1.0 CALL TO ORDER 4:30 p.m.

1.1 Roll Call
Present: Bruce Ketron; Bill Blair, JoAnn Busenbark, Dan Digardi, Michael Baldini, Rafael Rios, Mary Ann Mancuso, and April Clary

Absent: none

2.0 PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
Mark Cratty, computer support technician in Institutional Technology and president of the Classified Association, addressed the Board and discussed the quality of college employees. Mr. Cratty urged the Board to appreciate the dedication of existing employees and to value the relationship between employees and the college.

3.0 CLOSED SESSION
Following any public comments regarding closed session items, the board will go immediately into closed session to consider and/or take action upon any of the following items:

3.1 With respect to every item of business to be discussed in closed session pursuant to Section 54957, PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Superintendent/President
Review/Evaluation of Superintendent/President Goals
3.2 With respect to every item of business to be discussed in closed session pursuant to Section 54957, PUBLIC EMPLOYMENT
Titles:
- Vice President, Administrative Services (classified administrator, interim or regular)
- Acting Associate Dean, Upper Valley Campus (temporary academic administrator pursuant to Education Code Sections 72411 & 72411.5)
- Counselor (tenure-track faculty)
- Emergency Medical Services Coordinator/Instructor (tenure-track faculty)
- English Composition Instructor (tenure-track faculty)
- EOPS/CARE/CalWORKS Counselor (tenure-track faculty)
- Mathematics Instructor (tenure-track faculty)
- Psychiatric Technician Instructor (tenure-track faculty)
- Sociology Instructor (tenure-track faculty)
- Admissions & Records Specialist (classified)
- Instructional Assistant IV, Learning Services (classified)
- Institutional Technology Technician I, Help Desk (classified)

3.3 With respect to every item of business to be discussed in closed session pursuant to Section 54957, PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Faculty Evaluations (2013/2014)

3.4 With respect to every item of business to be discussed in closed session pursuant to Section 54956.8: Conference with Real Property Negotiator
Property: 1360 Menlo Avenue, Napa, CA 94558
Napa Valley Community College District Negotiator: Ronald Kraft, Ph.D.
Under Negotiation: Price and Terms of Payment

3.5 With respect to every item of business to be discussed in closed session pursuant to Section 54956.8: Conference with Real Property Negotiator
Property: 6463 Dry Creek Road, Napa, CA 94558
Napa Valley Community College District Negotiator: Ronald Kraft, Ph.D.
Under Negotiation: Price and Terms of Payment

3.6 With respect to every item of business to be discussed in closed session pursuant to Section 54957.6, CONFERENCE WITH LABOR NEGOTIATORS
Organization representing faculty: NVCF/CTA/NEA
Organization representing classified: NVC-ACP/SEIU
Organization representing administrative/confidential: NVC Administrative Senate

3.7 With respect to every item of business to be discussed in closed session pursuant to Section 54957, PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

4.0 RETURN TO PUBLIC SESSION
Board Chair Bruce Ketron reconvened to Public Session at 5:45 p.m.

4.1 Announcement of Items from Closed Session
Board Chair Bruce Ketron announced that the Board had acted unanimously to approve public employment for Mechele Manno, acting dean of the Upper Valley Campus, Elizabeth Lara-Medrano, counselor, Gregory Scott Rose, coordinator/instructor in Emergency Medical Services, Christine Pelella, instructor in
English, Maricel Ignacio, EOPS/CARE/CALWORKS counselor; Shawna Bynum, instructor in Mathematics, Mary Williams, instructor in Psychiatric Technician, Naomi Chianese, instructor in Sociology, Stephanie Luu, instructional assistant in Learning Services, and Jason Layon, IT technician. Mr. Ketron also announced that the Board had received and accepted the latest round of faculty evaluations.

4.2 Pledge of Allegiance
Board Chair Bruce Ketron led the Pledge of Allegiance.

4.3 Swearing-in of Student Trustee
President Ron Kraft administered the Oath of Office to April Clary.

4.4 Board Process & Adoption of Agenda
Board Chair Bruce Ketron reviewed his desired process for review and discussion of agenda items. Trustee JoAnn Busenbark motioned to adopt the agenda as presented. Trustee Michael Baldini seconded the motion and it was adopted by unanimous vote.

