1.0 CALL TO ORDER 5:30 p.m.
Board president Charles Meng called the meeting to order at 5:30 p.m.

2.0 CLOSED SESSION (5:30 p.m.): As there were no comments regarding closed session items, the board went immediately into closed session to consider and/or take action upon any of the following items:

With respect to every item of business to be discussed in closed session pursuant to Section 54957.6, CONFERENCE WITH LABOR NEGOTIATORS
Name of agency negotiators: Kevin Luckey, Laura Ecklin, Faye Smyle
Name of organization representing employees: NVCFA/CTA/NEA
Name of agency negotiators: Laura Ecklin, Judie Walter-Burke
Name of organization representing employees: NVC-ACP/SEIU
Name of agency representatives: Armond Phillips
Name of organization representing employees: NVC Administrative Senate

3.0 RETURN TO PUBLIC SESSION

3.1 Members present: Charles Meng, Steve Reinbolt, Michael Baldni, Tom Andrews, Brenda Knight, JoAnn Busenbark, Bruce Ketron, Robert Holst
Staff Present: Armond Phillips, Sue Nelson, Oscar De Haro, John Nahlen, Laura Ecklin, Shawna Bynum, Diane Van Deusen, Jan Schardt, Dan TerAvest, Dr. Robyn Wornall, Sonia Wright, Kathy Baird, Dianna Chiabotti, Adrienne Koford, Sara Featherstone, Robin Raphael, Peggy Knight
Guests Present: Ejidio Karani, Alex Pader, Mario Fernandez, Alex Shantz, Angeline Baldwin, Maureen Toal, Jacquilintz Woodard, Jaylee Nutter, Jim Featherstone

3.2 Pledge of Allegiance
The audience recited the pledge of allegiance.

3.3 Introduction of Visitors, Guests, and New Staff
Visitor and guests introduced themselves when they spoke to the board.

3.4 Announcement of Items from Closed Session
Board president Charles Meng announced the following items from closed session:
    a) the board unanimously approved an agreement between the District and the Association of Classified Professionals for mandatory furloughs of one day per month resulting in a 4.6%
salary reduction. He explained that there is language included in the resolution stating that, at
the end of the furlough period, the temporary work-reduction pay schedule will be vacated and
the regular salary schedule will be restored.
b) the board unanimously approved an agreement with the Administrative/Confidential group
for mandatory furloughs of one day per month resulting in a 4.6% salary reduction with
language that restores the regular salary schedule at the end of the furlough period.
c) Mr. Meng stated the Vice presidents re-negotiated their contracts to reflect the same salary
reductions as the classified and administrative/confidential groups.

3.5 Adoption of Current Agenda
M/S/C (Busenbark/Baldini) to adopt the current agenda, moving items 8.1, 9.2, and 9.3 to
follow the constituent group reports.

3.6 Announcement of Future Meetings (5:30 p.m. closed session, 6:30 p.m. public session)
Charles Meng announced a revision in the schedule of future meetings, as follows:
Wednesday, March 24, 2010
Wednesday, April 28, 2010
May 13, 2010
June 10, 2010

4.0 PUBLIC COMMENTS — GENERAL
Mr. Alex Pader, Student Senate, California Community Colleges, urged that when cuts must be
made, they should be made equitably. He said cuts must be made to all facets of the community
colleges, not just to students. He said that there would be civil action if students feel that have been
treated unfairly.
Student Mario Fernandez spoke against raising parking fees for students; he asked for information
regarding the actual cost of parking and asked that the issue of raising parking fees would be placed
on a future agenda.
Alex Shantz, Students for a Democratic Society, spoke against a parking fee increase and said that
students are mobilizing against increases.
Angelique Baldwin, Students for a Democratic Society, spoke against an increase in parking fees
and spoke to the importance of compromise.

