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**Administrative Procedure**  
Chapter 4 – Academic Affairs

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**AP 4228 COURSE REPETITION – SIGNIFICANT LAPSE OF TIME**

**Reference:**

Title 5 Section 55043

Students may be permitted or required to repeat courses in which a “C” or better grade was earned where there was a significant lapse of time of no less than 36 months since the grade was obtained and:

- The District has established a recency prerequisite for a course or program; or
- An institution of higher education to which a student wishes to transfer has established a recency requirement that the student cannot satisfy without repeating the course.

When a student needs to repeat an active participatory experience course in physical education, or visual or performing arts, or that is related in content due to a significant lapse of time, each repetition attempt will be counted toward the established repetition limits. However, if a student has already exhausted the number of permitted repetitions, then an additional repetition due to significant lapse of time may be permitted or required by the District.

When a course is repeated due to a significant lapse of time, the District may will disregard the previous grade and credit when computing a student’s cumulative and degree applicable grade point average.

Also see AP 4225 Course Repetition, AP 4227 Repeatable Courses, and AP 4229 Course Repetition – Variable Units.

**NOTE:** The **red ink** signifies language that is **legally advised** and recommended by the Policy & Procedure Service and its legal counsel (Liebert Cassidy Whitmore). The Policy & Procedure Service issued this procedure in September 2008 and revised it in October 2017. The language in **blue ink** is included for consideration. The language in **yellow highlighting** is included to draw the reviewers’ attention, and this language will be removed upon final approval.