

Napa Valley College
Student Support Services (SSS) TRIO ~ Application Check List

NAME: _____

DATE: _____

Thank you for submitting an application for the Student Support Services (SSS) TRIO Program.
Please complete the items marked. Applications are processed on first-come, first-serve basis.

To Do:	SSS TRIO Application Items :	Completed:
	Submit a SSS TRIO Application	
	A copy of your parents / guardians signed current years federal income tax form (Federal Form 1040, 1040A, or 1040EZ) (page 1 and page 2; signature(s) on page 2 next to job occupation) (See back for example of federal tax forms)	
	A copy of your signed current years federal; income tax form, if you filed taxes (Federal Form 1040, 1040A, or 1040EZ) (page 1 and (page 2, if applicable) (See back for example of federal tax forms)	
	If you/your parent/guardians did not file taxes , submit Verification of Non-Tax Filer Form for documentation of taxes not filed. (see TRIO staff for form)	
	A copy of your high school transcript (see below on "How to Request Transcripts" from High Schools)	
	A copy of your official transcript from (college):	
	Completed the English and/or Math Placement Assessment test(s) from Testing & Tutoring Center; located in McCarthy Library, 2 nd Floor, Room 1764 MATH: _____ ENGLISH: _____	
	Take the LASSI Assessments (By appointment only, see SSS TRIO front desk staff to schedule or call our office at 707-256-7350).	
	Take Eureka Assessments (By appointment only, see SSS TRIO front desk staff to schedule or call our office at 707-256-7350).	

Requesting High School Transcripts from School District Offices

School District Office	High School	Transcript Request
Napa Unified School District	American Canyon Napa New Technology Valley Oak Vintage Napa Valley Independent Studies	In Person Request: 2425 Jefferson Street Napa; Room 130 ; Phone: 707-253-3815 Secretary will assist you.
Fairfield Suisun Unified School District	Armijo Fairfield Fairfield-Suisun USD Independent Studies Rodriguez Sem Yeto	In Person Request: 2195 Union Avenue Fairfield, CA 94533 Phone: Contact your high school directly.
Benicia Unified School District	Benicia Liberty	In Person Request: 350 East K Street Benicia, CA 94510 Phone: 707-747-8300
Vallejo Unified School District	Vallejo Jesse Bethel John Finney	In Person Request: 665 Walnut Avenue Vallejo, CA 94592 Phone: 707-556-8921

*See back for information for an example of Federal Tax documents being requested.

Federal Tax Forms: Form 1040, 1040A or 1040EZ
 (page 1 and (page 2, if applicable)) Don't forget signatures at the bottom of taxes.

