



NAPA VALLEY COLLEGE

Disability Support Programs & Services

707-256-7345 ❖ 707-256-7442 ❖ Room 1766

SEMESTER ACCOMMODATIONS REQUEST

Please fill out the following information to request your accommodations (academic adjustments, auxiliary aids, and services) for the semester. A letter of accommodations will be sent to each instructor via campus email. **Please allow 3-5 days for your request to be processed.** All information is confidential. Once requested, it is the student's responsibility to verify with your instructor(s) to make sure they have received your accommodation authorization. DSPS cannot be responsible for providing accommodations unless requested.

Today's Date: _____

Semester: Summer 20 _____
 Fall
 Spring

Name: _____ Student ID#: _____

NVC Student Email Address: _____ @student.napavalley.edu

Phone: _____

NOTE: * Do not request accommodations for a class unless you are currently enrolled in the class. If you are on a waitlist, you must submit another request form once you have been added to and have registered for the class.

* Please do not submit multiple requests for the same class(es).

* Note-taking accommodations requests must be made separately by submitting the online Note-taker Request Form, which can be found at napavalley.edu/dsps.

Course Name:	Section #	Instructor (full name):	OFFICE USE ONLY	
			Date/initials: created	emailed
Ex: Math 90	12345	Smith, John		

OFFICE USE ONLY:

Date rec'd: _____ AAP on file: _____ SAM contact: _____ Colleague: _____