5.0 PUBLIC COMMENT — GENERAL
Jack Gray, 50 + year resident of Napa, former student, graduate of UC Berkeley in nuclear engineering, and president of a taxpayer association, requested to address the Board following Item 8.0 - Presentation by Public Opinion Research Consultant.

6.0 PUBLIC HEARING – Negotiations Proposals

6.1 2014-2015 Negotiations Proposal from the Napa Valley College Faculty Association
The 2014-2015 Negotiations Proposal from the Napa Valley College Faculty Association appears in the backup packet. Copies are also posted in the Administration Building and are available in the Office of Human Resources. The Board will consider approval of this and the District’s proposal under Consent Items.

Board Chair Bruce Ketron opened the Public Hearing and, finding no member of the public with comment, closed the Public Hearing.

6.2 Napa Valley Community College District Proposal for Negotiations with the Napa Valley College Faculty Association for the Contract Period Beginning July 1, 2014
The District Proposal for Negotiations with the Napa Valley College Faculty Association for the contract period between July 1, 2014 and June 30, 2015 appears in the backup packet. Copies are also posted in the Administration Building and are available in the Office of Human Resources.

Board Chair Bruce Ketron opened the Public Hearing and, finding no member of the public with comment, closed the Public Hearing.

7.0 PUBLIC HEARING – Real Property Transactions

7.1 Intent to Grant Easement to Napa Valley Unified School District for Pedestrian Walkway and Driveway
The public is invited to comment on the Napa Valley College Board of Trustee’s intention to convey an easement to the Napa Valley Unified School District for the
purpose of a pedestrian walkway and driveway, pursuant to Education Code section 81310 et seq. A description of the easement is included in the backup packet. A resolution authorizing and directing the President of the College to execute a deed of dedication or conveyance of the property is on the Consent Agenda.

Board Chair Bruce Ketron opened the Public Hearing and, finding no member of the public with comment, closed the Public Hearing.

7.2 Intent to Grant Easement to Napa Valley Unified School District for Underground Storm Drain
The public is invited to comment on the Napa Valley College Board of Trustee’s intention to convey an easement to the Napa Valley Unified School District for the purpose an underground storm drain, pursuant to Education Code section 81310 et seq. A description of the easement is included in the backup packet. A resolution authorizing and directing the President of the College to execute a deed of dedication or conveyance of the property is on the Consent Agenda.

Board Chair Bruce Ketron opened the Public Hearing and, finding no member of the public with comment, closed the Public Hearing.

7.3 Intent to Sell Real Property to Napa Valley Unified School District
The public is invited to comment on the Napa Valley College Board of Trustee’s intention to sell a 1,683 square foot portion of the college’s property located at 1360 Menlo Avenue in Napa, California, to the Napa Valley Unified School District. Fair market value was established through an appraisal. The sales price will be $17,000. Notice of this intent was published in the Napa Valley Register once a week for three successive weeks. A resolution authorizing and directing the President of the College to execute documents related to the sale is on the Consent Agenda.

Board Chair Bruce Ketron opened the Public Hearing and, finding no member of the public with comment, closed the Public Hearing.

8.0 Presentation by Public Opinion Research Consultant
Curt Below, standing in for Shakari Byerly of FM3 Research, provided the results of his firms recently conducted Bond Feasibility Survey. Mr. Below reviewed survey methodology and results related to college facilities needs, community workforce development and higher education needs, and other issues. Mr. Below reported 62% support for a potential bond measure.

Board Chair Bruce Ketron invited public comment and Jack Gray, 50 + year resident of Napa, former student, graduate of UC Berkeley in nuclear engineering, and president of a taxpayer association, addressed the Board. Mr. Gray reported that the Napa Valley Taxpayers Association is opposed to any new bond by the college in part because residents are still paying off the previous bond. Mr. Gray stated that previous bond measures lacked specificity related to project descriptions and oversight methods. He cautioned the Board to not rely too heavily on polling results. Mr. Ketron asked if there were any elements of a bond that the taxpayers association would support and Mr. Gray indicated that some accommodation might be reached if the college would approach the measure in a manner similar to the transit measure Measure T. Project and oversight specifics coordinated with the association and they eventually took a neutral stance on the transportation measure.
9.0 CONSTITUENT GROUP REPORTS

9.1 Academic Senate Report – Maria Biddenback, president
Ms. Biddenback reported that existing faculty were looking forward to seeing new faculty hires in the fall.