Form 1040 (2017) Page 2

38	Amount from line 37 (adjusted gross income)	38		
Tax and Credits	39a Check <input type="checkbox"/> You were born before January 2, 1953, <input type="checkbox"/> Blind, <input type="checkbox"/> Spouse was born before January 2, 1953, <input type="checkbox"/> Blind. Total boxes checked ▶ 39a			
	b If your spouse itemizes on a separate return or you were a dual-status alien, check here ▶ 39b <input type="checkbox"/>			
Standard Deduction for — • People who check any box on line 39a or 39b or who can be claimed as a dependent, see instructions. • All others: Single or Married filing separately, \$6,350 Married filing jointly or Qualifying widow(er), \$12,700 Head of household, \$9,350	40 Itemized deductions (from Schedule A) or your standard deduction (see left margin)	40		
	41 Subtract line 40 from line 38	41		
	42 Exemptions. If line 38 is \$156,900 or less, multiply \$4,050 by the number on line 6d. Otherwise, see instructions	42		
	43 Taxable income. Subtract line 42 from line 41. If line 42 is more than line 41, enter -0-	43		
	44 Tax (see instructions). Check if any from: a <input type="checkbox"/> Form(s) 8814 b <input type="checkbox"/> Form 4972 c <input type="checkbox"/>	44		
	45 Alternative minimum tax (see instructions). Attach Form 6251	45		
	46 Excess advance premium tax credit repayment. Attach Form 8962	46		
	47 Add lines 44, 45, and 46	47		
	48 Foreign tax credit. Attach Form 1116 if required	48		
	49 Credit for child and dependent care expenses. Attach Form 2441	49		
50 Education credits from Form 8863, line 19	50			
51 Retirement savings contributions credit. Attach Form 8880	51			
52 Child tax credit. Attach Schedule 8812, if required	52			
53 Residential energy credits. Attach Form 5695	53			
54 Other credits from Form: a <input type="checkbox"/> 3800 b <input type="checkbox"/> 8801 c <input type="checkbox"/>	54			
55 Add lines 48 through 54. These are your total credits	55			
56 Subtract line 55 from line 47. If line 55 is more than line 47, enter -0-	56			
Other Taxes	57 Self-employment tax. Attach Schedule SE	57		
	58 Unreported social security and Medicare tax from Form: a <input type="checkbox"/> 4137 b <input type="checkbox"/> 8919	58		
	59 Additional tax on IRAs, other qualified retirement plans, etc. Attach Form 5329 if required	59		
	60a Household employment taxes from Schedule H	60a		
	b First-time homebuyer credit repayment. Attach Form 5405 if required	60b		
	61 Health care: individual responsibility (see instructions) Full-year coverage <input type="checkbox"/>	61		
	62 Taxes from: a <input type="checkbox"/> Form 8959 b <input type="checkbox"/> Form 8960 c <input type="checkbox"/> Instructions; enter code(s)	62		
63 Add lines 56 through 62. This is your total tax	63			
Payments	64 Federal income tax withheld from Forms W-2 and 1099	64		
	65 2017 estimated tax payments and amount applied from 2016 return	65		
	66a Earned income credit (EIC)	66a		
	b Nontaxable combat pay election 66b	66b		
	67 Additional child tax credit. Attach Schedule 8812	67		
	68 American opportunity credit from Form 8863, line 8	68		
	69 Net premium tax credit. Attach Form 8962	69		
	70 Amount paid with request for extension to file	70		
	71 Excess social security and tier 1 RRTA tax withheld	71		
	72 Credit for federal tax on fuels. Attach Form 4136	72		
73 Credits from Form: a <input type="checkbox"/> 2439 b <input type="checkbox"/> Reserved c <input type="checkbox"/> 8885 d <input type="checkbox"/>	73			
74 Add lines 64, 65, 66a, and 67 through 73. These are your total payments	74			
Refund	75 If line 74 is more than line 63, subtract line 63 from line 74. This is the amount you overpaid	75		
	76a Amount of line 75 you want refunded to you. If Form 8888 is attached, check here ▶ <input type="checkbox"/>	76a		
	b Routing number <input type="text"/> ▶ c Type: <input type="checkbox"/> Checking <input type="checkbox"/> Savings			
	d Account number <input type="text"/>			
77 Amount of line 75 you want applied to your 2018 estimated tax ▶ 77	77			
Amount You Owe	78 Amount you owe. Subtract line 74 from line 63. For details on how to pay, see instructions ▶ 78	78		
	79 Estimated tax penalty (see instructions) 79	79		
Third Party Designee	Do you want to allow another person to discuss this return with the IRS (see instructions)? <input type="checkbox"/> Yes. Complete below. <input type="checkbox"/> No			
	Designee's name ▶ <input type="text"/>	Phone no. ▶ <input type="text"/>	Personal identification number (PIN) ▶ <input type="text"/>	
Sign Here	Under penalty of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and accurately list all amounts and sources of income I received during the tax year. Declaration of preparer (other than taxpayer) is based on information of which preparer has any knowledge.			
	Your signature <input type="text"/>	Date <input type="text"/>	Your occupation <input type="text"/>	
	Spouse's signature. If a joint return, both must sign. <input type="text"/>		Date <input type="text"/>	Spouse's occupation <input type="text"/>
	Print/Type preparer's name <input type="text"/>		Preparer's signature <input type="text"/>	Date <input type="text"/>
Paid Preparer Use Only	Firm's name ▶ <input type="text"/>		Firm's EIN ▶ <input type="text"/>	
	Firm's address ▶ <input type="text"/>		Phone no. ▶ <input type="text"/>	
	Check <input type="checkbox"/> if self-employed		PTIN <input type="text"/>	

Go to www.irs.gov/Form1040 for instructions and the latest information. Form 1040 (2017)

"Sign Here" where indicated next to job occupation