



Financial Aid/EOPS Office ♦ 2277 Napa-Vallejo Hwy ♦ Napa, CA 94558  
Main (707) 256-7301 ♦ Toll Free (800) 826-1077

# 2023-2024 V5 Dependent Verification Packet

## A. Personal Information

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Student ID # \_\_\_\_\_ Date of Birth \_\_\_\_\_

Student Legal Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ Apartment/Space # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cellular Phone # \_\_\_\_\_ Home Phone # \_\_\_\_\_

Napa Valley College Student Email Address \_\_\_\_\_

1. At any time since you turned age 13, were both your parents deceased or were you in foster care?  No  Yes  
Note: If you answered yes to this question, do not complete this packet. Contact the Financial Aid Office for further assistance.

2. At any time since you turned age 13, were you a dependent or ward of the court?  No  Yes  
2a) \_\_\_\_\_

3. Where will you live during the 2022-2023 school year (*July 1, 2023, through June 30, 2024*)?  
 With my parents  In my own house/apartment  With relatives/friends/other \_\_\_\_\_  
 I am homeless (Homeless means you do not have fixed, regular, adequate housing, which includes living in shelters, motels, or cars. Or *Temporarily* living with other people because you have nowhere else to go.)  
 I am incarcerated at \_\_\_\_\_ until (date) \_\_\_\_\_

4. Will you attend any school other than Napa Valley College (NVC) during the 2022-2023 academic year?  No  Yes  
4a) What is the name of the school you will be attending? \_\_\_\_\_  
4b) During what semesters/trimesters will you attend this school? \_\_\_\_\_  
4c) Have you applied for, or will you receive any type of financial assistance at the school listed above?  No  Yes

You are not allowed to receive financial assistance (other than the California College Promise Grant) at more than one school for any period of time. To do so could jeopardize your ability to receive financial aid in the future. YOU MUST NOTIFY THE FINANCIAL AID/EOPS OFFICE IMMEDIATELY if you receive financial assistance for your education from any source other than Napa Valley College during the academic year.

5. Have you ever earned a **bachelor's degree (or higher)** from any U.S. or foreign college/university (beyond high school)?  No  Yes  
5a) Degree \_\_\_\_\_ Date Degree Earned \_\_\_\_\_  
5b) Name of school (and country if not USA) at which your degree was earned. \_\_\_\_\_

## B. Family Information

6. List below the people in the parents' household. Include:

- The student.
- The parent(s) (including a stepparent) even if the student doesn't live with the parents.
- The legal parent(s) (biological or adoptive, unmarried and both parents living together) even if the student doesn't live with the parents.
- The parents' other children if the parent(s) will provide more than half of their support from July 1, 2023, through June 30, 2024, or if the other children would be required to provide parental information if they were completing a FAFSA for 2023–2024. Include children who meet either of these standards even if the children do not live with the parents.
- Other people if they now live with the parents and their parents provide more than half of their support and will continue to provide more than half of their support through June 30, 2024. **For anyone in this category, you must explain your support on 6b.**

For any household member listed who will be enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2023, and June 30, 2024, provide the name of the college the person is or will be attending.

6a) If more space is needed, provide a separate page with the student's name and ID number at the top.

Full Name	Age	Relationship to Student	College Name (if applicable)	Will be Enrolled at Least Half Time (subject to verification)
		<i>Self</i>	Napa Valley College	<input type="checkbox"/> YES <input type="checkbox"/> NO
				<input type="checkbox"/> YES <input type="checkbox"/> NO
				<input type="checkbox"/> YES <input type="checkbox"/> NO
				<input type="checkbox"/> YES <input type="checkbox"/> NO
				<input type="checkbox"/> YES <input type="checkbox"/> NO
				<input type="checkbox"/> YES <input type="checkbox"/> NO
				<input type="checkbox"/> YES <input type="checkbox"/> NO
				<input type="checkbox"/> YES <input type="checkbox"/> NO

Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

**6b) Note to Parent:** You must explain in detail your support of any children age 24 or older, and of anyone who is not your child (regardless of age), in the space below. Include all expenses you pay for this person. Also please indicate if this person has income of their own, and what type of income/benefits they receive.