5.0 APPROVAL OF MINUTES OF FEBRUARY 11, 2010
M/S/C (Holst/Busenbark) to approve minutes of February 11, 2010.

6.0 CONSENT CALENDAR
M/S/C (Knight/Holst) to approve following items on the consent calendar.

6.1 Ratification of Financial Documents

6.1.1 Approval of Warrants for February, 2010
<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$915,148.42</td>
</tr>
<tr>
<td>Child Care Fund</td>
<td>$1,254.02</td>
</tr>
<tr>
<td>Capital Outlay Projects Fund</td>
<td></td>
</tr>
<tr>
<td>NVC Bldg. Fund/Series B (BOND)</td>
<td></td>
</tr>
<tr>
<td>NVC Bldg. Fund/Series C (BOND)’</td>
<td>$3,455,012.71</td>
</tr>
</tbody>
</table>
6.1.2 Approval of Total Gross Payroll for February, 2010
$2,332,522.46

6.2 Approval of Personnel Document of March 4, 2010

6.3 Approval of Revised 2010 – 2011 Contract/Regular Faculty Salary Step and Status Document
This is an annual, routine approval of the status document that lists each academic employee by contract, salary step, and anniversary date.

6.4 Proposed Change Orders for the Library and Learning Resource Center
The Board of Trustees ratified acceptance of Edge Development, Inc. proposed change orders numbered 105R1, 123, 129, 150R2, 180, 182R1, 190, 204, 205, 207, 210, 215, 223, 224, and 226 as given in the attached Proposed Change Order Log dated February 26, 2010. The net INCREASE for these proposed change orders is $40,848.00

6.5 Proposed Change Orders – the Performing Arts Center
The Board of Trustees ratified acceptance of Broward Builders, Inc. proposed change orders numbered 50R, 94, 95, 96, 97, 101, and 103 as given in attached Proposed Change Order Log dated January 29, 2010. The net INCREASE for these proposed change orders is $21,885.89.

6.6 Proposed Change Orders – Bldg. 3700 Art Center Remodel Phase I
The Board of Trustees ratified acceptance of Bell Products, Inc. proposed change orders 1 and 2 as given in the attached Proposed Change Order Log dated January 29, 2010. The net INCREASE for these proposed change orders is $29,484.00.

6.7 Proposed Change Orders – PAC Wenger Furniture and Equipment
The Board of Trustees ratified acceptance of Wenger Corporation change order 1 as given in the attached Proposed Change Order Log dated February 26, 2010. The net DECREASE for this proposed change order is (13,811.89).

7.0 CONSTITUENT GROUP REPORTS
- Academic Senate Report
  Shawna Bynum reported that Sable-Howard Hughes has been granted emeritus status. Faculty have also been working on policy recommendations and approvals.
- Faculty Association Report
  Diane Van Deusen reported that the Faculty Association has donated $2,000 to student scholarships. She said Napa Valley College has been named College of the Month by the California Community College Association. She said the Faculty Association will sponsor two students for membership in the Community College Association to provide networking opportunities.
- Classified Association Report
  Jan Schardt said the Classified Association is busy with negotiations and the Child Development Center issue. Planning for retirement activities are underway.
• Administrative Senate Report
Dr. Robyn Wornall reported on naming a scholarship in honor of Dr. Chris McCarthy. She said Armond Phillips would speak to the Administrative Group tomorrow.

• Napa Valley College Associated Students Report
Ejidio Karani reported on Club Rush, the Spring Retreat; the Student March in Sacramento; two new student officers and an upcoming election; Women’s History Month. He thanked the board members who attended the African American Dinner. He thanked Armond Phillips for attending a student meeting to discuss the budget. He expressed the students’ interest in extending hours of the library, gymnasium, and bookstore.

8.0 INFORMATION ITEMS

8.1 Budget Update
Charles Meng thanked the Classified Professionals, Administrative/Confidential, and the vice presidents for stepping up to implement furloughs to help the college get through the budget crisis. JoAnn Busenbark echoed Mr. Meng’s comments and thanked classified staff for taking the leadership. Armond Phillips stressed the inescapability of the budget crisis that is affecting California, including local government, K-12, community colleges, CSU, and UC campuses. He said he was proud to say that the Napa Valley College community was working together to move forward without laying off full-time employees. He stressed that the District faced a $2.6 million budget reduction, and we do not know what will happen with the May revise.

John Nahlen explained that the budget crisis at NVC really started in November, 2008 when we ended with a $1 reserve. He said a great deal has been done in the 2009 – 10 academic year to build up the fund balance for next year with a goal of not laying off staff. He noted the District did not receive the stimulus funding it had hoped for, and categoricals were cut $2 million last year. He reviewed upcoming new expenses for maintaining new bond facilities, paying for Datatel, the new paramedic program, increases in health and welfare benefits, increase in PERS contribution, JPA costs, and utilities/operating costs. Mr. Nahlen explained that the District’s efforts have been focused on preparing for the unknown while keeping the college community together. The State’s legislative analyst is recommending a fee increase, although in the past, an increase in fees did not benefit the District.

