



Academic Senate Business Meeting

Minutes for February 12, 2013

12:30-1:20, Room 838

Members Present: Dave Angelovich, Amanda Badgett, Glen Bell, Maria Biddenback, Stephanie Burns, Shawna Bynum, Dianna Chiabotti, Dan Clemens, Michael Conroy, Aaron DiFranco, John Dotta, Steven Fawl, Sheryl Fernandez, Bill Fried, Michael Gianvecchio, Catherine Gillis, Ann Gross, Alejandro Guerrero, Julie Hall, Fain Hancock, Kristie Iwamoto, Betty Hopperstad, Gwen Kell, Jennifer King, Barbara Kraig, Elizabeth Lara-Medrano, Karen Larsen, Sherry Lohse, Crystal Luikart, Kelly McCann, James McGowan, Rob Miller, Lynda Monger, Bonnie Moore, Forest Quinlan, Scott Rose, Denise Rosselli, Mary Salceda-Nunez, Marci Sanchez, Debbie Saunders, Gary Strommen, Eileene Tejada, Melinda Tran, Diane Van Deusen, Randy Villa, Maria Villagomez, Jeff Wachsmuth, Nadine Wade-Gravett, Eve-Anne Wilkes, Yolanda Woods, Lisa Yanover, Cliff Zyskowski

Guests:

1.0 Welcome

2.0 Adoption of Agenda

- Adopted agenda msp - (A. Badgett)

3.0 Approval of Minutes

- Minutes from 12/11/12 approved, msp - (B. Moore)
- Minutes from 1/29/13 approved, msp - (S. Bynum)

4.0 Public Comment – None

5.0 General Announcements

- Congratulations to Kelly for the dance teacher award (N. Wade-Gravett)

6.0 Action Items

6.1 ASCCC Steinback – Stroud Diversity Award

- It is recommended that the Senate forward the nomination of Christy Kling.
- To approve, msp - (N. Wade- Gravett)
- Christy has lots of accomplishments
- Passed with vote and approved

7.0 Information Items

7.1 The Way Forward

- Follow up conversation from last time- Clarify The Way Forward
- Timeline to pass through college group & getting information through February
- Board does not need to move to approve but Dr. Kraft wants board to endorse plan
- December 2012 Planning Committee approved goals for 2013-2014
- Fiscal Viability & to serve students better
- Looks both at cutting and at enhanced revenues - grants/fee based classes, etc .
- Implement NVC strategic plan



- Document Section I – Intro/Budgeting Process; Viability 2012-2014- Viability/ Stability/ Vitality; Stability 2014-2016 – Purpose/Guided Principle; Vitality 2016 -2018 – Process/ College Governance
- Section II – Historical context 2008 – on; Dollars/ Spending/ etc. Full time equivalency
- Section III – Financial & Non- Financial indicators compare to ourselves; Primary reserve ratio/Net income /Viability/Audit opinions/C.C. leadership/Planning
- Section IV – Ensuring Viability; Reorganization/Personnel reductions
- Section V – Stability; What to build back, FTE growth
- Section VI – Vitality; Diversity/ Strengthen programs
- Section VII – Summary & References ; 2 more forums open to all coming up – Bring questions there. Schematic President’s area

7.2 Reports

7.2.1 Officers Reports

7.2.1.1 President

- AS Committee will submit restructure idea – Discussion item February 26th. Then draft bylaws, then brought to Senate for two votes
- Faculty should complete surveys to collect faculty input – Ed Master Plan survey & ILO survey

7.2.1.2 1st Vice Pres. – None

7.2.1.3 2nd Vice Pres.

- Will need to reorganize some evaluations teams due to retirements

7.2.1.4 Secretary – None

7.2.1.5 Treasurer

- Academic Senate dues
- Senate Scholarship
- \$3368 in scholarship account; will give 3 students \$500.00 each

7.2.2 Standing Committee Chair Reports

7.2.2.1 Academic Standards & Practices

- Has not met this semester

7.2.2.2 Basic Skills Initiative

- Working on student success centers

7.2.2.3 Curriculum

- March 1 deadline for any faculty who need to submit

7.2.2.4 Faculty Standards & Practices



- Will meet March 1st equivalency review team for faculty and working on part time hiring document

7.2.2.5 Learning Outcomes Assessment

- Currently LOAC is working on reviewing and revising the ILO's, if anyone would like to participate in the review/revision process we will be discussing the topic at the Feb 28 and March 14 meetings (in the AS office in the 800 building from 12:20-1:20. The process will follow the Institutional Learning Outcome (ILO) Review Process, which includes public forums and being approved by both the Planning Committee and BOT. LOAC is also working on revising the process to assess the ILOs (the IGs are a pilot process), we would like this process to include a way to give faculty members who participate in ILO assessment credit for AS committee work. We are also working on the assessment handbook and newsletters.

7.2.2.6 Professional Development Committee

- Thanks to all presenters on Flex Day
- Changing leadership from Cliff to Karen L.
- Looking at safety training (maybe a Flex Day)

7.2.2.7 Social Committee

- **Crock Pot Flex Day – moderately attended and delicious. Will try do it again next year**

7.2.3 Shared Governance Reports

7.2.3.1 Budget Committee

- Looking at budget parameters/priorities
- February 21st open budget meeting information to help look at priorities for next year

7.2.3.2 Planning Committee

- Meeting after budget committee meets on February 21st
- New co-chair Robyn Wornall
- Looking at policy review Planning & Budget

8.0 Discussion Items

8.1 Instructional Reorganization

- Academic Senate own entity – separate from flow chart
- Workability III – stay with instruction
- Some board members did not want to keep Division Chairs – Sue & Laura did support Division Chairs
- Academic Senate does support Division Chairs. with equal representation
- Library/Resource Dean has a lot of responsibilities
- SME okay with reorganization
- Are there going to be written job descriptions for Dean positions?



- What are the potential issues for NVC and accreditation? This should not be a problem
- There are coordinators/program chairs to help Deans
- PE wants the Dean position (not just Assoc. Dean) as we move forward
- What data was looked at in selecting this approach to address OIs needs?
- Concerns: As a member of division concerns of going to an all Dean structure
 - Have had a discussion of all Dean structure and Senate did vote it down in the past.
 - If this is coming up for a vote, the job descriptions need to be available, and attached to this proposal. Some don't feel comfortable voting on a proposal that is incomplete.
 - Division Chair job descriptions will be looked at and need to be revised (they are old) each division has different jobs depending on the division.
 - Division Chairs need to have equal voice as Deans at Instruction Council.
 - At least one division has expressed concerns over an all-dean led structure from the beginning
 - Clarifications: Senate does not have formal approval role for instructional organization, but can vote on a resolution of support or non- support if so chooses.

9.0 Next meeting items

- Send to A. Gross

10. Adjournment (1:20 p.m.)

- N. Wade – Gravett, msp