

AR 4250 Probation, Dismissal, and Readmission

Standards for Probation

A student who has enrolled in 12 or more semester units at Napa Valley College is subject to the probation policy of the college.

Definitions of Probation

Academic Probation

The first semester in which a student shows a cumulative grade point average (GPA) below 2.0 for all units completed at NVC, the student will be placed on Academic Probation—First Semester Status.

The second semester in which a student maintains less than a 2.0 cumulative GPA, the student will be placed on Academic Probation—Second Semester Status.

The third semester in which a student maintains less than a 2.0 cumulative GPA, the student will be placed on Academic Dismissal Status.

Progress Probation

The first semester in which a student earns grades of “W,” “I,” “NC,” and/or “NP” in 50% or more of his/her cumulative units of enrollment, the student will be placed on Progress Probation—First Semester Status.

The second semester in which a student earns grades of “W,” “I,” “NC,” and/or “NP” in 50% or more of his/her cumulative units of enrollment, the student will be placed on Progress Probation—Second Semester Status.

The third semester in which a student earns grades of “W,” “I,” “NC,” and/or “NP” in 50% or more of his/her cumulative units of enrollment, the student will be placed on Progress Dismissal Status.

Effects of Probation

Academic and Progress Probation—1st Semester

After being placed on 1st Semester Probation, the student may enroll for a second semester.

Academic and Progress Probation—2nd Semester

During 2nd Semester Probation the student must meet with a counselor prior to enrolling in a 3rd semester (need to set deadline). Students may be required to meet interventions determined in consultations with a counselor.

Removal from Probation

Academic Probation: When the cumulative GPA of a student on academic probation becomes a 2.0 or higher, student will be removed from academic probation.

Progress Probation: When a student's grade notations of "W," "I," "NC," and/or "NP" are less than 50% of student's cumulative units of enrollment at NVC, the student will be removed from progress probation.

Standards for Dismissal

A student on **academic probation** will be subject to dismissal if that student's GPA has remained below a 2.0 for each of three consecutive semesters.

A student on **progress probation** will be subject to dismissal if that student's grade notations of "W," "I," "NC," and/or "NP" have remained at 50% or more of student's units for each of three consecutive semesters.

Effects of Dismissal

The student who has failed to improve their GPA or to make progress for a 3rd semester will be dismissed, meaning student will be dropped from any classes the student has enrolled in. A student placed on Dismissal Status during Fall Semester will not be allowed to re-enroll until the following Fall Semester. A student placed on Dismissal Status during Spring Semester will not be allowed to re-enroll until the following Spring Semester.

Notification of Probation and Dismissal Status and Dismissal

Students will be notified of their placement on 1st Semester Probation, 2nd Semester Probation, Dismissal Status, or Dismissal after the semester's grades have been posted.

Readmission

Students who are returning after academic or progress dismissal must meet with a counselor prior to enrolling in classes (deadline to be determined). Returning students will be placed on Dismissal Status and may be required to meet interventions determined in consultation with a counselor.

Exception: Returning students on Academic or Progress Probation (not Dismissal) who have not attended NVC for at least 3 years (excluding summer session) may apply for a probation waiver, a petition requiring a counselor's signature.

Students on Dismissal Status who have returned and again fail to earn grades of 2.0 or above or to make progress will be dismissed, this time for a year.

Student Right of Appeal

Students who feel they have been placed on Probation, Dismissal Status, or on Dismissal in error will have the right to appeal (deadline for appeals to be determined). Students who feel they have legitimate mitigating circumstances may also appeal their placement on Probation, Dismissal Status or Dismissal.*

The Associate Dean of Admissions and Records will determine the legitimacy of probation or dismissal status appeals. If the Associate Dean of Admissions and records rejects the appeal, the student may appeal the decision to the Vice President of Student Services.

The Vice President of Student Services, if necessary in consultation with a counselor and/or faculty member, will determine the legitimacy of dismissal or probation appeals.**

Responses to appeals will be in writing, and will state the reason or reasons for the action taken.

*Legitimate mitigating circumstances will be specified and included along with instructions for completing the appeal letter.

**Even if a student's appeal to be taken off Dismissal is successful, it may not guarantee student entry into classes that have already been filled.

(NEW - Approved by the Academic Senate November 13, 2012)