



## Academic Senate Business Meeting

Minutes for September 25, 2012

12:30-1:20, Library Community Room

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Members Present: Jessica Amato, Dave Angelovich, Amanda Badgett, Glen Bell, Stephanie Burns, Shawna Bynum, Peggy Carroll, Antonio Castro, Dianna Chiabotti, Dan Clemens, Michael Conroy, Aaron DiFranco, John Dotta, David Ellingson, Sheryl Fernandez, Wayne Fortier, Catherine Gillis, Gonzalez, Roberto, Stephanie Grohs, Ann Gross, Alejandro Guerrero, Julie Hall, Fain Hancock, Kristie Iwamoto, Natalie Bradley, Eric Wade, Jose Hurtado, Gwen Kell, Jennifer King, Christy Kling, Barbara Kraig, John Liscano, Sherry Lohse, Tia Madison, Kelly McCann, Rob Miller, Lynda Monger, Bonnie Moore, Forest Quinlan, Scott Rose, Mary Salceda-Nunez, Sanchez Marci, Debbie Saunders, Erik Shearer, Van Deusen Diane, Randy Villa, Maria Villagomez, Jeff Wachsmuth, Nadine Wade-Gravett, Eve-Anne Wilkes, Lisa Yanover, Cliff Zyskowski, Yolanda Woods, James McGowan, Elizabeth Lara-Medrano, Melinda Tran, Erin Quealy

Guests:

### 1.0 Welcome

### 2.0 Adoption of Agenda

- Approval of agenda msp-(F. Williams)

### 3.0 Approval of Minutes

- Stephanie Burns- discussion 7.1.5 (LOA report to be corrected)
- Approved minutes as amended msp-(E. Shearer), 1 abstention

### 4.0 Public Comment

- None

### 5.0 General Announcements

- PEP verification team volunteers need 3 people who have recently gone through the PEP process or who are part of the 2013 PEP cycle- get back to Ann
- The draft of the process for the ED Master Plan Please give feedback to Sue by October, 8<sup>th</sup>
- Is Ann the only faculty member on the Ed Master Plan group?

### 6.0 Action Items

6.1 Committee Assignments – Remove Tia Madison from PDC. Approve msp-(E. Shearer)

### 7.0 Discussion Items

7.1 President/ Superintendent Job Description – Erik, Marcie, and Stephanie are on the committee. The College hired a firm to help with the search for a President. Need to look at responsibilities and duties, and please give suggestions to Stephanie, Marcie, or Erik.

#### **Some suggestions for editing the duties and responsibilities:**

- Consolidate some duties
- Shared VS Participatory, What is the difference? – Participatory is the actual technical term  
Shared Govern- term does not mean anything
- Send information to Eric, Stephanie, Marcie



## 7.2 Committee Restructuring Options

### **Power-point attached to minutes**

- Recap the Friday session Senate Responsibilities (Response to the survey)
- **AB 1725** 10 + 1 for Academic Senate work
- Mandates work of Senate: 1) Curriculum 2) Degree & Certificate 3) Grading 4) Ed. program Review - involvement Process & Policies
- AB1725 #5-10 holds Senate responsible for participating in development of standards, policies, processes, etc.; don't have to be involved in all processes once established.
- Consider roles of monitoring the process. Room for movement different levels of responsibility
- The chart is a suggestion of how things could work- Only a starting point for discussion
- Motivation- Looking at work load and number of committees we have. Can we restructure to make more efficient, reduce amount of time that goes toward Senate activities?
- How is it different from what we have currently?
- Academic Senate – Still includes everybody
- Reduces to 3 Committees – Standards and Policies Committee, Curriculum Committee, Faculty Evaluation and Development Committee.
- 3 committees to be equal in responsibilities and workload.
- 1 representative from each division on each committee
- Current SSP & FSP & ASP will make up S & P committee
- Move quorum to 51% for committees then have work groups that do not go above quorum, and then they can do the work without Brown Act restrictions. Decisions would be made by quorum of committee.
- Scheduling could be easier with work groups
- There is a possibility that the College is looking at changes with Division set up (collapse division) so representation could change.
- LOAC-concern that it is on the District side; keep under Senate
- How can faculty get put on District committees and work groups?
- Curriculum going straight Board of Trustees
- Concern all policy goes through single committee
- Duplication of efforts- Must have a degree of trust in the committees making decisions
- Can be open to have a full Senate debate if someone wants
- Also committee meetings are open to the public, so you can go to meetings but not have a vote
- Workload- Looking at do we want to be involved & approve everything vs. 3 committees
- Workgroups- Research, develop writing, etc. then bring back to committees
- Policy Work Group polish then send to Executive Committee then to Academic Senate delegating work load to committees
- Still need Classified/ Student/ District members (as needed)
- Open to input & process for changes
- Have an Adhoc committee to come up with multiple scenarios & process plans
- Concerns about workload were the starting point; to a shift of how we govern, where is participation?
- How do we move forward with this?
- Please offer ideas and add to the mix



**8.0 Future Meetings**

**8.1.** Next meeting: Tuesday October 9th, 12:30-1:20, in the Library Community Room

**9.0 Adjournment** (1:20 p.m.) msp, (A.Badgett)