### C. Student's Tax Forms and Income Information

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7. Check one box below that applies to you and attach required documents.

I filed a 2021 Federal Tax Return. I used the IRS Data Retrieval Tool (IRS DRT) in FAFSA on the Web to transfer 2021 IRS income tax return information into my FAFSA.

I filed a 2021 Federal Tax Return. I did not use the IRS DRT on FAFSA on the Web to transfer my tax information into my FAFSA.

 **You are required to submit a 2021 IRS Tax Return Transcript or a signed and dated copy of your 2021 Federal Tax Return (Form 1040) and applicable schedules.**

I did not file, and I am not required to file a 2021 Federal Tax Return.

8. If you did not file and are not required to file a 2021 Federal Tax Return, list below your employer(s) and any earned income received in 2021. Attach W2's (if applicable). If you did not work in 2021, state that you did not work.

Employer's Name	2021 Amount Earned	IRS W2 Provided?
		<input type="checkbox"/> YES <input type="checkbox"/> NO
		<input type="checkbox"/> YES <input type="checkbox"/> NO
		<input type="checkbox"/> YES <input type="checkbox"/> NO

## D. Parents' Tax Forms and Income Information

9. Check the box below that applies to the parent's and attach required documents.

The Parent(s) used the IRS Data Retrieval Tool (IRS DRT) in FAFSA on the Web to transfer 2021 IRS income tax return information into the student's FAFSA.

The Parent(s) filed a 2021 Federal Tax Return. They did not use the IRS DRT on FAFSA on the Web to transfer the tax information into the student's FAFSA.



**The parent(s) are required to submit a 2021 IRS Tax Return Transcript or a signed and dated copy of the 2021 Federal Tax Return (Form 1040) and applicable schedules.**

The parent(s) did not file and are not required to file a 2021 Federal Tax Return.



**The parent(s) are required to submit a documentation (Non-Filing Letter) from the IRS dated on or after October 1, 2022, that indicates a 2021 income tax return was not filed with the IRS, or a signed statement certifying that the individual attempted to obtain confirmation of non-filing from the IRS and was unable to obtain the required documentation.**

They can request the 2021 non-filing documentation from the IRS online at [www.irs.gov](http://www.irs.gov), by calling 1-800-908-9946, or by mail by completing Form 4506-T.

10. The parent(s) did not file and are not required to file a 2021 Federal Tax Return, list below the parent's employer(s) and any earned income received in 2021. Attach W2's (if applicable). If the parent(s) did not work in 2021, state did not work.

Employer's Name	2021 Amount Earned	IRS W2 Provided?
		<input type="checkbox"/> YES <input type="checkbox"/> NO
		<input type="checkbox"/> YES <input type="checkbox"/> NO
		<input type="checkbox"/> YES <input type="checkbox"/> NO

### Certification and Signature

Each person signing below certifies that all of the information reported is complete and correct.

**WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.**

\_\_\_\_\_  
Student's Signature (Required)

\_\_\_\_\_  
Date (Required)

\_\_\_\_\_  
Parent's Signature (Required)

\_\_\_\_\_  
Date (Required)

**E. Identity and Statement of Educational Purpose (To Be Signed in the Presence of Notary)**

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## Statement of Educational Purpose

I certify that I \_\_\_\_\_ am the individual signing  
this (Print Student's Name)

Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Napa Valley College for 2023-2024.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's ID #

## Notary Certificate of Acknowledgement

State of \_\_\_\_\_

City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_,  
(Date) (Notary's name)

personally appeared, \_\_\_\_\_, and proved to me  
(Printed name of signer)

because of satisfactory evidence of identification \_\_\_\_\_  
(Type of unexpired government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

**WITNESS my hand and official seal**

(seal)

\_\_\_\_\_  
(Notary signature)

My commission expires on \_\_\_\_\_  
(Date)