8.2 Report on Public Property Development – North Corner
There was no one present to make comment on the development of District property on the corner of Soscol and Imola.

8.3 Update on Presidential Search Process
The Napa Valley College Board of Trustees is in the process of conducting a search for a new superintendent/president of the college. The search committee is currently developing interview questions, and there will be a computer training on Monday for reviewing applications. The pool of applicants is larger than anticipated and includes some sitting presidents and chancellors. There will be a writing sample and oral presentation as part of the interview process.
8.4 **Community College Update**
Charles noted that there would be an upcoming CCCT election with 11 applicants vying for 7 positions. Napa Valley College will make its selection at the March 24, 2010 meeting. Mr. Meng said he invited a member of the Board of Governors to visit the college when she is in the area.

8.5 **Review Calendar of Upcoming Campus and Community Events**
The board will reviewed the calendar and information provided by Betty Malmgren and thanked her for her efforts in keeping them abreast of upcoming events.

9.0 **ACTION ITEMS**

9.1 **LLRC AudioVisual Project Re-Bid Award**
Bids were opened in public on March 2, 2010 for this project to install audiovisual equipment in the new Library and Learning Resource Center. Dan TerAvest reviewed that there had been a problem with the first bid that included challenges leading to legal counsel’s recommendation to re-bid the project. Only two bids came in, with the lowest responsible bidder being Spinatar of Hayward.

M/S/C (Busenbark/Holst) to award the LLRC AudioVisual Project for the Library and Learning Resource Center to Spinatar of Napa for $407,500.

9.2 **Approval of Resolution to Adopt the PARS (Public Agency Retirement Services) Supplemental Retirement Plan**
Maureen Toal, representative from the Public Agency Retirement Services (PARS), said that the firm specializes in retirement planning in the public sector. She said the firm has completed 500 plans, including L.A. Unified School District. By increasing and accelerating retirements, public agencies can realize fiscal savings through reorganizations that could include non-replacement or replacement at lower rates. For Napa Valley College, a $1.1 million savings is projected over the first year, $3 million over three years, and $5 million over five years. There would be a significant savings over a ten-year period. Bruce Ketron questioned some assumptions in the analysis. He noted that, even without the incentive, there would be a natural attrition from retirements, and that has not been factored into the analysis of savings. He said this was a risky time to spend money and noted, most importantly, we would be losing valued members of the college community. Laura Ecklin noted that the plan would allow the District to reorganize, streamline, and downsize while becoming more efficient, all of which contribute to savings.

M/S/C (Andrews/Knight) to approve the resolution to adopt the PARS (Public Agency Retirement Services) Supplemental Retirement Plan. AYES: Andrews, Knight, Reinbolt, Meng, Busenbark, Holst; NOES: Ketron and Baldini.
9.3 **Approval to Move the Operation of the Child Development Center to Ten Months**

Vice President, Instruction, Sue Nelson gave a PowerPoint presentation on moving the operation of the Child Development Center to ten months. She said the recommendation was not based on the quality of the program, but rather on contraction of the operation. She explained that on a regular basis, the District uses general funds to offset the operating deficit of the Child Development Center. Low enrollment significantly impacts the deficit. During the upcoming Summer 2010 session, the credit class offerings are being cut by 50%. It is anticipated that this will further negatively affect the enrollments in the center. If this occurs, the deficit will be even greater. Sue Nelson provided information related to the operating costs of the Child Development Center, noting that even a 10% cut to classes in 2008 markedly impacted the revenue over the previous year.

Many individuals spoke passionately against the move to a ten-month operation for the Child Development Center. Child and Family Studies instructor Dianna Chiabotti strongly opposed the closure, saying it would impact our most vulnerable students and their children. Sara Featherstone spoke as an employee in the center, the valuable social skills and bonds of friendship the children develop there. Adrienne Koford spoke against laying off classified staff for the additional month in the summer and said it would negatively affect so many individuals and families. Jody Lens praised the staff for caring for her children as their own and noted that the lack of child care in the summer would delay her educational goal by three semesters. Peggy Knight, substitute teacher, asked the board to think with their hearts, not their heads. Part-time instructor Robyn Raphael said she has two boys in the program, and it’s the best program in the county. Jim Featherstone from Health and Human Services stressed the vulnerability of children, and these kinds of programs are essential to pulling the under-protected out of poverty. Alex Padre stressed the importance of equity.

