BSI Committee
Meeting Minutes 9-23-2010
1767 LLRC Conference Room B  12:30-1:30 pm

1. Welcome
   12:30 pm
2. Adoption of agenda
   msp
3. Approval of minutes
   msp
4. Public comment
   None
5. Announcements
   -Next Tuesday, Faculty Inquiry Network (focus group) at Canada College – check the website for more information.
   -California Developmental Education Summit Details – Dec 9th, Sue Nelson forwarded information about this conference. There were questions about the need to attend this conference; some departments do not use McGraw Hill and some departments already attended a similar conference. C.Gillis volunteered to attend.
6. Budget report- Rebecca Scott
   Reported on Action and Expenditure Plan. Although at the time the state has not passed a budget, the committee will keep moving forward as if the budget will come. There were questions about 09/10 expenditures and 10/11 allocations. After discussion, R.Scott will bring a detailed summary of the 09/10 expenditures.
7. Proposed strategies to address the needs of ESL students-Michael Conroy
   -M.Conroy discussed the benefits of hiring an ESL Counselor for the evening ESL classes. He will work with Lauralyn Bauer to determine the cost. This will be presented to the committee for approval.
8. Action and Expenditure Plan for 2010-11
   -Normally the plan is due to the Chancellor’s Office by October 15, but because the state doesn’t have a budget the deadline hasn’t been determined. This year, in addition to submitting Action and Expenditure plans, the Chancellor’s Office has created templates to get information on how colleges are doing in reaching their five year goals identified in 2007-2008. These will be sent when budget is approved.
9. CalADE Conference – October 22, 2010
   -Registration information is on the BSI website.
10. Next Meeting Items
11. Adjournment (1:30 pm)