9.2 Administrative Senate Report – Ken Arnold, president
No report was provided by the Administrative Senate.

9.3 Associated Students of Napa Valley College Report – Angela Ituriaga, president
Elizabeth Hall, ASNVC representative, reported on student life office hours, an upcoming annual leadership retreat, efforts to recruit a part time student life office secretary, upcoming meetings, and the graduation reception. Ms. Hall also described efforts to increase the usefulness of student ID cards and a campaign to educate the student body on copyright infringement.

9.4 Classified Association Report – Mark Cratty, president
Mr. Cratty reported on an SEIU 1021 rally in downtown Napa which 200 people attended.

9.5 Classified Senate Report – Valerie Exum, president
No report was provided by the Classified Senate.

9.6 Faculty Association Report – Denise Rosselli, president
Ms. Rosselli said she appreciated the negotiations proposal provided by the District but expressed concern that it had been provided after the April 15, 2014 deadline on May 23, 2014. Ms. Rosselli reported that she would be a California Teachers Association conference in San Jose. Ms. Rosselli reminded the Board that only the elected officers are authorized to represent the interests of the faculty association.

10.0 SUPERINTENDENT/PRESIDENT’S REPORT

10.1 Budget & District Finance Study Session
President Ronald Kraft and staff presented detailed information on the 2014/2015 Tentative Budget, reorganizations and realignments, auxiliary services activities, proposed inter-fund transfers, and the Education Protection Account spending plan. See also Consent items 13.1, 13.17, 13.18, and 13.19.

Dr. Kraft reviewed the status of the developing Campus Master plan saying a final draft document was expected in five or six months. Dr. Kraft reviewed a strengths and weaknesses analysis related to campus development and described recent and upcoming meetings with city, county, and campus constituencies. The Campus Master Plan draft will be distributed to the Planning Committee and campus in the fall.

Dr. Kraft used a powerpoint presentation to review the college’s budget development process and to provide an overview of statewide budget development and milestones. Dr. Kraft reported what the “May Revise” state budget might mean for Napa Valley College within the framework of the college’s budget assumptions including the sun-setting of Proposition 30 funding. Glenna Aguada, director of Fiscal Services, reviewed, in detail, the college’s proposed Tentative Budget, including new GASB 54 reporting methods.
Dr. Kraft, Laura Ecklin, dean of Human Resources, and Faye Smyle, dean of Instruction reviewed proposed reorganizations in Health Occupations/Athletics, Arts & Humanities, the Business Office, the Upper Valley Campus, and other areas. These and other changes are, as a whole, expected to be cost neutral while increasing efficiencies in reporting and improving the effectiveness of those programs involved. More detailed proposals will come before the Board for approval in July.

Beth Pratt, director of the Small Business Development Center and acting coordinator of District Auxiliary Services (DAS), gave a powerpoint presentation on DAS activities to date and plans for the future. Her presentation included an overview of initiatives and programs under the DAS umbrella as well as an update on staffing and operational activities.

10.2 President’s Report
President Ronald Kraft’s report was included in the Budget& District Finance Study Session above.

10.3 Strategic Communications – Office of Institutional Advancement
Lissa Gibbs, director of Institutional Advancement, gave an overview of recently awarded career pathways grants, commencement, endowment monies earned, and the upcoming Storm Golf Tournament. Board Chair Bruce Ketron asked for a report on the specific earnings and expenditures of the Tech 2014 campaign by September.

11.0 APPROVAL OF MINUTES
11.1 May 8, 2014, Regular Meeting
M/S/C (Digardi, Mancuso) to approve the Minutes of May 8, 2014 as presented by unanimous vote.

