Regular meetings of the Napa Valley Community College District Board of Trustees are held the second Thursday of each month. Special meetings may be called by the Board Chair, by the board at a regular meeting, or by the Board Chair at the request of a majority of the board members. The agenda is mailed to trustees, the news media, legal counsel, college administration, and heads of college constituent groups; it is also posted on campus and at the Upper Valley Campus. All regular and special meetings are open to the public, whose interest is encouraged and appreciated. The district adheres to the Americans with Disabilities Act. In compliance with Government code section 54954.2 (a) Napa Valley College will, on request, make this agenda available in appropriate alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the President’s Office, 2277 Napa Vallejo Highway, Napa, California, (707) 253-3365.

In addition to time provided for public comments under Roll Call, any member of the audience wishing to address the board regarding an agenda item should go to the podium when the item is under consideration and, after being recognized by the Board Chair, give his/her name and address and state any comments or questions. To give all interested parties an opportunity to speak, comments should be brief and be limited to the specific subject under discussion. Time shall be limited at the discretion of the Board Chair. Items marked with an asterisk (*) require a roll call vote. Any member of the board may request a roll call vote on any item.

1.0 CALL TO ORDER 5:30 p.m.

1.1 Roll Call

1.2 Adoption of Current Agenda

2.0 PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

At this time, the board will devote a total of up to fifteen minutes for comments to the Board of Trustees regarding closed session agenda items.

3.0 CLOSED SESSION

Following any public comments regarding closed session items, the board will go immediately into closed session to consider and/or take action upon any of the following items:

With respect to every item of business to be discussed in closed session pursuant to Section 54957, PUBLIC EMPLOYMENT

Titles:
Psychology Instructor (temporary, full-time leave replacement for fall 2011)
English Composition Instructor (temporary, full-time leave replacement for fall 2011)
Welding Instructor (temporary, full-time leave replacement for 2011-2012 academic year)
With respect to every item of business to be discussed in closed session pursuant to Section 54957, PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Superintendent/President

With respect to every item of business to be discussed in closed session pursuant to Section 54957, PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

With respect to every item of business to be discussed in closed session pursuant to Section 54957.6, CONFERENCE WITH LABOR NEGOTIATORS
Organization representing faculty: NVCFA/CTA/NEA
Organization representing classified: NVC-ACP/SEIU
Organization representing administrative/confidential: NVC Administrative Senate

With respect to every item of business to be discussed in closed session pursuant to Section 54956.9(b) CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION & STATUS OF MEDIATION: Potential exposure to litigation predicated on progress of mediation: one case.

4.0 RETURN TO PUBLIC SESSION 6:30 p.m.

4.1 Pledge of Allegiance

4.2 Introduction of Visitors, Guests, and New Staff

4.3 Announcement of Items from Closed Session

4.4 Announcement of Future Meetings
   September 8, 2011, Regular Meeting
   October 13, 2011, Regular Meeting
   November 3, 2011, Regular Meeting (revised date)

5.0 PUBLIC COMMENTS — GENERAL
At this time, the board will devote a total of up to fifteen minutes for comments to the Board of Trustees regarding any subject NOT APPEARING AS AN AGENDA ITEM FOR THIS MEETING but over which the board has jurisdiction. The public may ask the board to place an item on a future board agenda. No action or discussion will occur at this time on such items. Individuals will be limited to a five-minute presentation. At this time, the Board Chair will poll those in attendance regarding their intent to speak on any item on the agenda.

6.0 PUBLIC HEARING

6.1 Presentation of 2011-2012 Negotiations Proposal from the Napa Valley College Faculty Association
The 2011-2012 Negotiations Proposal from the Napa Valley College Faculty Association appears in the backup packet. Copies are posted in the McPherson Administration Building 1500 and are available in the Office of Human Resources, Room 1544.
6.2 **Presentation of Napa Valley Community College District Proposal for Negotiations with the Napa Valley College Faculty Association**
The District’s Proposal for Negotiations with the Napa Valley College Faculty Association, for the contract period July 1, 2011 through June 30, 2012, appears in the backup packet. Copies are posted in the McPherson Administration Building 1500 and are available in the Office of Human Resources, Room 1544.

7.0 **CONSTITUENT GROUP REPORTS**
- Classified Association Report
- Classified Senate Report
- Administrative Senate Report
- Napa Valley College Associated Students Report
- Academic Senate Report
- Faculty Association Report

8.0 **APPROVAL OF MINUTES OF June 9, 2011 and July 14, 2011**

9.0 **CONSENT AGENDA**
The following items listed on the consent calendar are considered to be routine matters requiring approval or ratification by the board. They are accepted or approved by a single motion without discussion. Any item(s) may be removed from the consent calendar for discussion or other reasons at the request of a board member.

