1.0 CALL TO ORDER 4:30 p.m.

1.1 Roll Call
Present: Bruce Ketron; Bill Blair, JoAnn Busenbark, Dan Digardi, Michael Baldini, Rafael Rios, Mary Ann Mancuso, and Alex Shantz
Absent: none

2.0 PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
Board Chair Bruce Ketron opened Public Comment on closed session agenda items and, finding none, convened to Closed Session.

3.0 CLOSED SESSION
Following any public comments regarding closed session items, the board will go immediately into closed session to consider and/or take action upon any of the following items:

3.1 With respect to every item of business to be discussed in closed session pursuant to Section 54957, PUBLIC EMPLOYEE PERFORMANCE EVALUATION
   Title: Superintendent/President
   Review/Evaluation of Superintendent/President Goals

3.2 With respect to every item of business to be discussed in closed session pursuant to Section 54957, PUBLIC EMPLOYMENT
   Titles:
   Custodian I (classified)
   Vice President, Student Services (contract renewal)
3.3  With respect to every item of business to be discussed in closed session pursuant to Section 54956.8: Conference with Real Property Negotiator  
Property: 1360 Menlo Avenue, Napa, CA 94558  
Napa Valley Community College District Negotiator: Ronald Kraft, Ph.D.  
Under Negotiation: Price and Terms of Payment

3.4  With respect to every item of business to be discussed in closed session pursuant to Section 54956.8: Conference with Real Property Negotiator  
Property: 6463 Dry Creek Road, Napa, CA 94558  
Napa Valley Community College District Negotiator: Ronald Kraft, Ph.D.  
Under Negotiation: Price and Terms of Payment

3.5  With respect to every item of business to be discussed in closed session pursuant to Section 54957.6, CONFERENCE WITH LABOR NEGOTIATORS  
Organization representing faculty: NVCFA/CTA/NEA  
Organization representing classified: NVC-ACP/SEIU  
Organization representing administrative/confidential: NVC Administrative Senate

3.6  With respect to every item of business to be discussed in closed session pursuant to Section 54957, PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

4.0  RETURN TO PUBLIC SESSION  
Board Chair Bruce Ketron reconvened to Public Session at 5:35 p.m.

4.1  Announcement of Items from Closed Session  
Board Chair Bruce Ketron announced that the Board had acted unanimously to approve public employment for Roman Chavez as Custodian I. Mr. Ketron also announced that Vice President Oscar De Haro’s contract had been renewed through unanimous Board action.

4.2  Pledge of Allegiance  
Board Chair Bruce Ketron led the Pledge of Allegiance.

4.3  Adopt Agenda  
M/S/C (Baldini, Mancuso) to adopt the agenda, by unanimous vote, with the following changes:  
Reorder Agenda Item 7.4 to follow Agenda Item 7.7. (Note: this was later rescinded by consensus of the Board)

5.0  PUBLIC COMMENT — GENERAL  
Matt Pope, district representative of Senator Noreen Evans, addressed the Board and asked for formal support of Senate Bill 1017 which would establish an oil severance tax.
6.0 ASSOCIATED STUDENTS OF NAPA VALLEY COLLEGE – STUDENT TRUSTEE

6.1 Annual Review and Approval of Privileges Granted to the Student Trustee and Included in Board Policy BP 2015 – Student Member
As required by Education Code Section 72023.5, the Board of Trustees shall annually approve the privileges afforded the student member of the board. Board Policy BP 2015 – Student Member identifies the following privileges of the Student Trustee; to attend student trustee orientation, to make and second motions, to attend closed session at the invitation of the board, to receive compensation for meeting attendance at a level consistent with other board members, to serve a one year term commencing on May 15 of each year, and, to cast an advisory vote, although the vote shall not be included in determining the vote required to carry any measure before the board.

M/S/C (Shantz, Busenbark) to approve the privileges afforded the Student Trustee in Board Policy BP 2015 – Student Member as presented by unanimous vote.

6.2 Resolution Honoring Outgoing Student Trustee
The Board of Trustees recognized the commendable service of Student Member Alex Shantz. Mr. Shantz served the Associated Students of Napa Valley College as a member of the Board from January 2014 to May 2014. The trustees in turn read portions of the resolution and thanked him for his service.