12.0 DEVELOPMENT OF CONSENT CALENDAR
Board Chair Bruce Ketron indicated that Item 13.3 -- Student Success Scorecard Report 2014 would be excluded from the Consent Calendar to allow for discussion. Trustee JoAnn Busenbark asked two questions related to Items 13.13 -Agreement with District Auxiliary Services for Bookstore Management Services: Napa Valley College Bookstore and 13.14 - Approve Work Project Agreement with District Auxiliary Services for Property Management Services: 6463 Dry Creek Road, Napa, CA 94558. Upon hearing that the District Auxiliary Services Foundation (DAS) would be receiving all payments related to the bookstore and Dry Creek Road property but not retaining any indirects costs at this time, Ms. Busenbark moved approval of the Consent Calendar for Items 13.1 through 13.35 excepting Item 13.3 Student Trustee April Clary seconded the motion and the Consent Calendar was approved by Unanimous Vote.

13.0 ADOPTED CONSENT CALENDAR

PLANNING AND BUDGET DEVELOPMENT:

13.1 2014-2015 Tentative Budget
President is circulating and gathering feedback on the recommendations of the Budget Committee prior to formalizing his recommendation related to adoption of the Tentative Budget. The President’s final recommendation to adopt the 2014-2015 Tentative Budget as presented was approved by the Board of Trustees.

13.2 Program Evaluation & Planning 2013 Cycle
In 2013, 11 instructional programs, four academic support programs, three student services, and one administrative service area completed Program Evaluation and Planning (PEP). The PEP process incorporates several effective practices for program review, including: review and evaluation of program effectiveness and linkage with institutional mission, use of data and analysis to measure performance and identify areas for improvement, development of unit-level plans linked to Institutional Strategic Plan, identification of resources needed to implement improvements, verification by representatives of college constituent groups, and communication of results among the campus community. All PEP Reports through 2013 have been posted on the Research, Planning & Institutional Effectiveness website at: http://www.napavalley.edu/AboutNVC/Planning/PEP/Pages/PEPProgramList.aspx . The Board of Trustees accepted this end of cycle report.

OPERATIONS (No Financial Impacts to the District):

13.3 This item was removed from the Consent Calendar and considered under Item 14.0

13.4 Child Development Center Annual Self-Study
The Board of Trustees approved the 2014 Child Development Center Annual Self-Study. As required by state contracts (California Center Based Child Care and California State Preschool Program), the results of the college’s annual program self-evaluation must be presented to the governing board. This year the self-evaluation focused on the Desired Results Developmental Profile (DRDP) and identifying educational goals for children.

13.5 Approve Changes to the Curriculum
The Board of Trustees approved changes to the Curriculum as recommended by the Curriculum Committee and Vice President of Instruction Terry Giugni.

13.6 Resolutions: Annual Signing Authority for Ron Kraft, Glenna Aguada, Matt Christensen and Laura Ecklin
The Board of Trustees adopted four resolutions and authorized Superintendent/President Ronald Kraft, Glenna Aguada, director of Fiscal Services; Matt Christensen, director of Facilities Services; and, Laura Ecklin, dean of Human Resources to sign the specified documents on behalf of the District. The Board of Trustees annually approves resolutions that authorize certain staff members to sign documents on behalf of the District. Each of the four resolutions are included in the backup packet and address that period of time between July 1, 2014 and June 30, 2015.

13.7 Annual Consideration of the Five Year Capital Outlay Construction Plan
The Board of Trustees approved the Five Year Capital Outlay Construction Plan as presented. The Chancellor’s Office requires an annual review of the Five Year Capital Outlay Construction Plan by the Board of Trustees. The District’s Order of Priority, a list of capital improvement projects based on the Facilities Master Plan, is included in
the backup packet. Approval of the Five Year Capital Outlay Construction Plan does not constitute a commitment to spend or a constraint on project development.

13.8 **Resolution Delegating Authority to Grant Easement to Napa Valley Unified School District for Pedestrian and Vehicle Access**

At the May 8, 2014 Board meeting, the Board of Trustees adopted Resolution No. 14-08, which reflected the Board’s Intent to Dedicate Easement, and set a public hearing regarding the intent to dedicate for June 12, 2014. The Board of Trustees adopted Resolution No. 14-17, Delegation of Authority to Execute Dedication of Easement, and dedicated to Napa Valley Unified School District, the property identified in the Grant of Easement (including legal description Exhibits A & B – included in the backup packet) for pedestrian and vehicle access. Education Code 81310 authorizes the Board of Trustees to make a dedication of certain property for public street or highway purposes, either with or without consideration and without a vote of the electors of the district first being taken after a properly noticed public hearing.

