



Office of Student Life Inter-Club Council Copier Request Form

Requester's name: _____ Contact Number/Email: _____

Club name: _____ Date: _____

Clubs may print up to 50 copies per week from the Student Life Office printer. Please give 48 hour notice minimum if you need the Office of Student Life staff to process the prints.

Note: Black & White copies only.

Number of copies: _____ Needed by: _____

Single sided Double sided Self-printed Staff printed

Office Use Only

Request received: _____ Request printed: _____

Updated: 06/30/2023



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