7.0 YEAR END RECOGNITION

7.1 Napa Valley College Student of the Year
President Ronald Kraft introduced Napa Valley College student Cassarie Soungpanya, recipient of the Napa Chamber of Commerce's Napa Valley College Student of the Year award, and reviewed her accomplishments. Brian Kelly, Acting President / CEO of Napa Chamber of Commerce, read a proclamation honoring Ms. Soungpanya. Nominated by community members at large, this outstanding student is recognized with this award for her outstanding work as a scholar and community member. Ms. Soungpanya is an Associated Students of Napa Valley College Senator of Business, President of the NVC Business Technology & Entrepreneurship Club, founding President of the NVC Chapter of the Alpha Beta Gamma International Business Honor Society, member of NVC’s Phi Theta Kappa Honor Society, NVC Student Ambassador, peer tutor at the NVC Writing Center, and active member of the Fairfield Lao Association where she assists in community builder events. Ms. Soungpanya has a current GPA of 3.95, plans to transfer to a four year institution, and works closely with her family to assist in the operations of their family-owned restaurant in Fairfield.

7.2 Outstanding Napa Valley College Storm Athletes 2013-2014
Students who participate in intercollegiate athletics are required by the governing body of California Community College Athletic Association to carry a minimum load of 12 units per semester and pass a minimum of 24 units per year. Students must also maintain a minimum 2.0 GPA in order to be eligible to compete on an intercollegiate team. Of special note, the following student athletes are carry a cumulative GPA of 3.54 or higher in addition to being talented athletes and outstanding ambassadors of the best that Napa Valley College has to offer. Seven have earned a perfect 4.0 GPA. (Kraft /Harris)
Steve Ball, Men’s Basketball coach, introduced those student athletes who were able to attend (Shia Stennis, Jenna Pena, Matthew Jones, Cole Chait, Reana Hardin, Andrew Wheat, and Kathleen Horton) to the Board and presented them with certificates of achievement.

### 7.3 Phi Theta Kappa Awards for 2013-2014
President Ronald Kraft reviewed the achievements of this year's Phi Theta Kappa and introduced those present. The PTK board was recognized by the International Honor Society for the following regional and international awards: 5 star achievement (out of 5 stars possible) for completing all scholarship, fellowship, leadership and service activities for the year and the accompanying written essays; the Honors in Action Award for the “Making the Grade” projects and essay; recognition for the Chapters United service project, and recognition for the Unity in Diversity project. In addition, Phi Theta Kappa board member Yuen (Leanne) Lee won the “Alpha Sigma Alpha Distinguished Scholar award as well as represented Napa Valley College with Mike Ogle at this year’s All-California Academic Team luncheon in Sacramento where both students were honored by state legislators. Honor Society Advisor, Cathy Gillis was formally recognized for her 10 years of service.

### 7.4 Napa Valley College Student Ambassador Appreciation
Jolie Brown, Welcome Center coordinator, presented Certificates of Appreciation to Student Ambassadors Janine Bedon, LaKresha Donaldson, Leanne Lee, Marissa Martinez and Cassarie Soungpanya. President Ronald Kraft presented Certificates of Commendation to Guadalupe Garcia, Erik Mejia-Morales and Brenda Rodriguez.

### 7.5 Resolutions Honoring 2013 – 2014 Retiring Faculty Members
Greg Miraglia, dean of Career Technical Education, addressed the Board and expressed his admiration for the following distinguished faculty members who are retiring: Michael Dow, Glen Bell, Peggy Carroll, and Stephen Krebs. The Board of Trustees shared the reading of resolutions honoring Mr. Dow, Mr. Bell, Ms. Carroll, and Mr. Krebs. Ms. Carroll thanked the Board for their recognition.

### 7.6 Approve Emeritus Status
M/S/C (Busenbark, Blair) to grant emeritus status to the following retiring faculty members: Stephen Krebs, Michael Dow, and Glen Bell.
7.7 2013 – 2014 McPherson Distinguished Teaching Awards
This award was established by founding college president Dr. Harry McPherson to recognize excellence in teaching. Kate Benscoter, instructor of Respiratory Therapy, described the contributions of this year’s recipients of the McPherson Distinguished Teaching Award to the Board. The recipients were Glen Bell (Sociology; full-time), and William Miller (Respiratory Therapy, adjunct).