13.9 **Resolution Delegating Authority to Grant Easement to Napa Valley Unified School District for Underground Storm Drain**

At the May 8, 2014 Board meeting, the Board of Trustees adopted Resolution No. 14-09, which reflected the Board’s Intent to Dedicate Easement, and set a public hearing regarding the intent to dedicate for June 12, 2014. The Board of Trustees adopted Resolution No. 14-18, Delegation of Authority to Execute Dedication of Easement, and dedicated to Napa Valley Unified School District, the property identified in the Grant of Easement (including legal description Exhibits A & B – included in the backup packet) for an underground storm drain. Education Code 81310 authorizes the Board of Trustees to make a dedication of certain property for public street or highway purposes, either with or without consideration and without a vote of the electors of the district first being taken after a properly noticed public hearing.

13.10 **Memorandum of Understanding with Touro University-California**

The Board of Trustees approved a memorandum of understanding with Touro University-California. The MOU formalizes an arrangement that Touro and Napa Valley College have been engaged in for the past four years. Students from Napa Valley College participate in summer internships in the research labs at Touro University. The students are enrolled in BIOL-199 through Napa Valley College and are covered as under NVC’s insurance. Students receive hands-on-experience in academic research. The term of the agreement is from June 1, 2014 through May 31, 2017. There are no financial obligations for the District.

13.11 **Agreement with Santa Rosa Memorial Hospital and SRM Alliance Hospital Services d.b.a. Petaluma Valley Hospital (with School Instructor on Hospital Premises)**

The Board of Trustees approved an agreement with Santa Rosa Memorial Hospital and SRM Alliance Hospital Services d.b.a. Petaluma Valley Hospital for the purpose of providing clinical training and/or non-clinical training for students in Napa Valley College health care program(s). The term of this agreement is from May 1, 2014 through April 30, 2018. There are no costs associated with this agreement.

13.12 **Memorandum of Understanding with Napa Valley Unified School District Regarding Federal TRIO Program Educational Talent Search**

The Board of Trustees approved a memorandum of understanding between Napa Valley Community College District and Napa Valley Unified School District regarding the federal TRIO program Educational Talent Search to continue
supplementing student services at selected sites in the Napa Valley Unified School District. The term of this agreement is from September 1, 2014 through August 31, 2014. There is no financial impact to the District.

13.13 **Agreement with District Auxiliary Services for Bookstore Management Services:**  
Napa Valley College Bookstore  
The Board of Trustees approved an agreement to obtain bookstore management services from the Napa Valley College District Auxiliary Services Foundation (DAS), in accordance with the Master Agreement dated 10/10/13. DAS will manage all aspects of Bookstore operations through the District’s bookstore management services provider Barnes & Noble. The term of this agreement shall be one year from July 1, 2014 and may be renewed thereafter as needed. There is no cost to the District for these services.

13.14 **Approve Work Project Agreement with District Auxiliary Services for Property Management Services:** 6463 Dry Creek Road, Napa, CA 94558  
The Board of Trustees approved a work project agreement to obtain property management services from the Napa Valley College District Auxiliary Services Foundation (DAS), in accordance with the Master Agreement dated 10/10/13. DAS will provide all necessary labor and materials to evaluate potential future use of the District’s property at 6463 Dry Creek Road. The scope of work may include corrections to title documents, analysis of zoning and permitted uses, preliminary environmental review, and surveying. The term of this agreement shall be one year from July 1, 2014 and may be renewed thereafter as needed. There is no cost to the District for these services.

13.15 **Adopt Revised Board Policies (2nd Reading)**  
The Board of Trustees adopted the following revised board policies:

- BP 3540 – *Sexual Assaults and Dating Violence on Campus*  
- BP 6225 – *Fund Balance Categories & Spending Prioritization*

In keeping with board policy D1140 – *Shared Governance*, these policies were reviewed by the Council of Presidents.

