Business Meeting Minutes
December 13, 2022
12:30 – 1:20 pm, Via Zoom
https://napavalleyedu.zoom.us/j/94886895267

This meeting will be conducted virtually pursuant to Government Code section 54953(e)(1)(A) and the Memorandum from Napa County Executive Officer Minh C. Tran and Public Health Officer Karen Relucio, M.D., dated September 27, 2021, regarding Recommendation for Continued Remote Attendance at Brown Act meetings.

1. Welcome (1 min)

2. Adoption of Agenda (1 min)

- M/S/C

3. Consent Items
   3.1 AS Business Meeting Minutes 11/22/22
   +Attachment
   Approve the minutes from the 11/22/22 Business Meeting.
   - M/S/C

4. Public Comment (1 min)

5. Announcements (3 min)

- Shawna Bynum will be featured on The Vine radio this afternoon during Teacher Feature.
- Curriculum Committee webpage is not fully functioning right now. Seth will put some links into the chat for CurricuNet and CourseLeaf.
- Cultural Center tomorrow 3–5 p.m. event on Foodways for Prosperity and Peace.

6. Action Items (30 mins)

   6.1 Tenure Recommendations- Chianese
   +Attachment
   Approve the Tenure Recommendations from the AS Executive Committee as forwarded by the Faculty Evaluation Committee.

   - M/S/C by acclamation

   6.2 Academic Senate Bylaws - 1ˢᵗ Reading- Tejada
   +Attachment

Approve the 1ˢᵗ reading of the revisions to the Academic Senate Bylaws.

- How did the chair position come to be appointed rather than elected?
- Need to remove program coordinator from the bylaws.
- A conversation about how chairs are chosen needs to happen.
- Appointing a chair is different from our other committees like Curriculum, who is elected.
- PLC chair would run an entity, CEETL, so it is different.
- Can current PLC members apply for the position? How would they do that?
- We still need to work out those details.
- Exec Committee recommended appointing the PLC chair for now, but we may revisit this approach as we see how CEETL takes shape. It may be too much for one person to do both. CEELT is new so it is hard to know what is preferable.

Yes: 23
Abstain: 9

6.3 Curriculum Packet- Anderson
+Attachment
Approve the Curriculum Packet as recommended by the Curriculum Committee.

- M/S/C

7. Discussion Item (9 mins)

7.1 AS President's Report- Tejada
AS President will report on IEPI Grant PRT Visit, the status of shared governance, and the AP 2410 Revision workgroup.

- PRT visit was a success and the group was impressed with the structure of CEETL and the work of the IDI, governance institute, and the formation of the Professional Learning Committee.
- AS President met with Dr. Powell on shared governance. He is honoring the work of the 2020 policy revision taskforce. His office will not edit or tamper with policies the senate has initially approved or finally approved. He is following AP 2410 as written, but we are also revising that same policy with facilitators for CCLC. He assured he will go through the process and to collegial consultation.
- Guided Pathways: current group is acting outside of the governance structures of the college and bypassing the Academic Senate. Student Success and Standards committee can continue to move the work from summer forward within their committee structure.
- Strategic Enrollment Management Committee is a huge commitment and the chair's work is not compensated. Faculty need to be involved, but we need to work with the union to ensure compensation.
- There has been a miscommunication that HR puts on flex day. We have a lot of processes unwritten. AS President is suggesting a resolution about our role and relationship to flex day and the VPAA's role. Current staff development committee might benefit from a re-envisioning.
- AS President thanks the Executive Committee for their work this semester. AS President thought about not continuing because of the racism she has experienced, but she has decided she can carry out her term.
- How could the president get confusing information about flex day? It is in our minutes

that we have been coordinating it for 20+ years.
- Do we have an appointed member on the Staff Development Committee? Does that committee coordinate HR trainings for meeting legal and other mandates? How is it decided what HR trainings are recommended or advised? We might need more recommended trainings given our campus climate.
- Did the Staff Development Committee meet this semester?
- Flex Day agenda was voted on in the November 22 meeting. Agenda will be emailed out in a few days.

8. Information Item (5 mins)

8.1 Peer Online Course Review (POCR)- Pruitt
Inform Senate about the POCR process to begin Spring 2023.
- An email went out last week looking for volunteers.
- POCR will not take up too much time. There is a one-hour meeting before the review and an one hour meeting after. Reviewers will be using the CVC rubric.
- We keep written feedback light and privilege conversation and idea sharing.
- POCR helps ensure we are meeting regulations and ACCJC standards.
- Faculty will need to undergo POCR once every six years. Reviewers are faculty, not administrators.
- Cathy will be offering her Regular Substantive Interaction workshop next semester.
- If you went through the IDI DE level one course, you were prepared for POCR.
- POCR resource open Canvas space: https://napavalley.instructure.com/courses/6695

9. Adjournment
M/S/C