7.8 Recognition of Puente’s 10 Year Anniversary at Napa Valley College
Greg Miraglia, dean of Career Technical Education reviewed the accomplishments of the Napa Valley College Puente Program in celebration of its 10th anniversary of promoting student success and completion.

8.0 CONSTITUENT GROUP REPORTS

8.1 Academic Senate Report – Maria Biddenback, president
Ms. Biddenback reported that faculty were very busy with hiring committees and were looking forward to seeing new faculty joining the ranks in the fall. Ms. Biddenback reported that the senate was evaluating committee assignments and that retiring faculty would be missed. She asked that the District continue to evaluate the need for more full time faculty in order to assist with committee placements. The senate is also reviewing the faculty evaluation process.

8.2 Administrative Senate Report – Ken Arnold, president
Mr. Arnold shared his reflections as the end of the year approached and he was reminded of the hard work and long hours dedicated by administrative staff. Mr. Arnold also asked that the Board and those present keep Judi Watkins, dean of the Upper Valley Campus in their thoughts and prayers during this difficult time.

8.3 Associated Students of Napa Valley College Report – Janine Bedon, president
Elizabeth Hall, senator of Special Services, reported on recent student body elections coming up next week. She also shared that the ASNVC summer leadership retreat was in the works. Ms. Hall asked the Board reconsider adding an item in support of SB1017 for an oil severance tax to a future agenda.

8.4 Classified Association Report – Mark Cratty, president
Mr. Cratty reported that the association had a new secretary, Martina Rios.

8.5 Classified Senate Report – Valerie Exum, president
Ms. Exum shared the recipients of the Classified Senate scholarships and reported that nine members would be attending a leadership conference in June that was to be funded by a professional development grant offered by the Napa Valley College Foundation.

8.6 Faculty Association Report - Denise Rosselli, president
Dianna Chiabotti, vice president of the Faculty Association, reported on recent association elections and shared that all officers had been reelected. Ms. Chiabotti also reported on last month’s part-time faculty appreciation activities.
9.0 SUPERINTENDENT/PRESIDENT’S REPORT
9.1 President’s Report
President Ronald Kraft reviewed highlights of his written report including Campus Master Planning, upcoming bond related public opinion surveys, and a joint meeting of the Planning and Budget Committees. Accreditation Steering Committee co-chairs Robyn Wornall, director of Institutional Research and accreditation liaison officer, and Erik Shearer, division chair of Arts and Humanities, joined Dr. Kraft for a short presentation on accreditation timelines at Napa Valley College and changes to accreditation standards.

9.2 Strategic Communications – Office of Institutional Advancement
Lissa Gibbs, director of the Office of Institutional Advancement and executive director of the Napa Valley College Foundation reviewed highlights of her written report.

10.0 APPROVAL OF MINUTES
10.1 March 29, 2014, Special Meeting
10.2 April 10, 2014, Regular Meeting
M/S/C (Busenbark, Digardi) to approve the minutes of March 29, 2014 and April 10, 2014 as presented by unanimous vote.

11.0 DEVELOPMENT OF CONSENT CALENDAR
The Board of Trustees identified the following items to be excluded from the calendar of general consent items. Excluded items were discussed separately under Item 13.0 Action Items.

12.2 – Adopt Resolution for Refinance of Some Existing General Obligation Bonds
12.3 – Approve Changes to the Curriculum
12.13 - Accept 1st Reading of Revised Board Policies

12.0 ADOPTION OF CONSENT CALENDAR
M/S/C (Busenbark, Digardi) to adopt the Consent Calendar, excluding items 12.2, 12.3, and 12.13, by unanimous vote.