**BUDGET & FINANCE:**

13.16 **Ratified Financial Documents**

13.16.1 **Approved Warrants for May 31, 2014**

- General Fund (Fund: 11, 12) $1,300,910.87  
- Child Care Fund (Fund: 33, 35) $2,767.10  
- Capital Outlay Projects Fund (Fund: 41) $0

13.16.2 **Approved Total Gross Payroll**

May 31, 2014 $2,150,130.25

13.17 **2013-2014 Inter-Fund Transfer**

The Board of Trustees authorized the fiscal year-end inter-fund transfer from the General Fund to the Child Development Center fund for an amount up to $150,000 for fiscal year 2013-2014.
13.18 Resolution Establishing 2014-2015 Appropriations Limit
Government code Section 7910 states that each year the governing board of a local jurisdiction shall, shall by resolution, establish its appropriations limit for the following fiscal year at a regularly scheduled or noticed special meeting. The Board of Trustees adopted the resolution, pursuant to established guidelines provided by the State Chancellor’s Office, and established Napa Valley Community College District’s 2014-2015 Appropriations Limit at $44,490,217.

13.19 Proposition 30 – Education Protection Account Spending Plan
The Board of Trustees adopted the resolution establishing a plan to expend Education Protection Account funds on salaries, benefits and operating expenses related to instructional activities and capital outlay. Proposition 30 established the Education Protection Account (EPA). All temporary tax revenues collected from Proposition 30 over the next seven years for income tax and four years for sales tax, will be collected into the EPA and distributed to K-12 and higher education. There are several requirements for spending determination, disclosure, and reporting related to the use of EPA funds. The Board of Trustees must determine the use of the funds in an open session of a public meeting by resolution. The funds must be accounted for separately and not used for administrative costs. Increased emphasis must be placed on cash flow analysis and monitoring as a result of the creation of the EPA due to the timing of revenues received. Additionally, the college is required to annually report on its website an accounting of the EPA funds received and how those funds were spent.

13.20 Resolution Ordering Governing Board Member Election
The Board of Trustees adopted Resolution 14-19, pursuant to Education Code sections 5000, 5304 and 5322, ordering school district elections for Trustee Areas whose governing board member terms are to expire in December 2014. The election specifications are included in the Resolution and identify the need to elect members of the governing board from Trustee Areas 2, 3, 4, and 5. Election expenses are dependent on which, if any, of the four areas will be included on the ballot and are estimated at $10,000 to $70,000.

13.21 Resolution Delegating Authority to Execute Certain Documents Related to the Sale of Real Property
At the May 8, 2014 Board meeting, the Board of Trustees adopted Resolution No. 14-07, which reflected the Board’s Intent to sell real property. The Board of Trustees adopted Resolution No. 14-16, Delegation of Authority to Execute Certain Documents Related to the Sale of Real Property which will allow the College President to execute documents necessary to the sale. The sale consists of a 1,683 square foot portion of the college’s property located at 1360 Menlo Avenue in Napa, California and the buyer is the Napa Valley Unified School District. Fair market value was established through an appraisal. The sales price is $17,000. Notice of this intent was published in the Napa Valley Register once a week for three successive weeks.

13.22 Agreement with The Lew Edwards Group
The Board of Trustees approved an agreement with The Lew Edwards Group (LEG) for LEG to provide consulting services for communications related to a potential November 2014 Proposition 39 General Obligation Bond Measure. The term of this agreement is effective June 13, 2014 and will be completed no later than August 15, 2014. The consultant’s fee and travel expenditures shall not exceed $22,500.
13.23 **Agreement # 14112350 with Commission on Peace Officer Standards and Training**
The Board of Trustees approved agreement #14112350 with Commission on Peace Officer Standards and Training (POST). The college provides all services necessary for the coordination, management and delivery of the POST Instructor Development Institute (IDI). The college will present seven 40-hour Academy Instructor Development courses at various locations in northern California. This contract will fund all of the costs associated with these classes including a part time coordinator. The agreement will be effective from July 1, 2014 through June 30, 2015. The maximum amount the college will receive for this agreement is $131,454 and includes $15,904 for overhead expenses.

