



Academic Senate Business Meeting

Minutes for October 9, 2012

12:30-1:20, Library Community Room

Members Present: Dave Angelovich, Amanda Badgett, Glen Bell, Shawna Bynum, Peggy Carroll, Antonio Castro, Dianna Chiabotti, Dan Clemens, Michael Conroy, Aaron DiFranco, John Dotta, David Ellingson, Sheryl Fernandez, Wayne Fortier, Gonzalez Roberto, Ann Gross, Alejandro Guerrero, Julie Hall, Kristie Iwamoto, Betty Hopperstad, Gwen Kell, Jennifer King, Christy Kling, Barbara Kraig, Elizabeth Lara-Medrano, Karen Larsen, Sherry Lohse, Tia Madison, Kelly McCann, James McGowan, Rob Miller, Lynda Monger, Angela Moore, Scott Rose, Denise Rosselli, Mary Salceda-Nunez, Sanchez Marci, Debbie Saunders, Erik Shearer, Melinda Tran, Van Deusen Diane, Randy Villa, Maria Villagomez, Eric Wade, Nadine Wade-Gravett, Eve-Anne Wilkes, Yolanda Woods, Cliff Zyskowski

Guests:

1.0 Welcome

2.0 Adoption of Agenda

- 1 correction – Planning Committee Maria Biddenback, Approve msp, (E. Shearer)

3.0 Approval of Minutes

- Amendment- minutes should include Erik's power point
- Marcie (misspelled) Marci, Approve msp, (Eric Shearer)
- Announced that corrections to attendance, spelling of names, other minor, non-substantive corrections can be sent directly to AS Secretary for correction

4.0 Public Comment

- None

5.0 General Announcements

- Faculty Assoc. Meeting Thursday, October 11, room 831 12:30-1:30pm
- Social Committee October 30, 12:30-1:30- Halloween costume contest-winner will have a private wine tasting w/ Bryan Avila

6.0 Action Items

6.1 Follow up- Process for Academic Senate Committee Restructuring Options

- Background information from last few meetings (Ann)
- F.A. Exec. Board sent message to be read. There is some concern to have a clear line between Senate & Faculty Association
- Today provide time lines (urgency to see what we can do with workload issue in order to implement for next academic year).
- 4 Recommendations from retreat summary report – Steps to address workload issues. Do we need to restructure committees?



What level of responsibility do Senate members want? Committee restructure presented at last meeting is just 1 option and something to start with and are looking for feedback.

Action- Develop an Ad Hoc Committee of those who will take input and bring it back to Full Senate Body (look at input and other options).

Ann will be on the Ad Hoc Committee- any others interested let Ann know by Thursday October, 11

October 23- Discussion of option 1

November 13- Ad Hoc will bring any input & other options

November 27- Discuss options & any input of others

December 11- Full Senate vote on options

- Eric Shearer (msp)

Discussion -

Do we have information on institutional changes at this time? Do not have any information.

Do we want to move forward with the above time line?

- Eric Shearer moved to extend 5 minutes – Approved

Is it wise to change when we may be changing President of college? Will there be an option to not change?

Senate does function parallel and the Senate structure should not be set by the administration.

Early retirement incentive could change workload.

There had been talk to send out surveys to see what is not working now and why there is a low level of participation.

- Move on floor to postpone motion indefinitely (D. Ellingson)
- If we completely table- work that has been done is gone.
- Motion to extend 5 more minutes (D. Rosselli)

We will still address work load but motion ends discussion today. In the future someone will need to bring up a motion. 9 yes, 15 no, 11 abstentions

Motion falls back to original motion 18 yes, 12 no, 9 abstentions

- Original motion fails – (**POST MEETING CORRECTION – Abstentions were mistakenly added to total votes cast. Actual vote was 18 yes, 12 no; therefore the motion passed. This correction will be discussed at the November 13 AS Business meeting. – A. Gross**)

6.2 Educational Master Plan

- Current Coordinating Committee Membership- Increase faculty representatives by adding the following:



- Chair or designee of the follow AS committees: Academic Standards and Practices, Curriculum, Planning, Distance Education
- Faculty Member for Career Technical Education Division
- Should not develop Ed Master Plan before Mission Statement, msp (D. Chiabotti)
- Accept additions with addition of counselor position
- Approved
- Need to be aware that this increases people's workload.
- Most chairs were at ASEC meeting when recommendation was developed.

7.0 Information Items

7.1 Standing Committee Chair Reports

7.1.1 Academic Standards & Practices - None

7.1.2 Basic Skill Initiative

- BSI plan is being submitted today

7.1.3 Curriculum

- If you submitted this cycle go into Curricunet and make suggested edits
- October 14th changes for repeatability must be in the system
- How problems will be reported will be coming soon

7.1.4 Faculty Standards & Practices- None

7.1.5 Learning Outcomes Assessment

- LOAC has approved the learning Outcome Proficiency report that will be submitted to the ACCJC on Oct 15th. A copy of this was sent to all staff from Robyn Wornall on Sept 28th, if you have any comments you can still submit them to me and Robyn. Only minor edits can be made after the board gives final approval on October 9th.
- LOAC is also working on a proposal for the process to revise Institutional Learning Outcomes. The proposal will go to the Planning Committee when it is completed.

7.1.6 Professional Development Committee

- Thanks to Stephanie Burns for input for flex day
- Let Cliff know this week any input for flex day



7.1.7 Social Committee

- Crock Pot Potluck- For flex day January 22nd
- Halloween Party- October 30th

7.2 Shared Governance Reports

7.2.1 Inclusivity Committee

- Presenting Mission that Inclusivity Committee has done thus far.

7.2.2 Budget Committee

- Met with planning committee. Nothing until election.

7.2.3 Planning Committee

- There is an administrative reorganization (4 areas instead of 3); President / Foundation, Administrative Services, Student Services, and Instruction.
- Role of Board vs. Role of Planning – a misunderstanding of the process
- Lack of understanding of BOT members in role of planning
- Should hear the President's proposal to reorganize (have him come to a faculty meeting)
- Has been added to the agenda for the Board Meeting tonight about roles
- President is looking at a long term approach to solve problems
- Planning Committee has a new goal- Fiscal Stability

7.3 Officers Reports

7.3.1 President

- Dianna will be the awards coordinator
- Re-nominating Eve-Anne Wilkes for Hayward award (was suggested to resubmit)
- October 11th, faculty forum 2-3 to review Mission Statement
- Wednesday, October 10th, will have faculty meet 2-3:30pm to discuss Mission Statement before forum
- Still need 2 representatives for the PEP verification term- Important to have input for the program going through PEP. Could we build into assignments in the future
- Accreditation final report due October 15th, to go to accreditation board tonight.

7.3.2 1st Vice President- None

7.3.3 2nd Vice President

- Evaluation teams- deadlines are law- when forms have a later date than deadline then you may be called by administration.
- Position will be open



7.3.4 Secretary- None

7.3.5 Treasurer

- Approved \$ 100 to Halloween joint party

8.0 Next Meeting

8.1 October 23, Library Community Room

9.0 Adjournment- 1:20pm - msp, (Dan Clemens)