



Academic Senate Business Meeting

Minutes for April 23, 2013

12:30-1:20, Room 860

Members Present: David Angelovich, Amanda Badgett, Glen Bell, Andrea Bewick, Shawna Bynum, Dianna Chiabotti, Dan Clemens, Wayne Fortier, Bill Fried, Cathy Gillis, Roberto Gonzalez, Stephanie Grohs, Ann Gross, Kristie Iwamoto, Gwen Kell, Jennifer King, Christy Kling, Barbara Kraig, Elizabeth Lara-Medrano, Sherry Lohse, Tia Madison, James McGowan, Rob Miller, Lynda Monger, Bonnie Moore, Denise Rosselli, Mary Shea, Eileene Tejada, Melinda Tran, Diane Van Deusen, Randy Villa, Maria Villagomez, Nadine Wade-Gravett, Eve-Anne Wilkes, Yolanda Woods, Lisa Yanover

Guests:

1.0 Welcome

2.0 Adoption of Agenda

- Off 6. Move forward discussion of EO plan, msp - (S. Bynum)

3.0 Approval of Minutes: 4/09/13

- Was a LOAC report (need revision) input for ILO (need survey, forms)
- As amended, approved, msp - (A. Badgett)

4.0 Announcements - None

5.0 Public Comment - None

6.0 Action Items

6.1 BP 4250 - Probation, Dismissal and Readmission - Revision

- B.O.T. voted to not pass previous version of policy. Recommend to re-write - original policy was too brief. Doesn't reflect model policy – league recommendation. Back to committee re-wrote with more clarity.
- Under readmission with a counselor (correction), msp - (S. Burns)
- Approved

6.2 BP 4225 - Course Repetition and Withdrawal - Revision

- What is substandard vs. passing vs. not passing?
- Substandard below a "C", msp - (S. Bynum)
- Approved

6.4 AS Officer Elections - Close Nomination Period

- Nominations: Eileen Tejada/Maria Biddenback, President; Tia Madison, VP; Nadine Wade-Gravett, Secretary; Julie Hall, Treasurer
- Nomination period closed, msp - (G. Bell) Approved
- 2 different colors of ballots (full time & part time) in library behind circulation desk. Voting April 24-30.

7.0 Discussion Items

7.1 EEO Plan - Revision



- 2007 developed EEO plan - pending changes now need to submit final plan. Developed thru committees, etc.
- HR made minor modifications through document.
- Going to groups asking for input
- Item 14 - substantial change (top administration, staff support)
- Several components are required some are recommended, by whom?
- Required are by Chancellor's office
- Since data are not available those are not required
- Plan looks at best practices to increase pools.
- Taking out a lot of information (11,12,13,15) are not required.
- Look at available data for diversity - then to meet bench marks; however, data not available. Therefore those pieces were taken out. Chancellor's office is to monitor data and then assist the college. Can't set benchmarks – illegal. Turn in reports annually that go to the state. Chancellor's office should be looking at data
- Inclusivity group decided at Cabinet level to look at their charge and may change make up of the group. Having a regular President will help.
- Extend discussion 2 minutes, msp - (M.Villagomez)
- Do we have a majority on Inclusivity? NO
- Leave in 2 faculty members
- Did have faculty appointees
- Designees from Senate – left open. How many? Now have 1 representative from each body
- Could just put "Inclusivity Committee" in EEO Plan and not list membership
- Oscar is in charge of New Majority Affairs

8.0 Information Items

8.1 Committee Reports

Academic Standards & Practices

- Bring forward recommended change to multicultural requirement change of local GE.

Basic Skills Initiative - None

Curriculum

- Last meeting May 3rd unless we hear from Amanda will not need to attend May 3rd meeting
- Kudos to Curriculum committee

Faculty Standards & Practices

- Making minor revisions to hiring process
- Nothing substantial, will be action item
- 2 equivalency review meetings may have more meetings in certain areas
- May be asked to serve on committee

Learning Outcomes Assessment



- Working on recommendation for inquiry groups for next year
- ILO process information to go out

Professional Development Committee - None

Social Committee - None

Budget Committee- None

Planning Committee – Review policy D-1150 did have budget look at it. Discussion for strategic plan 2014 - 2019 what our initiatives will be.

8.2 Officer Reports

- **President:** Committee assignments 2013-2014 – will get latest update this week. Bylaws - 3 year assignment commitment. Committee has to approve if someone is on over 3 years. Contract faculty beginning second year should request top 3 choices. Will circulate list of those who are excused from committee work.
- **VP II:** Thanks to all who got evaluation paper work in
- For faculty being evaluated this year, if have not received notice about completion of Administrative Evaluations, contact VP II.

9.0 Future Agenda Items

- Discussion – EMP - When we meet for EMP what information is needed to take to the BOT? Need to see whole plan complete and no changes after it goes through faculty. Added ½ hour meeting during finals week May 28, 12:30-1:00 for final vote if possible.
- Action Items at next meeting : Curriculum Packet; Committee Assignments 2013/14; EMP Discussion/Approval; EEO Plan Approval; PT Faculty Hiring Process' Contract Faculty Evaluation Process Revisions

10. Adjournment (1:20 p.m.)