



Academic Senate Business Meeting

Minutes for April 9, 2013

12:30-1:20, Room 860

Members Present: Glen Bell, Andrea Bewick, Stephanie Burns, Shawna Bynum, Peggy Carroll, Dianna Chiabotti, Dan Clemens, Michael Conroy, Steven Fawl, Bill Fried, Roberto Gonzalez, Stephanie Grohs, Ann Gross, Alejandro Guerrero, Julie Hall, Fain Hancock, Kristie Iwamoto, Christy Kling, Barbara Kraig, Elizabeth Lara-Medrano, Karen Larsen, Sherry Lohse, Tia Madison, Kelly McCann, James McGowan, Rob Miller, Lynda Monger, Bonnie Moore, Forest Quinlan, Denise Rosselli, Gary Strommen, Eileene Tejada, Melinda Tran, Diane Van Deusen, Randy Villa, Maria Villagomez, Nadine Wade-Gravett, Yolanda Woods, Lisa Yanover

Guests:

1.0 Welcome

2.0 Adoption of Agenda

- Adopted agenda, msp - (S. Bynum)

3.0 Approval of Minutes: 3/12/13

- msp - (S. Grohs)

4.0 Announcements

- Encourage faculty & staff to see Sound of Music

5.0 Public Comment - None

6.0 Action Items

6.1 Academic Senate Restructuring

- 5 Standing committees to be: Faculty Standard and Policies, Curriculum, Faculty Coach committee, LOAC, Faculty Development and Evaluation; Also leave committee open to members and 3 year terms for AS officers.
- ms – (S. Grohs)
 - Discussion - Concern restructure will not reduce work load. Everything needs to go to larger body which will meet 2 times a month. Work groups will need to be on the same schedule to complete work. Can we send drafts to full body with email?
- Revisions- Standards & Policies bullet #4
 - Faculty Evaluation & Development put in words Division Representative, Item #4 no more professional development committee,
 - S & P committee item #1
 - Questions/Concerns – Brown Act committees are the recommending bodies, voting body is the Full Senate. Committees are not decision bodies – only recommending bodies
 - Go back to have committees that do the work and then everything back to Full Senate is too many layers .
 - Move to extend times, msp (M.Villagomez)
 - Committees do make decisions of the recommendations they give to Full Senate
 - Brown Act is a policy for decision making authority, must go to Full Senate to make decision.
- Summarize Rationale for changes:
 - Brown Act – Smaller work groups more efficient if don't have to follow



- Work Load not equal for committees
- We are switched around on committees so will change work load
- If Brown Act information is accurate and we can email back & forth perhaps we need to postpone restructuring
- Brown Act/ Robert's Rules of Order – Clarify the 2 different rules – Need to also read and clarify Bylaws
- Have past practice as an effective Senate in the past but do not want to lessen our voting
- Amendments approved
- Vote on recommended restructuring – Not Adopted

6.2 Open Nominations for AS Officers, A. Gross

- All positions open. ASEC Election Subcommittee (A. Badgett, S. Fernandez, S. Grohs) – recommend the following nominees: VPI – Tia Madison; VP II – Shawna Bynum, Treasurer – Julie Hall
- msp (A. Badgett) Open nominations: Period open for 2 weeks, Voting by ballot after that.
- Nominations from the floor:
 - President: Eileene Tejada, Maria Biddenback
 - Secretary: Nadine Wade-Gravett
- Send additional nominations to A. Gross

7.0 Discussion Items

7.1 Faculty Hiring Procedures for Part-time Contract Positions, D. Clemens

- Put together a standardized consistent process
- Each Division/ Program has a “pool” of applicants for when positions open up.
- Identify needs for sections
- Look to pool to select or contact people
- If needed then send ads out
- Requested feedback from coordinators and division chairs is in document
- Question about confidentiality - would like to discuss interview with faculty member who may be working with that person within the department on need-to-know basis
- Timeline – why no later than 9th week? Thought we needed to put in a time to give more structure.
- Doing away with drafts so take away 1ST draft
- Contradiction in Part V:
 - Off schedule to volunteer
 - Off contract time cannot require one to volunteer
 - Off times are compensated – not at current time – Discussion can follow
- Get rid of word “volunteer”

8.0 Information Items

8.1 Education Master Plan Update, A. Gross

- Purpose – Guide strategic instructional planning
- Components – Description of what is. 10 year projection of what will be.
- Can provide for alternate(s) in case faculty can't attend EMP Coordinating Committee?



- Each program has a page of data, mission, courses offered
- Section for input of staff in that program
- msp (D. Chiabotti) for 3 more minutes
- Current Status- Surveys for programs. Program Coordinators encouraged to discuss with faculty.
- Can all this work be aligned PEP/Unit Plans/ SLOs?
- Anything you want to add to data?
- 2 consultants (external) will interview program coordinators and get draft together
- Writing teams to write
- Stipends – compensation needs to go through Union

8.2 Standing Committee Chair Reports (Ran out of time)

8.2.1 Academic Standards & Practices - None

8.2.2 Basic Skills Initiative - None

8.2.3 Curriculum - None

8.2.4 Faculty Standards & Practices - None

8.2.5 Learning Outcomes Assessment - None

8.2.6 Professional Development Committee - None

8.2.7 Social Committee

- Dave's House, May 17th Band food truck

8.3 Shared Governance Reports (Ran out of time)

8.3.1 Budget Committee- None

8.3.2 Planning Committee - None

8.4 Officer Reports (Ran out of time)

8.4.1 President - None

8.4.2 1st Vice Pres. - None

8.4.3 2nd Vice Pres. - None

8.4.4 Secretary - None

8.5.5 Treasurer - None

9. Adjournment (1:20 p.m.)