13.24 **Contract #6092 with Westminster Woods Camp and Conference Center**
The Board of Trustees approved a contract with Westminster Woods Camp and Conference Center for the use of their facilities for the purpose of providing Associated Students of Napa Valley College students a facility for their annual Leadership Retreat 2014. The total cost to ASNVC will be $3,435. The term of the agreement is from August 11, 2014 to August 14, 2014.

13.25 **Agreement with Products Services & Industries to Provide Vocational Education Programs**
The Board of Trustees approved an agreement with Products Services & Industries (PSI). Through PSI, the District will provide vocational education programs for selected eligible students of the college in order to prepare them for community employment. The District has authority under Education Code Section 70902 to establish and maintain education and service, pursuant to California Education Code Section 8092, Title 5, California Code of Regulations 55600, et seq., the State Plan for Vocational Education, and the Federal Vocational and Applied Technology Education Act. Approval of this agreement affirms the Board’s determination that it is appropriate to offer vocational educational programs by contract. The term of the agreement is from July 1, 2014 through June 30, 2015. The college will pay $1.75 to PSI per student per contact hour up to a total of $92,811. The college will claim all contact hours, approximately 100 Full Time Equivalent Students (FTES), for non-credit apportionment. This is a renewal of an existing program.

13.26 **Agreement with Napa Valley Support Services to Provide Vocational Education Programs**
The Board of Trustees approved an agreement with Napa Valley Support Services (NVSS). Through NVSS, the District will provide vocational education programs for selected eligible students of the college in order to prepare them for community employment. The District has authority under Education Code Section 70902 to establish and maintain education and service, pursuant to California Education Code Section 8092, Title 5, California Code of Regulations 55600, et seq., the State Plan for Vocational Education, and the Federal Vocational and Applied Technology Education Act. Approval of this agreement affirms the Board’s determination that it is appropriate to offer vocational educational programs by contract. The term of the agreement is from July 1, 2014 through June 30, 2015. The college will pay $1.75 to NVSS per student per contact hour up to a total of $274,706. The college will claim all contact hours, approximately 300 Full Time Equivalent Students (FTES), for non-credit apportionment. This is a renewal of an existing program.
MESA Grant Renewal 14-109-019 with Chancellor’s Office, California Community Colleges for the MESA (Mathematics, Engineering Science Achievement) Project for Fiscal Year 2014-2015
The Board of Trustees approved grant renewal #14-109-019 with the Chancellor’s Office, California Community Colleges. The purpose of the grant renewal is to fund the MESA Project for the fiscal year 2014-2015. Napa Valley College MESA Program has been funded since 1999. The grant provides $50,500 of funding to the college to support the programs.

Napa and Sonoma SBDC Service Contract with Santa Rosa Junior College for “Agro-preneur” Training
The Board of Trustees approved a memorandum of understanding between Santa Rosa Junior College (SRJC) Napa Valley College Small Business Development Center (Sonoma) to provide professional business advising to SRJC students in the that college’s Beginning Farmer and Rancher Program. The program is from June 6, 2014 through August 22, 2014 at SRJC Shone Farm. SRJC will compensate Napa Valley College up to $15,750.

Proposal from Davis & Sroaf to Update Property Appraisal
The Board of Trustees accepted a proposal from Davis & Sroaf to update an appraisal of the District’s property at 1360 Menlo Avenue in Napa, CA. The fee for appraisal services will be $6,200.

PERSONNEL:

Approved Personnel Document of June 3, 2014

2014-2015 Negotiations Proposal from the Napa Valley College Faculty Association
The Board of Trustees accepted the 2014-2015 Negotiations Proposal from the Napa Valley College Faculty Association. The proposal appears in the backup packet under Agenda Item 6.1.

Napa Valley Community College District Proposal for Negotiations with the Napa Valley College Faculty Association for the Contract Period Beginning July 1, 2014
The Board of Trustees approved the Napa Valley Community College District Proposal for Negotiations with the Napa Valley Faculty Association for the contract period between July 1, 2014 and June 30, 2015. The District proposal appears in the backup packet under Agenda Item 6.2.