PLANNING AND BUDGET DEVELOPMENT:

12.1 Approve 2014-2019 Strategic Plan
The Board of Trustees approved the 2014-2019 Strategic Plan as presented.

OPERATIONS:

12.2 This item was removed from the Consent Calendar and considered under Item 13.0

12.3 This item was removed from the Consent Calendar and considered under Item 13.0

12.4 Adopt Resolution of Intent to Sell Real Property
The Board of Trustees adopted a resolution to declare its intent to sell a 1,683 square foot portion of the college’s property located at 1360 Menlo Avenue in Napa, California, to the Napa Valley Unified School District. Fair market value was established through an appraisal. The sales price will be $17,000. Notice of this intent will be published in the Napa Valley Register once a week for three successive weeks.
12.5 **Adopt Resolution of Intent to Grant Easement to Napa Valley Unified School District for Pedestrian and Vehicle Access**
The Board of Trustees adopted a resolution to declare its intent to grant an easement to the Napa Valley Unified School District for pedestrian and vehicle access (pedestrian walkway and driveway) through a portion of the college’s property located at 1360 Menlo Avenue in Napa, California. Notice of this intent will be published in the Napa Valley Register one time and will be posted in three public places in the District.

12.6 **Adopt Resolution of Intent to Grant Easement to Napa Valley Unified School District for Underground Storm Drain**
The Board of Trustees adopted a resolution to declare its intent to grant an easement to the Napa Valley Unified School District for an underground storm drain beneath a portion of the college’s property located at 1360 Menlo Avenue in Napa, California. Notice of this intent will be published in the Napa Valley Register one time and will be posted in three public places in the District.

**BUDGET & FINANCE:**

12.7 **Ratify Financial Documents**

12.7.1 **Approved Warrants for April 30, 2014**
- General Fund (Fund: 11, 12) $1,321,725.46
- Child Care Fund (Fund: 33, 35) $4,902.13
- Capital Outlay Projects Fund (Fund: 41) $5,666.40

12.7.2 **Approved Total Gross Payroll**
- April 30, 2014 $ 2,117,090.76

12.8 **Approved of Financial Statements**

12.8.1 **Quarterly Financial Status Report (CCFS-311Q) for the quarter ending March 31, 2014**

12.8.2 **Quarterly Financial Status of Income and Expenditures for the quarter ending March 31, 2014**

12.9 **Approve Workforce Investment Training Services Agreement - Small Business Development Center**
The Board of Trustees approved an agreement with Napa County to support the County’s Workforce Investment Services with training offered through the Napa Valley College Small Business Development Center. The term of the agreement shall commence on the date of first execution and expires on June 30, 2014. The agreement includes a one year extension to June 30, 2015 unless cancelled by the participating agencies. The District will receive up to $18,875 for providing training to eligible Workforce Investment Act clients.
12.10  **Approve Workforce Investment Training Services Agreement - Criminal Justice Training Center**

The Board of Trustees approved an agreement with Napa County to support the County’s Workforce Investment Services. The agreement will allow eligible County Workforce Investment Act clients who enroll in the Criminal Justice program to receive funding for tuition, fees, books and other items paid for by Napa County Workforce Investment Services. The total allocation for participants is $12,000. The term of the agreement shall commence on the date of first execution and expires on June 30, 2014. The agreement includes a one year extension to June 30, 2015 unless cancelled by the participating agencies. There is no net fiscal impact for the District.

12.11  **Approve Workforce Investment Training Services Agreement**

The Board of Trustees approved an agreement with Napa County to support the County’s Workforce Investment Services. The agreement will allow eligible County Workforce Investment Act clients who enroll at Napa Valley College to receive funding for tuition, fees, books and other items paid for by Napa County Workforce Investment Services. The total allocation for participants is $15,000. The term of the agreement shall commence on the date of first execution and expires on June 30, 2014. The agreement includes a one year extension to June 30, 2015 unless cancelled by the participating agencies. There is no net fiscal impact for the District.

**PERSONNEL:**

12.12  **Approved Personnel Document of April 29, 2014**

**INFORMATION:**

12.13  **This item was removed from the Consent Calendar and considered under Item 13.0**

**CAPITAL PROJECTS:**

12.14  None at this time.

13.0  **ACTION ITEMS**

This item is placed on the agenda to allow separate consideration and discussion of items not included on the Consent Calendar.