Student trustee Robert Holst said he respected fiscal stability, but closure for an additional month affects the vulnerable and as the student voice, he disagrees. JoAnn Busenbark noted that there are many other students and populations that have and will continue to be affected by the budget crisis and said the projected savings for closure is significant. Bruce Ketron said he was thinking of Betty Hagedorn and regretted the conflicts the board is facing. He noted that some other summer schools have closed entirely and said the State of California is in a severe crisis. He said the board elected a reduced summer school over none at all. Brenda Knight rejected the statement that the board did not value children. She said this was a time that required difficult decisions to which the board has given months of thought, with the ultimate goal of looking out for the entire campus community. Charles Meng referred to his 20 years as a trustee, including service at the State level. He referred to the many other 112 community colleges facing major cuts and the 200,000 students that have had to be turned away. He urged the college to work together as a team and suggested that solutions should be sought from legislators. Moreover, he stated that if the financial situation of the District improves and cost savings are more than anticipated, the board would review re-instatement of the 11-month program.
M/S/C (Ketron/Busenbark) to approve moving the operation of the Child Development Center to 10 months with the provision that, if State funding and cost savings are more than anticipated, this program could be reviewed for reinstatement. AYES: Ketron, Busenbark, Knight, Meng, Andrews; NOES: Baldini, Reinbolt, Holst

9.4 Approval of 2010 – 2011 Academic Calendar
The proposed calendar meets the legal mandates and the holidays and breaks coincide with those scheduled by the Napa Valley Unified School District. The District and the Faculty Association have reached agreement on this calendar, which is an item of bargaining.

M/S/C (Baldini/Holst) to approve the proposed academic calendar.

10.0 OTHER REPORTS: Note that no action can be taken regarding any report item.

10.1 Staff Reports
- Dean, Human Resources
  Laura Ecklin said her office has been busy with issues related to the budget and the PARS retirement incentive. She announced a training by Liebert, Cassidy, and Whitmore on March 19 regarding generational diversity and succession planning.
- Vice President, Business and Finance
  John Nahlen made no comments.
- Vice President, Student Services
  Oscar De Haro announced the High School Breakfast on April 29.
- Vice President, Instruction
  Sue Nelson said it had been a difficult week, but looked forward to some positive events occurring this spring, including the McPherson Distinguished Teaching Awards and the opening of the McCarthy Library.

10.2 Superintendent/President’s Report
Armond Phillips thanked the President’s Cabinet for diligent work on very difficult issues. He thanked the board for the actions taken this evening, acknowledging that it was a trying time and stressed the importance of finding the best ways of protecting the college. He thanked the board for adjusting their board meetings and accommodating the plans he had in place prior to accepting the interim position.

10.3 Reports from Board Members
- Rob Holst reported that ASNVC is buying a camera. He also reported on Change for Kids and the seven awards won by the Beta Beta Sigma Chapter of Phi Theta Kappa at the regional meeting recently, including placing third out 94 chapters in “Most Distinguished Chapter.”
- Steve Reinbolt said the vote on the Child Development Center was difficult. He reported on Kiwanis and an upcoming car wash in American Canyon.
- Michael Baldini praised the African American Dinner
- Tom Andrews thanked his fellow board members for their difficult decision they made this evening and for their words regarding the issue.
Bruce Ketron reported on the College Foundation and praised the remarkable energy of Foundation president Kathleen Lucier. He said the African American Dinner was fantastic.

JoAnn Busenbark said she had been invited by student government to speak at their retreat. She attended a softball game. She also congratulated the faculty for being College of the Month.

Brenda Knight apologized for not attending the African American Dinner. She reported a pot hole on Streblow Drive.

Charles Meng said he enjoyed the African American Dinner. He thanked everyone for all their efforts, stressed the importance of being a team, and said NVC has something really special.

11.0 FUTURE AGENDA ITEMS

11.1 Board Listening Session
11.2 Development of Corner Property
   a) Development of Definition of “Educational Mission” to Guide Potential Projects
   b) Excavation of Site to Determine Site Constraints
11.3 Retiree Medical Benefits

12.0 ADJOURNMENT
Board president Charles Meng adjourned the meeting in recognition of the “College of the Month” Award received by the faculty.