Basic Skills Initiative Committee
Minutes
April 10, 2013

Present: Andrea Bewick, Michael Conroy, Sheryl Fernandez, Cathy Gillis, Sherry Lohse, Rebecca Scott

1. Adoption of Agenda
M/S/C to adopt the agenda.

2. Approval of minutes
Correction to “Announcements:
The conference referred to by Michael Conroy is not free.
M/S/C to approve as amended

3. Public Comment – None

4. Announcements
The BSI EOY report will be sent out on Friday, April 12. It is due October 10, 2013. There is a free session for BSI Coordinators next Friday, April 19. It will cover how to complete the form.

5. Discussion Items
5.1 Success Center Update
Sherry asked for the numbers on the redesign – hybrid and non-hybrid. Top two tables follow the redesign.
Increase success rate by sequence – 82% of the 94’s will complete.
Non-hybrid – 70% for 90

Non-hybrids are working really well.
Basic Skills students don’t usually do optional work.

Cathy Gillis attended a conference “Deliberate Practice.” If this model works – it will speak to our problem with computer labs. Model shouldn’t be dependent upon teaching style. Handout – great numbers.

Michael would like to encourage everyone to visit the Student Success Scorecard. Remedial numbers are good. Our numbers are better than Santa Rosa JC. We are above the state averages. We have done a great job targeting this population.

Once we prove that these work the institution needs to really get behind it. We should do a presentation to the BOT.

Randy Villa attended our last BSI meeting. He likes the model that the Writing Center uses. Faculty get 20% reassigned time. Rebecca is invited to the next Math Department meeting.
Sherry and Rebecca developed a draft of the Math Success Center Coordinator outline, although the name has to be changed. Rebecca has shown the draft to Sue Nelson and she is on board with it. Sherry Lohse has indicated that she is interested in this position. Next step for the BSI committee is to develop a job description. Sue would like to see it go for at least three years. This still needs to go to Sue officially. It needs some kind of reporting (Sue & BSI). The money for reassigned time would come from BSI. Rebecca will keep BSI, Math Dept., Office of Instruction apprised of the model.

The reassigned time needs to go through the Faculty Association. We need to develop a timeline before the end of the semester.

Andrea reported that they are moving forward with the Success Center. They have developed a job description for a Success Center Coordinator. Need to develop curriculum for workshops. Curriculum for workshops needs to go through the Curriculum Committee in August. The entire infrastructure can be built next year. Building the infrastructure may take more than one person. The first year – we will need a developer. After that, we will need a person to run it. One person can be the point person. One person should be the point person. We will have to come up with a different title. The BSI develops a plan every year – we could change the title to Director.

5.2 Budget Update
Still gathering all of the budget information.

Adjourned: 4:00 p.m.

Carolyn Sanchez
Recording Secretary