9.1 **Ratification of Financial Documents**

9.1.1 **Approval of Warrants for June 30, 2011**
- General Fund  $ 897,705.19
- Child Care Fund  $ 1,274.57
- Capital Outlay Projects Fund  $ 0
- NVC Bldg. Fund/Series C (BOND)  $ 343,899.89

9.1.2 **Approval of Total Gross Payroll**
- July 14, 2011 (Supplemental Payroll)  $ 163,210.82
- July 28, 2011  $ 1,722,686.57

9.2 **Approval of Personnel Document of August 2, 2011**

9.3 **Proposed Change Orders- Building 1500 Remodel:**
Ratify acceptance of SW Allen, Inc. proposed change orders # 74, 77, 78, 86, 89, 91, 92, 95, 96, 98, 99, and 100, as given in the attached Proposed Change Order Log dated July 22, 2011. The net INCREASE for the proposed change orders for this cycle is $26,510.00
- Construction Percent Complete: 97.66%
- Contingency on Original Contract: 10%
- Contingency Used: 5.75%
9.4 Approval of Agreement with the Regents of the University of California for Transfer Opportunity Program with University of California, Davis
It is recommended that the Board of Trustees approve agreement number UCD11-6587 with the Regents of the University of California for the renewal of Napa Valley College District’s participation in the University of California, Davis Transfer Opportunity Program for academic year 2011-2012. The term of the agreement is from July 1, 2011 through June 30, 2012. The total cost to the District is $3,850.00.

9.5 Approval of Agreement with St. Helena Hospital Clearlake
It is recommended that the Board of Trustees approve an agreement with St. Helena Hospital Clearlake for the purpose of providing health occupations student’s clinical experiences in a variety of clinical settings. The agreement allows for student training in Napa Valley Colleges’ nursing, psychiatric technician, respiratory therapist and paramedic programs. The term of this agreement is from May 19, 2011 until terminated by either party. There are no financial obligations for either party.

9.6 Approval of Grant Agreement #11-101-014 with Chancellor’s Office, California Community Colleges
It is recommended that the Board of Trustees approve an agreement between the Chancellor’s Office, California Community Colleges and Napa Valley Community College District for the California Community College MESA (Math, Engineering, Science Achievement) Project for fiscal year 2011-12. Napa Valley College has participated in this program since 1999. The grant provides $50,500 of funding to support the program.

9.7 Approval of First Addendum to Agreement for Information Technology Support with Contra Costa Community College District.
It is recommended that the Board of Trustees approve a first addendum to Contract No. 7263 – Agreement for Information Technology Support with Contra Costa Community College District. Contra Costa Community College District’s Information Technology Unit will conduct Datatel Colleague routine system maintenance functions for NVC’s Datatel Colleague system at a cost of $2,500 per month for fiscal year 2011-12. The agreement may be terminated by either party with a 15-day notice. The costs associated with this agreement will be paid by the District’s general fund.

9.8 Approval of Grant Agreement #11-311-038 with Board of Governors, California Community Colleges Chancellor’s Office.
It is recommended that the Board of Trustees approve an agreement between the Board of Governors, California Community Colleges Chancellors Office and Napa Valley Community College District for the purpose of providing Economic and Workforce Development funding for the Napa Valley College Business & Entrepreneurship Center for fiscal year 2011-12.

This is the second year Napa Valley College is receiving Business & Entrepreneurship Center (BEC) funds in the amount of $205,000. The Napa Valley College BEC is a workforce development center providing training and resources for business and industry in the North Bay counties of Solano, Napa, Sonoma and Marin. The majority of the training and services are provided to businesses in hospitality-tourism, agribusiness, emerging green technology, and small businesses. Napa Valley College also provides the Entrepreneurship Certificate credit classes utilizing these funds. Of the $205,000 annual funds, $40,000 are sub-contracted to College of Marin, the Small Business Development Center at Santa Rosa Junior College, the Small Business
Development Center at Solano College and Napa County Office of Education, so we may deliver regional services. Charlie Monahan, NVC Business Entrepreneurship Coordinator oversees the coordination and delivery of the Business Entrepreneurship Center grant and the Youth Entrepreneurship Program.

The Business & Entrepreneurship Center at Napa Valley College is one of seven BEC’s in the State of California funded through the Chancellors Office. This is a continuation grant in the amount of $205,000 and is matched with both cash and in kind contributions of $218,480 from other state and federal workforce grants. The Grant period covered is July 1, 2011 through June 30, 2012.

9.9 Approve Extension to Duration of Easement for Reclaimed Water Line Construction
In March of 2011, Napa Sanitation District was granted a utility easement along the eastern edge of college property, parallel to Highway 221, for the purpose of constructing a 24” transmission pipeline to provide reclaimed water to the sanitation district’s customers. The original anticipated completion date was August 15, 2011. Due to supply and other logistical issues, Napa Sanitation has requested an extension to the completion deadline to October 15, 2011. There is no cost to the District for this extension.

