



## **Academic Senate (AS) Business Meeting**

November 27, 2018

12:30 – 1:20 pm, Room 838

### **Proposed Minutes**

**Present:** J. Aguayo-Vasquez, A. Badgett, S. Balassi, S. Ball, A. Bewick, S. Burns, N. Carrier, D. Clemens, A. DiFranco, T. Downie, I. Dunkle, D. Ellingson, S. Fawl, W. Fortier, C. Gillis, S. Grohs, A. Gross, J. Hanson, S. Hitchcock, M. Hodgins, M. Ignacio, K. Iwamoto, M. Jong, J. Kincheloe, J. King, M. Kronzer, E. Lara-Medrano, K. Larsen, J. Liscano, S. Lohse, T. Madison, E. Martinez, J. McGowan, M. McKeig, L. Monger, B. Moore, C. Nelson, L. Nussdorfer, K. Owens, C. Pruitt, M. Sanchez, H. Scott, C. Shatto, F. Smyle, E. Tejada, C. Trujillo, D. Van Deusen, N. Wade-Gravett, L. Yanover, L. Rivera

**Guests:** M. Villagomez

**1. Welcome**

- Meeting called to order at 12:30 PM

**2. Adoption of Agenda**

- Motion to adopt the agenda with 6.2. removed.
- M/S/P

**3. Approval of Minutes: 11/13/18**

- M/S/P

**4. Public Comment**

- None

**5. Announcements**

- Holiday Gathering for faculty on Thursday, Dec. 6 in winery from 4pm-6pm.
- Informal potluck in faculty lounge on Thursday in the 1000 building.

**6. Information Items**

**6.1. Faculty concerns regarding air quality Nov. 16-21 –K. Iwamoto/A. Badgett**

- Presenters shared concerns regarding communication and decision with the college staying open on Monday, November 19.
- Presenters have an appointment with the President of the college on Thursday to bring faculty concerns.
- Main issue was decision making and transparency/communication, by the President of the college, both during and after decision. It is not about whether or not college should have closed.
- The President of the college didn't provide sufficient time in consulting presenter or stakeholders.
- Emails between presenter and President brought up honesty issues that need to be addressed.

**6.2. Update regarding Robert's Rules of order in AS Business meeting –M. Gianvecchio**

- AS President shared that this item would be taken off and addressed in the future.

## 7. Action items

### 7.1. Distance Education Guidelines –C. Gillis

- AS President stated that this item should have come to the last meeting and it was discussed at prior AS Business meetings previously.
- Presenter mentioned that the comment made at previous meeting was considered and change was made in document.
- M/S/P

### 7.2. Flex Day Agenda –F. Smyle/S. Howard

- Spring Flex Day falls on a Friday.
- Lunch is on your own, classified senate is not hosting and lunch will be earlier at 11:30 am.
- Faculty may elect to hold a one or two hour “Department-specific Professional Development” meeting as noted on agenda.
- A CAL STRS session is available and is targeted to faculty who are about 1-5 years from retirement.
- Motion and second made to approve agenda.
- Discussion was initiated by a request to add a time to have an all faculty meeting to discuss the division chair structure and the future of division chairs.
- Further discussion on this topic regarding what time this should be on the Flex Day agenda was had.
- Final suggested time was 10:15 am – 12 pm.
- Amendment to the motion with this added meeting time.
- M/S/P

## 8. Discussion Items

### 8.1 BP 2510 Participation in Local Decision Making –A. Badgett

- Original version of Board Policy presented that was approved in 2004. It is verbatim the template language.
- Revisions include listing the 10+1 rather than making references to them.
- State senate recommends to designate the board relationship to the senate which are “relies primarily” and “mutual agreement”.
- New revised Board Policy presented and reviewed.
- Revision specifies what part of the 10+1 the board relies primarily upon on advice of the AS and what part is mutually agreed upon.
- New language is current practice, there is nothing new being proposed.
- There will be accompanying procedures that will come from relevant parts of D1140.
- Question brought up regarding how this interfaces with AB 1725.
- Concern mentioned that this language waters down faculty’s voices.
- Concerns addressed with explanation that the administrative procedures will spell out more on these topics.
- Suggestion brought up about adding wording in the language under ‘Staff & Students’ section.
- AS President stated that she would share this wording suggestion at the Council of President’s meeting later in the day.
- Request made for the AS President to summarize Mutual Agreement.
- Questions raised as to if items are ever not mutually agreed upon in Mutual Agreement.
- Question asked about how “good faith efforts” are judged by the Board in the case that item may not be mutually agreed upon.

## **8.2 Committee Restructure Pilot: Input Needed –A. Badgett**

- AS President reviewed pilot restructure history and purpose of communication.
- Feedback has consisted of items falling through the cracks, concerns around the intersection of instruction and technology, and Professional Development needing a standalone committee.
- Need for answers on: where we need a standing committee and where we need some flexibility for new leadership.
- Comment made that committee isn't always needed to get work done, committee approval can sometimes just be a formality.
- Issue discussed about Faculty Coach Committee requiring 20 tenured faculty as members so shepherd through new hires in the fall.
- As President requests direction about priorities in terms of workgroups/ad hoc committees or the formality of standing committees to complete work.
- This conversation will need to continue into January. Hoping to reach a decision about the structure as early in the spring semester as possible.
- Request to be able to submit questions and concerns in a mass document as a starting point.
- Suggestions that maybe there should be some options of how to proceed instead of an open discussion.

## **8.3 Updates on items under review at committee level.**

### **8.3.1 Curriculum – Yanover**

- Announcement that there will be a meeting this Friday and the following Friday.

### **8.3.2. Faculty Business – Smyle/Hanson**

- Technology (Tech.) Goals & Objectives document presented.
- Discussion regarding needing more faculty input/involvement in the goal and objectives of the Tech. Committee.
- Suggestion of workgroup within Tech. committee with more faculty regarding IT governance.
- Comment that the Tech. Committee having more faculty involved should be part of the pilot restructure conversation.
- Comment that we can still add feedback to what the Tech. Committee's goals and objectives should be.
- Comment regarding how feedback should be welcomed up until item has moved away from senate as a body.
- Revisions of the Faculty Hiring Procedure (F.H.P.) presented.
- Workgroup worked on revising guidelines of procedure, then met with Human Resources regarding legal nature of document.
- Changes consisted of cleaning up, organizing and clarifying language of what process is currently.
- Request by committee chair for feedback on the document.
- The process is essentially the same, the composition of the hiring committees hasn't changed, and the roles on the committees haven't changed.
- Question raised regarding EEO Representative (Rep.) for classified hiring committees.
- Both F.H.P. and Tech. Goal and Objectives will be brought back next semester.
- Until then please send all feedback to Faye Smyle.

### **8.3.3. Faculty Coach – Lohse**

### **8.3.4. Planning and Budget – Balassi**

8.3.5. Student Success Standards – Ball

- There will be a meeting on Monday so please review policies/procedures that were sent out and get feedback to committee chair as soon as possible.
- If action items are important enough to be talked about, they are important enough to be reviewed early.

**9. Adjourn**

- Motion to adjourn meeting at 1:20 PM
- M/S/P

DRAFT