



Academic Senate Business Meeting Minutes

October 11, 2011

12:30-1:20, Room 860

Members Present: Dave Angelovich, Amanda Badgett, Lauralyn Bauer, Glen Bell, Andrea Bewick, Maria Biddenback, Stephanie Burns, Shawna Bynum, Dan Clemens, Michael Conroy, Emily Cosby, Aaron DiFranco, John Dotta, Dave Ellingson, Steve Fawl, Sheryl Fernandez, Roberto Gonzalez, Stephanie Grohs, Ann Gross, Julie Hall, Betty Hopperstad, Jose Hurtado, Jennifer King, Christy Kling, Barbara Kraig, John Liscano, Sherry Lohse, Tia Madison, Sean McCann, Rob Miller, Christy Palella, Forest Quinlan, Scott Rose, Denise Rosselli, Debbie Saunders, Mary Shea, Erik Shearer, Eileene Tejada, Diane Van Deusen, Randy Villa, Maria Villagomez, Nadine Wade-Gravett, Eve-Anne Wilkes, Lisa Yanover.

Guests: Sue Nelson, Faye Smyle

1.0 Welcome

2.0 Adoption of Agenda

-msp with amendment to move 8.5 before 8.4 (E. Cosby)

3.0 Approval of Minutes

9/13 Business Meeting –msp as amended (E. Shearer)

9/27 Special Meeting – msp as amended (S. Burns)

4.0 General Announcements

-Thank you letter from Tom Smeltzer for donation to Andrea's Voice

- Farewell potluck for Lauralyn 10/17

-BOT meeting 10/13

-Faculty Hour Thursday 10/27- SLO Assessment

-Faculty Association Meeting 10/13 from 12:30-1:30pm

5.0 Public Comment- none.

6.0 Action Items

6.1 Faculty Ethics Advisor (FEA) Election

Counselor Appointment for Five Year Term (Ann Gross)

Opened Elections- msp (S. Bynum)

7.0 Discussion Items

7.1 Institute for Business Excellence: Faye Smyle, Dean, Instruction

Implementation Strategy- President's goal for performance. Six 'cluster' areas: Health Care Training, Trade and Technologies, Green and Alternative Technologies, Entrepreneurship, Public Safety, Hospitality/Culinary/Wine Industry (UVC).

Goals:

-To promote college as a community resource



- alternative methods for training
- work closely with community

Discussion- how is this connected to college mission and educational master plan?
Institute is part of the strategic plan and relates to mission to connect and work with the community. PEP results and updated master plan helped to plan for customized training and fee based training needs. Also, Leads and Advisory Board Group can help relay community needs. Faculty are welcome to be on the Advisory Board.
Plan will be sent out for follow-up.

- 7.2 Professional Development Committee Bylaws Revision
Member Representation on District Staff Development Committee (Ann Gross)
1 attachment: Revision Summary

The PDC Chair and one committee member are required to attend Staff Development meetings. Typically the 2nd VP or designee attends when the chair is unable to go to a meeting. The original intent was to have input from the 2nd VP on training and professional development needs. This creates the issue of evaluations not being separate from the purpose of the PDC. The 2nd VP should remain as a committee member but never serve as chair.

Another issue is that the 2nd VP has had increased responsibilities but no increase in release time.

Currently the Bylaws will remain as is in order to maintain consistency.

8.0 Information Items

- 8.1 Spring Schedule/Class Cuts: Sue Nelson, VP, Instruction
Originally 56 classes were to be cut, but now the estimate is 25 classes. The classes to be cut used the process according to the budget tiers. Tier 2 will no longer need to be cut. There are to be no additional cuts. This was agreed to last spring. Classes will be added only to meet student needs.
The reserve may be large but the college is still over spending.
- 8.2 Follow-up to Special Meeting, 9/27: BOT, President Evaluation Process Issues
Some Board interests were outside what is acceptable in their goals and plans. The quote of \$12000 was inaccurate and the retreat cost was actually between \$7000-\$8000. The President's evaluation did extend the deadline to this Wednesday, 10/12.
- 8.3 Officer Reports
 - 8.3.1 President
Evaluation details:
ACCT group to compile data.
BOT will discuss evaluation in a closed session.



BOT President and District's Attorney meets with President to share results
Attend the BOT meeting Thursday

- 8.3.2 Vice President- no report
- 8.3.3 2nd Vice President, FCC – no report
- 8.3.4 Secretary- no report
- 8.3.5 Treasurer- \$1194 balance, \$1864 Scholarship
- 8.4 Standing Committee Chair Reports- to be submitted electronically.
 - 8.4.1 Academic Standards & Practices
 - 8.4.2 Basic Skills Initiative
 - 8.4.3 Curriculum
 - 8.4.4 Faculty Standards & Practices
 - 8.4.5 Learning Outcomes Assessment
 - 8.4.6 Professional Development Committee
 - 8.4.7 Student Standards & Practices
- 8.5 Shared Governance Reports
 - 8.5.1 Budget Committee
Retired Health liability creates a \$1.8 million deficit. The plan is to start a fund to collect for this over the years. The BOT wants the Budget committee to come up with a specific plan or they will make the decision. Minimum funding on a bi-annual basis. Despite huge reserve, we need to consider mid-year cuts, what is negotiated, and funding for retirement liability. The Budget committee recommends that the money for the retirement liability is moved to a higher paying fund.
 - 8.5.2 Planning Committee- no report.
- 9.0 Next Meeting Items
Tuesday November, 8, 2011
12:30-1:20, RM 860
- 9.1 Future Agenda Items
- 10.0 Adjourned 1:22pm –msp (S. Bynum)