10.0 ACTION ITEMS

10.1 Acceptance of 2011-2012 Negotiations Proposal from the Napa Valley College Faculty Association
The 2011-2012 Negotiations Proposal from the Napa Valley College Faculty Associations appears in the backup packet. See agenda item 6.1 - Presentation of 2011-2012 Negotiations Proposal from the Napa Valley College Faculty Association. (Baehre-Kolovani)

Recommendation: It is recommended that the Board of Trustees accept the 2011-2012 Negotiations Proposal from the Napa Valley College Faculty Association.

10.2 Approval of the Napa Valley Community College District Proposal for Negotiations with the Napa Valley College Faculty Association for the Contract Period Beginning July 1, 2011
The District’s Proposal for Negotiations with the Napa Valley College Faculty Association for the contract period July 1, 2011 through June 30, 2012 appears in the backup packet. See agenda item 6.2 - Presentation of Napa Valley Community College District Proposal for Negotiations with the Napa Valley College Faculty Association. (Baehre-Kolovani)

Recommendation: It is recommended that the Board of Trustees approve the Napa Valley Community College District Proposal for Negotiations with the Napa Valley Faculty Association for the contract period beginning July 1, 2011.

10.3 Authorization to Advertise for the Following Administrative Position
This is a request for authorization to advertise for the following administrative position:
   a) Executive Director, Napa Valley College Foundation
The District conducted a thorough review and analysis of the college’s fiscal status and operational needs prior to making the decision regarding the need to fill this position.

The Executive Director of the Napa Valley College Foundation position is currently vacant due to a separation. The anticipated start date for the position is in Spring 2012.

**Recommendation:** It is recommended that the Board of Trustees authorize advertising for the following administrative position: Executive Director, Napa Valley College Foundation.

10.4 Future Agenda Items

10.4.1 Listing of Agenda Items Previously Approved

10.4.2 Discussion and Approval of Newly Proposed Agenda Items

10.4.2.1 Update on Student Learning Outcomes Assessments (tentatively set for September)

10.4.2.2 Budget Blog Update (tentatively set for September)

10.4.2.3 Presentation on Hiring Policies and Negotiations (tentatively set for October)

10.4.2.4 Presentation on the Six Recommendations of the Accrediting Commission for Community and Junior Colleges (ACCJC) (tentatively set for January 2012)

11.0 INFORMATION/DISCUSSION ITEMS

11.1 Student Ambassador Appreciation

The Board of Trustees would like to offer their gratitude and appreciation to Lupe Garcia, Leonardo Rosas, Rachel Sturm and Ruscal Cayangyang, who participated in a Student Ambassador five-week pilot program at Napa Valley College. They welcomed new and prospective students and provide useful information, sharing first-hand information about the NVC experience. They have been stationed in the Admissions and Records area lobby as students come in to register for fall classes. Lupe Garcia is president of the Associated Students of Napa Valley College; the other ambassadors are also active in student government. Majoring in Bio-Psychology and Pre-Med, she plans to get her bachelor’s in Bio-Psychology and a master’s in Bio-Medical Engineering. Leonardo (Leo) Rosas is a Psychology major with plans to double major. His goal is to transfer to UC Berkeley or UCLA. He serves within the ASNVC as a Legislative Advisor I representing NVC at the SSCCC (Student Senate for California Community Colleges). Rachel Sturm is majoring in Environmental Science and planning on minoring in Statistics. She is Senator of Natural Science, the vice president of publications for Phi Theta Kappa honor society and a member of MESA. Her goal is to get a Ph. D. in Environmental Science. Ruscal Cayangyang plans to earn an A.A. in Business Administration and hopes to transfer to a four-year university like Stanford. He serves as Legislative Advisor II for ASNVC. He is also chairman and commissioner of the Youth Commission for the City of Vallejo.
11.2 **Bond Project Status Update**
Dan TerAvest, Director of Campus Planning & Construction, will present information on the status of ongoing and planned bond projects, including the closeout status of the Library Learning Resource Center, Performing Arts Center, and other projects.

11.3 **Child Development Center Presentation on Annual Self-Evaluation**
The Child Development Center is required to perform a program self-evaluation annually. The California Department of Education requires that the self-evaluation be presented to the board. Monique Villagran and Greg Miraglia will review the requirements and results of the self-evaluation. The report is attached.

11.4 **Budget Update**
Update by staff on progress toward meeting board directive to develop a balanced budget, where expenditures do not exceed revenues, and provision is made to meet accreditation request that the college move to address unfunded retiree liabilities.

12.0 **SUPERINTENDENT/PRESIDENT’S REPORT**

13.0 **BOARD OF TRUSTEES REPORTS**

14.0 **ADJOURNMENT**