



## Academic Senate Business Meeting

Minutes for February 26, 2013

12:30-1:20, Room 860

---

Members Present: Amanda Badgett, Maria Biddenback, Stephanie Burns, Shawna Bynum, Peggy Carroll, Dianna Chiabotti, Michael Conroy, John Dotta, Sheryl Fernandez, Bill Fried, Ann Gross, Alejandro Guerrero, Julie Hall, Fain Hancock, Kristie Iwamoto, Gwen Kell, Christy Kling, Barbara Kraig, Elizabeth Lara-Medrano, Karen Larsen, John Liscano, Sherry Lohse, Tia Madison, James McGowan, Rob Miller, Lynda Monger, Angela Moore, Bonnie Moore, Scott Rose, Denise Rosselli, Mary Salceda-Nunez, Marci Sanchez, Debbie Saunders, Mary Shea, Eileene Tejada, Melinda Tran, Diane Van Deusen, Randy Villa, Maria Villagomez, Eric Wade, Nadine Wade-Gravett, Yolanda Woods, Lisa Yanover, Cliff Zyskowski

Guests:

### 1.0 Welcome

### 2.0 Adoption of Agenda

- Adopted agenda msp - (J. Hall)

### 3.0 Approval of Minutes

- Minutes from 02/12/13 approved, msp - (A. Badgett)

- Corrected version went out

### 4.0 General Announcements

- Not too early to buy tickets for theater production

### 5.0 Action Items

#### 5.1 Resolution of Support for Instructional Reorganization

- Proposal has come to numerous groups
- Concerns of Division Chairs role on Instruction Council
- Have an amended flow chart showing Division Chairs on Instruction Council
- Job description of Division Chair roles was out of date and will be updated but is not ready yet
- Health Occupations, Consideration – Should show Associate Deans on Instruction Council
- This will be taken to the Board with The Way Forward this month
- Resolution of support for Instructional Reorganization, to approve, ms - (B. Moore)
- Discussion:

- Do we need to support Assoc. Deans to be on Instruction Council by adding language?

- Should go through Administration

- Added language....with additional consideration of roles of Associate Deans on Instructional Council

- Concern about resolution 1) We haven't seen job descriptions 2) Under representation of some faculty
- Can we wait to see new job descriptions before we vote on reorganization? Pieces of information missing.



- Motion to amend wording about Associate Deans - passed
- Concern to vote resolution when we do not have job descriptions for Deans
- FAQ ( from Sue) Division roles are not changing
- Are there negative impacts to not vote?
- BOT still questions having Division Chairs. This is to support Division Chairs
- Looking at the Board's view of Division Chairs it is important to support Division Chairs and Sue's reorganization
- What are the effects if we add Deans to Instruction Council?
- If we move in haste may regret it
- Will reorganization change power of Instruction Council? Look at reorganization. See if decisions Instruction Council is making and are they taking in faculty information?
- NO - 15, YES - 16; for resolution
- Report to Board we are united in keeping our Division Chairs even though not 100% for the resolution

## 6.0 Discussion Items

### 6.1 Academic Senate Committee Restructuring Proposal

- Ways to reduce work load
- Current structure – Several Senate Committees/ District Committees/ etc.
- New structure – 8 committees collapse to 3 main committees
- Curriculum/ Standards & Practices/ Faculty Evaluation & Development
- The committees assign work groups (when less than quorum can email, etc.)
- Shared Governance groups & District committees
- VPI/Chair SP; VP/II/ Chair FED- terms of office 3 years for VP's to match with Chair terms
- Reassign time proposal:
  - President .5, VPI/SP Chair .2, VP/II/FED .3, Planning .1, Budget .1, Curriculum .3
- LOAC reassign time came from Office of Instruction
- Recommendation LOAC now .4 in 2 years down to .2
- This is just discussion. VP/II reassign time has not increased yet job has increased (.4 possibly)
- Do not take anything away from Curriculum Chair
- Matriculation is not on schematic- Not a Senate assignment
- VP/II/Chair/FED ask Office of Instruction for more support since this person works with administrators for evaluations
- Larger committee can meet and put work groups together to complete jobs
- Concern:
  - Communication what are we doing to ensure smooth communication? Chair of committee-
  - Look at infrastructure for communication
- PEP coordinator .2 up to .3 – This job has been overwhelming
- If we go this way can the Academic Senate meet once a month and use second meeting for committees?
- Academic Senate cannot complete all its work in 1 hour a month
- This should equalize/ balance load of committee work
- Option of doing work through email and not through meetings, this does not reduce work load, just doing it a different way. Does this lessen work load?



- FA could look into what we are required to do, contractual issues
- Difficult at large meetings to come to consensus from small work groups- This will need to be through communication
- Time: Trying to lessen meeting times, but still want extended debate, can't have extended debate and less meetings
- Institution does not have infrastructure to support dialogue
- Look up about rules vote on item

Faculty who was late to the meeting due to an emergency situation asked to cast a vote on Action Item 5.1.. VP11 stated that rules do not allow for additional votes to be added after the initial vote has ended.

## 7. Adjournment (1:20 p.m.)

- N. Wade – Gravett, msp

## **Resolution of Support for Instructional Reorganization Proposal, A. Gross**

### **Approved as Amended by Academic Senate, February 26, 2013**

Whereas, the instructional reorganization being proposed to the Napa Valley College Board of Trustees more effectively distributes the administrative workload of the Office of Instruction and thus allows the Vice President of Instruction more time to develop and support instructional programs, and

Whereas, the reorganization preserves existing faculty-elected, Division Chair positions and retains the role of Division Chairs as equal members of the Instruction Council, thereby retaining the direct connection of faculty to decision making in the area of Instruction, and

Whereas, this proposal was developed in broad consultation with Instruction Council, faculty and the Academic Senate,

Therefore, be it resolved that the Academic Senate supports the Instructional Reorganization and recommends that the NVC Board of Trustees approve it ~~as presented~~ with additional consideration of the roles of Associate Deans on Instruction Council.