12.2  **Adopt Resolution for Refinance of Some Existing General Obligation Bonds**

Ivory Li of Piper Jaffrey, the District’s financial consultant, made a presentation on the opportunities presented by reduced interest rates in the bond market. Following general discussion of the expected cost savings and potential risks, Trustee JoAnn Busenbark motioned to adopt Resolution #14-10, A Resolution of the Board of Trustees of the Napa Valley Community College District Authorizing the Issuance of 2014 General Obligation Refunding Bonds and Approving Certain Documents in Connection Therewith. Trustee Bill Blair seconded the motion and it carried with all trustees voting yes except Board Chair Bruce Ketron who voted no.

12.3  **Approve Changes to the Curriculum**

Following a summary of recommended changes to the curriculum by Amanda Badgett, co-chair of the Curriculum Committee, Trustee Dan Digardi motioned to approve the changes as presented. Trustee Michael Baldini seconded the motion and it passed by unanimous vote.
12.13 Accept 1st Reading of Revised Board Policies
This was the first reading of the following revised board policy:

BP 3540 – Sexual Assaults and Dating Violence on Campus
BP 6225 – Fund Balance Categories & Spending Prioritization

In keeping with board policy D1140 – Shared Governance, the above policies were reviewed by the Council of Presidents. It is anticipated that the Board will take action on these policies at the June 12, 2014 Regular meeting.

Ken Arnold, police chief, reviewed changes to BP 3540 that were initiated due to changes in the Cleary Act, Title IX, and other legislation. Glenna Aguada, director of Fiscal Services, reviewed expanded budget reporting as outlined by Governmental Accounting Standards Board Statement 54 (GASB 54).

14.0 BOARD REPORTS
14.1 Board Chair Report
Board Chair Bruce Ketron reported on Core Group activities and thanked Trustee Dan Digardi for representing the college at a recent event honoring supporters of Napa Valley Support Services. Mr. Ketron also shared that he had enjoyed the May Day donor appreciation event held at the Performing Arts Center.

14.2 Board Committee Reports
- Audit Committee
  No report.

14.3 Trustee Reports

Trustee Dan Digardi presented a resolution by the state senate and Senator Noreen Evans office honoring Napa Valley College’s support of Napa Valley Support Services to President Ronald Kraft.

Trustee JoAnn Busenbark expressed her regret at missing the Napa Valley Support Services event and related that the college had first become involved with that program in 1970. Disabled adult education and programs related to work are crucial.

Ms. Busenbark inquired if the Board would consider adjusting the public comment policy to allow the trustees to ask questions of those commenting as other elected bodies were doing. Ms. Busenbark also commented on points of order related to the Board Chair position.

Trustee Rafael Rios had no report.

Trustee Bill Blair thanked staff for an enjoyable afternoon at the Napa Valley College Foundation’s Tech2014 fundraising event at Groth Winery. He was pleased that the event had afforded an opportunity to honor retiring instructor Steve Krebs. Mr. Blair reported that his participation on this year’s McPherson Award selection committee had been an honor and a pleasure. Mr. Blair also asked that the college recognize Doris Zylinski, a retired health occupation administrator, in the future.

Student Trustee Alex Shantz gave his final trustee report. Mr. Shantz asked that the Board review BP 2340 – Agendas and respond to associated student body requests to...
place a support item for SB 1017 on the agenda. Mr. Shantz also announced a fundraising event for the cultural institute and invited the Board to attend. Mr. Shantz thanked his fellow trustees for their guidance and support. He shared his lifelong passion for social justice and that serving had helped him recognize how to maneuver within an institution without compromising his principals.

Trustee Mary Ann Mancuso reported that Homegoods and Marshalls retail outlets had just completed a hiring 125 employees through Workforce Napa. Ms. Mancuso also reported that she had attended the Connecting Latino Voices event hosted by Congressman Mike Thompson with Trustee Rafael Rios, Trustee Michael Baldini, and Board Chair Bruce Ketron. Ms. Mancuso also attended a government affairs committee meeting of the Green Island Business Group.

Trustee Michael Baldini thanked Student Trustee Alex Shantz for his energetic tenure on the Board and reported on his attendance at the Connecting Latino Voices event.

15.0 CONTINUANCE OF CLOSED SESSION (as needed)
None required.

16.0 ANNOUNCEMENT OF FUTURE MEETING(S)
16.1 June 12, 2014, Regular Meeting

17.0 ADJOURNMENT
Board Chair Bruce Ketron adjourned the meeting at 9:00 p.m.