Academic Standards and Practices Meeting Minutes
Monday, March 11, 2013
Present: Janet Duffey, Stephanie Grohs, Alejandro Guerrero, Marian Wouters, Jeff Wachsmuth, Maria Biddenback, Sue Nelson (Guest), Robyn Warnall (Guest)

1.0 Adoption of the Agenda. Adopted. M/S/A

2.0 Approval of Minutes from (10/8 & 11/12) Not available.

3.0 Public Comment None

4.0 Action Item

4.1 Robynn Warnall presented to the committee our assignment to establish institution-set standards for 5 measures included in our annual report to the ACCJC. The 5 measures are successful course completion, persistence, and the number of students that receive a degree or certificate or transfer to a four-year institution. Data was provided to the Committee to inform the setting of standards. Committee set the standards and approved them. M/S/A

5.0 Discussion Items. (10 Minutes)

5.1 Potential changes to the committee structure of the Academic Senate
The Executive Committee of the Academic Senate is studying a change in structure that involves decreasing number of individual committees and moving towards fewer large committees with work group style sub-committees. One of the new committees would be responsible for writing Senate Policies. The goal of the re-structure is lessen faculty workload by increasing efficiency.

5.2 Pre-requisite Co/requisite Policy
Committee will review document that outlines good practices in establishing prerequisite, corequisites and advisories.

5.3 Program Discontinuance based on Fiscal Emergencies. No action.

6.0 Items Next Meeting: Prerequisite/Corequisite/Advisory policy

7.0 Adjourn Meeting adjourned 5:15 pm