



Academic Senate (AS) Business Meeting

February 26, 2019

12:30 – 1:20 pm, Room 838

Proposed Minutes

Present: J. Aguayo-Vasquez, S. Anderson, S. Ball, S. Bynum, N. Carrier, N. Chianese, D. Clemens, T. Downie, W. Fortier, M. Gianvecchio, S. Grohs, A. Gross, A. Guerrero, R. Guzman, J. Hanson, S. Hitchcock, S. Howard, J. Huston-Sylvester, M. Ignacio, K. Iwamoto, M. Jong, G. Kell, J. Kincheloe, J. King, M. Kronzer, E. Lara-Medrano, K. Larsen, T. Madison, E. Martinez, J. McClendon, J. McGowan, M. McKeig, L. Monger, A. Moore, B. Moore, C. Nelson, C. Pruitt, K. Powell, F. Quinlan, G.S. Rose, A. Ruybal, M. Sanchez, F. Smyle, E. Stafford, E. Tejada, M. Tran, C. Trujillo, D. Van Deusen, E. Wade, L. Yanover, T. Nunley

Guests: M. Villagomez, E. Shearer

1. Welcome

2. Adoption of Agenda

- M/S/P

3. Approval of Minutes: 2/12/19

- M/S/P

4. Public Comment

- Faculty Chairs Position Discussion taking place for LADS, SME, SOC on Thursday at 12:30-1:30. Erik Shearer will contact other divisions by email.

5. Announcements

- Beer Brewing class still has a couple of spots open.
- Naomi Chianese thanks all who contributed to cookie sales. There are a few boxes left.
- Napa High school production of “A Tale of Two Cities” this weekend.
- Library Trivia program is still going on.
- Please announce to your students who are graduating that the deadline to petition to graduate with a Counselor is March 15.

6. Action Item

6.1. BP 2510 Participation in Local Decision-Making-Badgett

- Initially came to Senate in the fall.
- Has been under review at Council of Presidents.
- It went to the AS Executive Committee twice.
- Red language was in response to request to explicitly state importance of constituent groups being able to provide feedback and is directly taken from Ed. Code.
- Clarification that the quoted areas were directly from Ed. Code.
- Request made to put in parenthesis after quotation citing Ed. Code.
- The Administrative Procedures are underway. Please let Amanda Badgett know if you are willing to help with working on this.
- M/S/P

7. Discussion Item

7.1. Draft of Post-Pilot Committee Structure

- Sent out document of possible post-pilot committee structure and responsibilities.
- Survey results were sent out. Based on the results, the Executive Committee discussed and put together the option presented in the documents.
- Majority of survey takers were in favor of flexibility to have these ad hoc committees.
- Proposing smaller committees that still have membership by division.
- Remaining faculty would be in the reserve for ad hoc committees. These ad hoc committees would work on items that emerge throughout the semester.
- Reinstated Professional Development based on comments of wanting a dedicated group. The TLC Faculty Coordinator could serve on this committee.
- Comment made that constitution/bylaws are important in that faculty powers are established by Title 5, Ed. Code, and Bylaws. Structure that gets voted on has to have bylaws.
- Offer made by senator to work on the responsibilities of committees by referencing the bylaws.
- Comment that this proposal is very preliminary. Need to know how everyone feels about this preliminary structure with these general directives, then details of bylaws could be added. Writing bylaws for a committee structure that senate may not want would be a waste of time.
- Comment that putting an experiment in place without bylaws is radical and destructive.
- Senator proposed going back to the original plan/structure with bylaws in place.
- Question raised how the new structure would align with our existing bylaws. Concern of unexpected consequences if they don't align.
- Comment that looking at the constitution and bylaws of the senate should guide committee structure instead of the other way around.
- Bylaws were suspended in as much as those parts of the bylaws around committees. Old bylaws are out of date and make references to committees that haven't existed for 5-6 years. No bylaws on how we exist as a senate were suspended. The senate approved the suspension of bylaws around committees at the time, not all bylaws.
- Comment made that for the pilot process each line from the bylaws under every committee were put somewhere. All committee responsibilities were upheld.
- Clarification that in the new committee structure, every senate responsibility in current bylaws will go somewhere, none will be taken out.
- Clarification that new structure would not be considered a pilot.
- Comment that the adapted version/suggestion should be voted on.
- Policy review won't always be such a large part of committees once they are caught up.
- The AS Executive committee did consider having a policy committee but there is a group of faculty that do not want this.
- AS Executive committee also discussed the idea of having individuals, well versed in policy review, work with Student Success Standards Committee to assist new members and have common understanding of how to revise policy. There is mentoring to be done around policy review and hope is to build this into new structure.
- Comment made that as faculty, fundamentally job descriptions have changed. Faculty are working more and doing more. Will new structure address this extra workload?
- Question raised regarding how effective the pilot structure has been and if there is any data that suggests that pilot made the workload more manageable.

- FCC for example, does structure allow for evaluation of new staff effectively.
- Comment made that the pilot was originally in place to help even out the committee workload.
- Discussion regarding if hard data can even be collected to show efficiency of pilot.
- Comments that there is progress based on pilot in terms of division meetings where members are having discussions now and a second academic senate meeting where committees are sharing what they are working on.
- Comment that going back to the old committee structure with numerous committees trying to report would be challenging in order to keep having all these conversations.
- The proposed new committee structure has some similarities to the previous pre-pilot structure in that they are all senate committees, not being chaired administrators. According to D1140 it is either a senate committee or a district committee.
- Comment that some divisions never have time to address senate items.
- Comment that all committee structures are trial periods, nothing is set in stone.
- Clarification on the proposed new structure's two ad hoc committees: one ad hoc for processes/items that emerge and one ad hoc for experienced policy writers who when needed could assist standing committees.

8. Reports (10 min)

8.1. AS Committee Chair Reports

8.1.1. Curriculum – Yanover

- Meeting on Friday.

8.1.2. Faculty Business – Smyle

- Please review board policies and Faculty Hiring Procedures that are on the FBC website.

8.1.3. Faculty Coach – Lohse

- All contract and tenured faculty evaluations are up to date.
- If anyone is interested in taking on Faculty Coach Chair roll or Vice President II roll please talk to Sherry Lohse.

8.1.4. Planning and Budget – Balassi

- None.

8.1.5. Student Success Standards – Ball

- Attendance policies coming, please review them on the committee's site.

8.2. AS Officer Reports

8.2.1. President – Badgett

- Please step up for leadership.

9. Adjourn

- M/S/P 1:19 pm