



Academic Senate Business Meeting

Minutes for December 11, 2012

12:30-1:20, Library Community Room

Members Present: Dave Angelovich, Amanda Badgett, Andrea Bewick, Maria Biddenback, Natalie Bradley, Shawna Bynum, Peggy Carroll, Dianna Chiabotti, Dan Clemens, Aaron DiFranco, John Dotta, David Ellingson, Stephanie Grohs, Ann Gross, Julie Hall, Kristie Iwamoto, Jose Hurtado, Gwen Kell, Jennifer King, Barbara Kraig, Elizabeth Lara-Medrano, Karen Larsen, Tia Madison, Kelly McCann, James McGowan, Rob Miller, Erin Quealy, Scott Rose, Denise Rosselli, Mary Salceda-Nunez, Marci Sanchez, Debbie Saunders, Mary Shea, Erik Shearer, Melinda Tran, Diane Van Deusen, Maria Villagomez, Jeff Wachsmuth, Eric Wade, Nadine Wade-Gravett, Eve-Anne Wilkes, Yolanda Woods, Lisa Yanover

Guests:

1.0 Welcome

2.0 Adoption of Agenda

- Adopt Agenda E. Shearer
- Board policies to adopt- can be added as discussion item, D. Ellingson
- Agenda addition 6.0 to discuss board policies
- Numbering corrections-fix correction

3.0 Approval of Minutes

- Approve msp, (A. Badgett)

4.0 Public Comment

- None

5.0 General Announcements

- Faculty Party Italian Feast
- Planning informational meeting Community room today
- No FA meeting Thursday; will send out e-mail

6.0 Information Items

6.1 Board Policies (Animals on campus /sustainability-students brought forth)

- Brought back to be approved – 4 weeks for each group to get feedback. How was it going to be handled? Get feedback then report to larger group – if we need discussion will open to group & put on agenda.

6.2 Standing Committee Chair Reports

6.2.1 Academic Standards & Practices - None

6.2.2 Basic Skill Initiative – Meeting tomorrow



6.2.3 Curriculum

- Changes have come through from State @ courses (transfer courses) course description – all courses must now be submitted by curriculum review.
- 100 % compliance – transfer degree must have if it exists at State level
- June 1st, 2013 deadline – Curriculum Committee will be meeting – look at now
- Problem some courses that show on the agenda are not those that were submitted

6.2.4 Faculty Standards & Practices

- Drafts to Division Chairs, Administration, Deans, and Coordinators – the part time hiring document
- Equivalency Review Teams – Will have a day 3Rd Friday for the team to meet.

6.2.5 Learning Outcomes Assessment

- LOAC is revising the process to assess the ILOs; currently NVC is using the inquiry group model as a pilot process to assess the communication ILO. The inquiry group has developed a common rubric that can be used to assess oral and written forms of communication. LOAC and the Inquiry Groups are identifying concerns with current ILOs. There will be an opportunity for the campus community to give their input on the ILOs during the Spring Flex Day. LOAC is also are working on the newsletter, the handbook, and planning the Spring Flex Day activities.

6.2.6 Professional Development Committee

- Best practices – Flex Day
- Start with Division Meetings
- Best Practice Session – Bring ideas to share math, integrated curriculum, media, oral communications. If any ideas please send to Karen for input for flex day

6.2.7 Social Committee

- Faculty Party Friday 14th - Dinner provided ; bring wine
- Flex Day - Pot Potluck- Volunteers bring food in croak pots ; other side dishes
- Please read e-mails
- Thanks to Peggy

6.2.8 Distance Ed (Ad Hoc) - None

6.3 Shared Governance Reports

6.3.1 Budget Committee

- Tomorrow audit meeting
- Friday meeting with planning – possible integration of 2 committees (Planning & Resource)



- State meeting about prop 30

6.3.3 Planning Committee

- Policy Fiscal Stability
- Shared governance of Planning & Budget
- Looking at merging 2 committees
- Looking at pros & cons of merging

6.4 Officers Reports

6.4.1 President

- Presidents Council – Auxiliary service –to bring to the board set up a 501C3- money taxes. Separate from the foundation – more transparent
- Does this have anything to do with trust funds? Is foundation in support of this?
- Going to the board tomorrow. Ways to increase revenue/Foundation separate entity/ Winery has separate entity/ Are we now getting another entity to deal with money?
- Board back up materials> Private/Public/ Lots of things listed
- Ann did e-mail Ron got what was in packet. Sue said problem with foundation and how they give out money
- Board agendas now are “surprise” items. Why setting up a different entity to deal with NVC money. Let board know we have questions and concerns. Is it designed to address complicated areas and tax issue process? Was to go to all the groups and get feedback. Foundation gets money from groups with stipulations of how to spend.
- May be mechanism to free up some funds with 501C3- Has been presented at Way Forward presentations. Can have donations come in and use in different funds.
- 10 plus 1- this has a piece and we should be a part of this discussion
- Should we request to pull from agenda and have more discussion?
- How it will be used – a concern
- Some colleges have abused such a thing
- Action item is to create 501. Do not see a problem with this, however implementing will need input
- Staff proposes to implement a 501C3 a separate entity
- Rentals/fee base/grants/public private...
- We want input as to how the 501C3 works
- If it is a separate entity we no longer have say
- Does not follow our approval process.
- Foundation independent (501C3 – auxiliary)
- Academic Senate restructure – will meet late January. Look at option #1 then be presented to Full Senate
- Program will continue (DDGT) will not be discontinued



- Webinar Monday, December 17 1:30-3:00; scorecard 1763A
- Accreditation Institute – early February

6.4.2 1st Vice President- None

6.4.3 2nd Vice President

- Evaluation contract packets delivered to Office of Instruction/ Student Services
- Tenured sheet update District to take over process and contact people that timelines are important
- TLC – to discuss needs of training (for Faculty)
- 5 packets went forward without Administrative evaluations. Not a penalty to evaluatees or coaches.

6.4.4 Secretary- None

6.4.5 Treasurer – None

7.0 Action Items

7.1 Curriculum Packet

- Clarification > Respiratory Therapy Courses, msp (S. Bynum) Approved

7.2 Tenure Recommendation

- Antonio Castro > Tenure (Board of Trustees only ones to grant tenure), msp (E. Shearer) Approved

7.3 Distance Education Ad Hoc Committee Re-Approval

- Ad Hoc committee needs to be re-approved for next year
- Msp, (s. Bynum) – Need to repost to curriculum committee
- Will look at permanent structure (Approved)

7.4 Resolution of Support for Budget/Planning Committee Restructuring

- Amend resolution with integrated, msp (D. Ellingson) Approved

7.5 Proposal to Extend Password Longevity

- We have 180 day password because of security reasons- Datatel, etc.
- Change to 360 days password, msp (P. Carroll)
- Where did this come from? Go through District technology committee,msp (e. Shearer) Approved
- Move it from vote today – send forward issues passwords, etc.
- Motion refer this to D.T.C

8.0 Adjournment- 1:20pm - msp, (S. Bynum-