



**Business Meeting
October 11, 2022
12:30 pm – 1:20 pm, Room 838**

Minutes

1. **Welcome** (1 min)
2. **Adoption of Agenda** (1 min)
 - M/S/C
3. **Approval of Minutes** (1 min)
 - 3.1 9/27/22 Academic Senate (AS) Business Meeting
 - M/S/C
4. **Public Comment** (1 min)
5. **Announcements** (3 min)
 - Next Cultural Center Event: Filipino American Histories, Oct. 12, 12:30-1:30. Speaker: Dr. Catherine Ceniza Choy.
6. **Action Item** (5 mins)
 - 6.1 **AP 4105 Distance Education- Anderson +Attachment**

Initially approve AP 4105 Distance Education as recommended by the AS Executive Committee.

 - Document reflects new Title 5 changes and federal regulations changes.
 - Developed by a taskforce of curriculum committee members and members from DE workgroup.
 - Reviewed by curriculum committee and executive committee.
 - We no longer have to do separate approval of DE. It will be incorporated in the regular COR process.
 - New language about instructor contact – now termed regular and substantive interaction. Language in the AP is taken directly from the federal code of regulations.
 - Added information about accessibility.
7. **Discussion Item** (20 mins)
 - 7.1 **Policy Revision- Powell & Tejada**

Dr. Powell will discuss the plan to move forward with the mutually agreed upon (Collegial Consultation) policy review and its assessment.

- Powell: CIA visit was helpful for all stakeholders, providing a shared base of understanding about how community governance is supposed to work, emphasizing good communication and relationships
- Our processes should be mutually agreed upon and followed.
- CIA recommended we revisit AP 2410, assess it, determine changes or revisions.
- President Powell and Dr. Tejada sent a formal request for the state senate and league to send over facilitators to help council of presidents assess and make recommendations.
- Tejada: We will be using the version of 2410 that was mutually agreed upon, not the one Frost put forward.
- Powell: Changes and revisions will go through collegial consultation. We need to honor the existing process and utilize outside help. CoP will have an additional member from each constituent group.
- Tejada: There are existing APs that need to complete the process. CoP will use 9 of them to go through the process and assess at the same time.
- Powell: Our processes may seem inefficient to outsiders, but they allow us to vet thoroughly and ensure what gets approved is understood and effective. Something that goes through curriculum first should not come back with significant changes. There is substantial committee expertise there.
- Tejada: Our committees are not independent of the senate. This senate as a whole is the recommending body.
- Ethnic Studies APs will also move through the process.
- Faculty question: Are we using versions that the board approved in Spring or templates?
- Tejada: BOT wanted to correct some past decisions but may have overstepped. There is a lot happening behind the scenes to re-establish positive relationships.
- Faculty comment: Senate is pretty clear what to do with a policy when it comes to us for review. Other constituent groups have not had a clearly defined process for when a policy comes to them. Hopefully helping them develop an approach will build confidence and trust in institutional processes overall.

8. Information Items (10 mins)

8.1 IEPI Grant Professional Learning Update- Tejada

The AS President will give an update on the IEPI grant and associated activities.

- DE and CRP and governance institute are engaging in curriculum development.
- DE and CRP are working on level 2 and looking into using noncredit as a model to pay participants and trainers.
- CRP and governance institute teams are multi-constituent.
- Governance is looking at two pathways, one for new employees and one for future constituent leaders.
- Professional Learning group is writing new bylaws and looking for how to make connections to other professional development structures.
- PRT visit will probably happen in November.



8.2 Peer Online Course Review (POCR) Process- Pruitt

The Distance Education (DE) & Educational Technology (ET) Committee chair will review the AS approved POCR process.

- Faculty are invited to review the DE Plan that the senate passed in Fall 2020, available on the DE-ETC web page under the senate. It outlines the POCR process.
- We will be looking for volunteers for Spring, ideally people who have completed the IDI, which focused on areas A-C of the rubric.
- POCR pairs a faculty member with another faculty member in a supportive and collaborative experience.
- This is not related to evaluation or clearance.
- Is this going to replace clearance? No
- Faculty are encouraged to get involved.

9. Reports (8 mins)

9.1 Academic Senate Committee Reports

9.1.1 Faculty Business Committee- McGowan

- DE was moved to DE-ETC. Added new bylaws to FBC to get more of the 10+1 assigned to the committee. FBC will identify policies and procedures that need recommendations, so that once our process is assessed, we can move quickly.
- PT faculty hiring process will be coming back to finalize updates

9.1.2 Student Success Standards Committee- Kincheloe

- Meeting Oct. 12 at noon over Zoom. Committee is reassessing bylaws, codifying guided pathways. A student is joining the committee and hopefully a classified member will also.

9.1.3 Curriculum Committee- Anderson

- CourseLeaf site is finally live. It is external from our website. There will be training later this month and drop-in office hours over Zoom. Committee will be accepting new proposals.

9.1.4 Planning & Budget Committee- Biddenback

9.1.5 Faculty Evaluation Committee- Chianese

- Meeting next Tuesday, Oct. 18. Be on the lookout for an agenda.

9.1.6 DE & ETC Committee- Pruitt

- Committee voted for two workgroups. One will work on the POCR rollout, the other is on educational technology. The committee meets the fourth Thursday at 11:30. Please come give input on educational technology.

10. Adjourn