INFORMATION:

None at this time.

CAPITAL PROJECTS:

None at this time.
14.0 ACTION ITEMS
This item is placed on the agenda to allow separate consideration and discussion of items not included on the Consent Calendar.

13.3 Student Success Scorecard Report 2014
The Board of Trustees reviewed, discussed, and accepted the 2014 Napa Valley College Student Success Scorecard that was released by the California Community Colleges Chancellor’s Office (CCCCO) in March. The Scorecard tracks institutional performance on seven indicators related to student completion and achievement of educational milestones. The legislation that established the Accountability Reporting for Community Colleges (ARCC, the precursor to the Scorecard) requiring local Board of Trustees interaction with the ARCC report applies to the Scorecard as well. The presentation will include an orientation to the Scorecard information available on the CCCCO website (http://scorecard.cccco.edu/scorecard.aspx ) as well as NVC’s internal report.

Dr. Robyn Wornall, director of Institutional Research, began the presentation and discussion by reviewing the Chancellor’s Office website and the summary of seven measures reported there. Dr. Wornall also shared an internal report generated by her office that compared Napa Valley College’s data to averages statewide using plot and whisker diagrams. NVC is 4th in the state in Career Technical Education and ranks above the 50th percentile in most measures. Dr. Wornall reviewed the legislative mandate for the Board to interact with the performance data.

Trustee Bill Blair initiated a discussion related to English related success measures and variances between transferable courses. Board Chair Bruce Ketron compared NVC’s existing full time equivalent student numbers to those of UC Santa Barbara saying NVC was larger now than when he started there and that the role of community colleges was shifting as well as growing as the possibility of offering four year degrees approaches. Mr. Ketron described the student success measures as the foundation for future development as the needs of the workforce evolve.

Following further general discussion, Trustee JoAnn Busenbark motioned to accept the Student Success Scorecard Report of 2014. Trustee Rafael Rios seconded the motion and it carried by unanimous vote.

15.0 BOARD REPORTS
15.1 Board Chair Report
15.2 Board Committee Reports
   • Audit Committee
15.3 Trustee Reports

Trustee Bill Blair had no report.

Trustee Rafael Rios reported on his participation at a recent Viticulture & Winery Technology Foundation Board of Directors meeting where a developing initiative to create tasting room space in the Performing Arts Center lobby was discussed. The VWT Board also had recommended the District explore the possibility of hiring a full-time faculty member to support the wine marketing program. Mr. Rios reported that he had directed the new CEO of the Napa Chamber of Commerce to President Ron Kraft to discuss possible facilities rental opportunities. Mr. Rios shared that last
month’s commencement on the Green was successful and thanked staff and faculty for their contributions.

Trustee JoAnn Busenbark reported that she was not pleased to have missed commencement but that her participation in a breast cancer fundraiser out of state had been gratifying.

Trustee Dan Digardi agreed with Mr. Rios that the commencement ceremony had been successful and enjoyable.

Board Chair Bruce Ketron shared that he had participated in a brief phone call with the college’s audit firm. The new firm is committed to providing the annual audit earlier this year than last, in November, not December.

Trustee MaryAnn Mancuso agreed that the commencement ceremony had been successful and expressed her appreciation also for the variety of other ceremonies of the season – pinning ceremonies, scholarship award banquet, etc. Ms. Mancuso also reported on her attendance at a Napa-Solano Labor Council meeting where she had received a political activist award.

Trustee Michael Baldini thanked all those involved in the commencement ceremony for making it successful and enjoyable.

Student Trustee April Clary thanked the student body for supporting her campaign. Ms. Clary had recently met with Mr. Ketron and was looking forward to meetings with all of the trustees and Dr. Kraft in the near future. Ms. Clary expressed her excitement to be a voice for social justice and to represent the public.

16.0 CONTINUANCE OF CLOSED SESSION (as needed)
None required.

17.0 ANNOUNCEMENT OF FUTURE MEETING(S)
17.1 July 10, 2014, Regular Meeting

18.0 ADJOURNMENT
Board Chair Bruce Ketron adjourned the meeting at 9:32 p.m.