



Academic Senate Business Meeting Minutes  
February 14, 2012  
12:00-12:30 pm, Room 860

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Members Present: Jessica Amato, Dave Angelovich, Amanda Badgett, Glen Bell, Andrea Bewick, Shawna Bynum, Dianna Chiabotti, Dan Clemens, Michael Conroy, Emily Cosby, Aaron DiFranco, Dave Ellingson, Steven Fawl, Sheryl Fernandez, Catherine Gillis, Roberto Gonzalez, Stephanie Grohs, Ann Gross, Julie Hall, Fain Hancock, Betty Hopperstad, Jose Hurtado, Barbara Kraig, Karen Larsen, John Liscano, Sherry Lohse, Tia Madison, Robert Millay, Rob Miller, Lynda Monger, Bonnie Moore, Christine Palella, Forest Quinlan, Scott Rose, Denise Roselli, Mary Salaceda-Nunez, Marci Sanchez, Debbie Saunders, Mary Shea, Erik Shearer, Erin Sullivan, Diane Van Deusen, Randy Villa, Maria Villagomez, Nadine Wade-Gravett, Lisa Yanover.

- 1.0 Welcome
- 2.0 Adoption of Agenda
  - agenda changed to make 6.2 a discussion item
  - msp to amend agenda (D. Chiabotti)
- 3.0 Approval of Minutes
  - 1/17 Business Meeting - attached
  - msp (B. Moore)
- 4.0 General Announcements - none.
- 5.0 Public Comment - none.
- 6.0 Action Items
  - 6.1 Committee Re-assignments, A. Gross
    - Glen Bell, to Planning Committee Eric Shearer, from Planning Committee
    - msp (B. Moore)
- 7.0 Discussion Items
  - 7.1 Resolution to support mandatory meeting attendance, A. Gross
    - Attachment
    - Moved from Action to Discussion Items.
    - Same responsibility level as teaching classes.
    - Same provision for one's teaching scheduled regarding conflicts.
    - Request was made to specify Academic Senate assigned committees only.
    - Concern raised that this is the responsibility of the district, not the Academic Senate; that the Academic Senate has no need to police its members
    - It is a long-standing issue that some Academic Senate committees have had a problem getting their work done due to members not attending committee meetings.
    - Before amending the contract, the Faculty Association and both boards should be involved in crafting the change.
    - We have a process already, administrative.
    - Minutes already document meeting participation; if not roll should be taken at every meeting and submitted to district.



- Work hours on committees are not consistent; some committees meet more often.
- Contract/Handbook states that Business Meetings are not mandatory.
- Conversation will continue; no action will be brought yet.

## 7.2 Pools for faculty representatives on hiring committees, D. Clemens Attachment

- Expanding pool for hiring committees to provide fair and neutral process for selecting hiring committee representatives; hiring committee assignments will be made from the top 10 on the list. Using random sorting number, exemption for certain position holders and date of most recent committee service. Volunteering for a hiring committee is still an option.
- Everyone will get one pass, similar to Jury Duty.
- Only used to identify additional committee members, not subject matter experts. Academic Senate President has the discretion to select members from the list; this just gives information about their previous service.
- There was a request to include Union Negotiators in the exempted titles.
- Only tenured faculty are on list.
- Service on multiple hiring committees is not reflected, only the most recent service.
- Training is required; AS members encouraged training during upcoming Flex Days.
- Concern was raised about faculty with low interest participating in hiring committees. President would have to take that into consideration.
- Possibly this same algorithm could be used for other groups on campus who have difficulty

## 8.0 Information Items

### 8.1 Standing Committee Chair Reports

- 8.1.1 Academic Standards & Practices
  - Working cooperatively with SSP on repetition/withdrawal policy
  - This policy will be retroactive.
- 8.1.2 Basic Skills Initiative
  - Reviewing best practices; will visit Chafey College to observe Student Success Centers.
- 8.1.3 Curriculum
  - Looking at policies for prerequisites, repeatability (separate from repetition); and revising the catalog and curriculum handbook.
- 8.1.4 Faculty Standards & Practices
  - Working on hiring committee pool.
  - Working on part time faculty hiring document.
- 8.1.5 Learning Outcomes Assessment
  - Inquiry groups are meeting.
- 8.1.6 Professional Development Committee
  - No report.



-Question was raised regarding timeline for Flex Day activities approval. Concern about giving up faculty responsibility for planning by default.

8.1.7 Student Standards & Practices

-Working cooperatively with ASP on repetition/withdrawal policy

8.2 Shared Governance Reports

8.2.1 Budget Committee

-No update.

8.2.2 Planning Committee

-Accreditation issues, president issues.

-To be brought to Faculty Assn?

8.3 Officer Reports - none.

8.3.1 President

-College President listening posts will be held Feb. 21<sup>st</sup> and March 20<sup>th</sup>, 12:30-1:30, Room 838; originally designed to allow communication; has evolved into a forum to discuss how to deal with financial picks?

-Two accreditation workshops will be held - (1) BOT - role in accreditation; (2) Issues raised by staff outcomes assessment ??

-Why is accreditation team coming now? Issues with previous accreditation report have been raised.

-Responsibilities of planning director have been divided among other staff. March 1<sup>st</sup> workshop on accreditation; president has asked for questions to forward to the ACC to address at the workshop.

Faculty hours - decompression/stress relief will be addressed.

8.3.2 Vice President - none

8.3.3 2nd Vice President, FCC - none

8.3.4 Secretary - none

8.3.5 Treasurer

Funds for four \$250 scholarships have been transferred to scholarship fund.

9.0 Next Meeting Items

Next meeting will be held on March 13, 2012.

9.1 Future Agenda Items

-Workload issues.

-Discussion of accreditation situation.

Please email them to Ann or Seri.

10.0 Adjourned 12:17 pm – msp