## **Daily Mail Delivery Route**

Building	Departments/Divisions/Locations
4100	Facilities; CPAC; SBDC
3700	Art; Photography; Ceramics
3200	Viticulture
3000A	Child Care
3300	SSS
3300A	Talent Search; Upward Bound
3100	Mach Tool;Welding
2250	Police; Health Center
1800	Mesa
2000	Science
1400	Bunsines and Computing
800	HEOC
800 1000 2nd fl	Faculty Sec/Math & Writing Centers
1000 1st fl	Criminal Justice; Tech Div
600	PE; Athletics
100	Fine & Per Arts & Humanities
900	Bookstore
1100	ASNVC; Financial Aid
1300	A&R Counseling; Student Services; Transfer & Career Centers
1500	Business Office; IT; HR; Community Rel; Inst Advancement; Instruction;
	President's Office
1700	LLRC; Adjunct Faculty; UVC

→ Mail Delivery begins @ approximately 12:30 pm

 $\rightarrow$  Print jobs and parcels received by 12:30 will be delivered with the mail