review based on substantive changes and have been approved by the Curriculum Committee. Substantive changes include: major changes in catalog description, objectives or course content, changes in units or hours, changes in Credit/No Credit status, changes to prerequisites, major changes to Method of Instruction/Assignments/Methods of Evaluation, addition of Distance Education component, imminent need to initiate expedited approval.

- 2.1. ADS 120 Introduction to Addiction Studies** **3 units**
 Modifications: Addition of content to satisfy new CCAPP accreditation standards, addition of prereq.
- 2.2. ADS 135 Pharmacology and the Physiological Effects of Addiction** **3 units**
 Modifications: Change subject code COUN to ADS.
- 2.3. CHEM 110 Introduction to Chemistry** **4 units**
 Modifications: Update prerequisites to align with both AB 705 and the restructuring of Math Curriculum.
- 2.4. COUN 105 Planning for Transfer Success** **1.5 units**
 Modifications: Recommended textbook added. SLO updates, change in TOP/SAM Code, addition of online.
- 2.4.1. Distance Education:**
 Approve COUN 105 for offering through Distance Education with the following modalities: fully online, hybrid.
- 2.5. DANS 170 Dance History** **3 units**
 Distance Education: Addition of DE component: fully online, hybrid, online with proctored exam.
- 2.6. HSRV 122 Helping Skills in Human Services** **3 units**
 Modifications: Changed subject code, textbook update, addition of prereqs.



2.7. PHYE 174 Skills and Conditioning for Team Sports **0.5-3 units**

Modifications: fix hours and units to match Countable Athletically Related Activities (CARA) requirements.

2.8. RESP 185 Respiratory Care Clinical II **2.5 units**

Modifications: Update course description is still listing part time students. Part time program has been dissolved.

2.9. RESP 250 Respiratory Care Clinical IV **5 units**

Modifications: 1. Eliminating the 2.5 – unit option because the part-time track degree is being eliminated. 2. Updating the prerequisite.

3. Course Archivals

The following courses were submitted for full review and approved for archival by the Curriculum Committee.

- 3.1.** POLI 350 Leadership Seminar
- 3.2.** RESP 191 Respiratory Care Clinical III
- 3.3.** RESP 251 Respiratory Care Clinical III
- 3.4.** ANTH 120L Biological Anthropology Laboratory (Fall 2020)
- 3.5.** FAMN 860 Parenting Styles
- 3.6.** FAMN 750 Childbirth Prep
- 3.7.** FAMN 859 Positive Parenting
- 3.8.** FAMN 889 How to Effectively Parent
- 3.9.** FAMN 913 Math for Parents
- 3.10.** HMRN 800 Auto Repair/Basic
- 3.11.** MOCN 970 Tour Guide Training
- 3.12.** MOCN 972 Tourist Employment

4. New Programs

The following new program proposals were submitted for full review and have been approved by the Curriculum Committee.

4.1. Architectural Drafting and Design Certificate of Achievement

Description: This certificate will help students prepare for a future in architectural drafting and design as an entry level architectural drafter in the residential and commercial building industry using Building Information Modeling (BIM) and will prepare students for continuation in the Digital Design Graphics Technology Program. Upon successful completion of the required classes for the Architectural Drafting and Design Certificate, students will be prepared for employment in Architecture, Construction and Engineering Fields as Drafting Technicians,



Designers, Building Information Modeling (BIM) Coordinators, or BIM Technicians. Students will have the ability to communicate successfully using industry standards and terminology and successfully create 2D drawing sets based off of 3D Building Information Models using the latest release of the Autodesk Revit Architecture software. Students will have the ability to communicate successfully using industry standards and terminology and successfully create 2D and 3D drawing sets using the latest release of the Autodesk AutoCAD software.

4.2. Business-Entrepreneurship Local Certificate

Description: If you have a business idea but aren't sure how to implement it, this Entrepreneur Certificate is for you! This program will guide you through creating a feasibility study and solid business planning. By the time you complete the program, you'll have a business plan and be ready to seek financing and start your business.

4.3. Commercial Photography Certificate of Achievement

Description: This certificate program provides a foundation in the basics commercial photography including digital imaging, printing, lighting, industry practices, and visual literacy. Emphasis is placed on the photography techniques appropriate for those entering the industry today.

4.4. Digital Photography Certificate of Achievement

Description: This certificate is designed for students interested in developing a contemporary practice as a digital photographer or assistant, or filling a photographic role in visual communication in an organization or industry.

4.5. LGBTQ Community Awareness Noncredit Certificate of Completion

Description: The LGBTQ Community Awareness Certificate Program provides basic workplace training for professionals working in the industries related to education, social services, business and hospitality with basic information about sexual orientation and gender identity minorities for the purpose of creating inclusive workplaces and enhancing customer service. The program supports educational institutions by training teachers and staff on how to support LGBTQ+ students. This program is designed for employees at all levels of an organization.

4.6. Mechanical Drafting and Design Certificate of Achievement

Description: This certificate will help students prepare for a future in mechanical drafting and design as an entry level mechanical drafter and will prepare students for continuation in the Digital Design Graphics Technology Program. Upon successful completion of the required classes for the Mechanical Drafting and Design Certificate, students will be prepared for employment in entry level mechanical drafting, design, and related fields. Students will have the ability to communicate successfully using industry standards and terminology. Students will be able to create detailed 2D drawing plans based off of 3D models and create physical 3d Printed prototypes using the latest release of the Autodesk AutoCAD, Inventor, and Fusion 360 software.



5. Modified Programs: Non-substantive Revision

The following programs were approved on the consent calendar for non-substantive changes to the course outline, which may include: Title change; TOP code change within the same TOP code discipline; certificate or degree unit change; certificate or diploma hour change; addition/removal courses from an existing approved program.

5.1. California State University General Education Certificate of Achievement

Modification: The California State University General Education Certificate of Achievement has been an active program since its inception in 2009 and is being entered into the CurricUNET database (curriculum management system) for the first time; its requirements will be aligned with the IGETC Certification process.